

# LIVE OAK POLICE DEPARTMENT

## Junior Police Academy 2025 Application Packet



**Please read and complete the entire application and return it to the Live Oak Police Department for your child to be considered for the Live Oak Junior Police Academy. Space is limited so please submit your child's application as soon as possible.**

## **Welcome to the Live Oak Police Department Junior Police Academy 2025!**

We have planned a very exciting and fun filled week for our cadets. Every day will include a learning session, an activity pertaining to the learning session, and a craft at the end of most days.

The Junior Police Academy is scheduled for Monday through Friday, June 9-13, 2025, 8:00 a.m. – 12:30 p.m. Children between the ages of 9 - 12 years of age may apply.

*Return packets by **FRIDAY, MAY 2nd, 2025***

### **REQUIREMENTS**

**Live Oak Residents have priority for acceptance into this program. Students MUST attend school in the Judson Independent School District (JISD) or the Northeast Independent School District (NEISD) Systems, (*Charter and Home School is acceptable*).**

Please have your child dress in comfortable school appropriate clothing, and sturdy shoes (no flip flops or open toed shoes). Some of our activities will be outside involving running, and we want to ensure the proper footwear is worn. Cadets not wearing appropriate footwear may be unable to participate in certain activities for safety reasons. Meals will not be provided; however, there will be a small snack and drink provided daily at approximately 10:00 a.m.

Children will need to be at the Live Oak Police Department between 7:45 a.m. and 8:00 a.m. each day, and parents will be required to sign their child in each day. Pick up will be at 12:15 to 12:30, and the parents will be required to come in and sign the children out. A Photo ID will be required, and children will only be released to adults listed on the registration form.

On the last day of the Junior Police Academy (Friday, at 11 a.m.), there will be a **“Graduation Ceremony”** where the cadets will be presented with a certificate of graduation. The families are encouraged to attend the ceremony. Cake and refreshments will be served following the ceremony.

**Please complete this packet and return to the Live Oak Police Department for the opportunity to attend the 2025 academy. You will be contacted and notified of acceptance into the program. Most information will be sent by email so please provide a good e-mail address.**

We look forward to seeing your child on the first day of the Junior Police Academy. If you have any questions about the Junior Police Academy, please contact Live Oak Police Sergeant Feldtmose (wfeldtmose@liveoaktx.net) (210-945-1787) or Police Administration at 210-945-1700.

# Live Oak Police Department Junior Police Academy Registration Form

**PLEASE PRINT CLEARLY**

Child's Name \_\_\_\_\_ M / F Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone# \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade completed as of June 2025 \_\_\_\_\_

Child's T-Shirt Size (Circle One) YS YM YL YXL AS AM AL

Parents/Guardians:

Names \_\_\_\_\_

E-mail \_\_\_\_\_ Address \_\_\_\_\_

Other numbers where parents/guardians may be reached (work, cell, etc.):

\_\_\_\_\_

## **ALTERNATIVE CONTACT – authorized to pick up child and/or emergency contact:**

Name/Relationship \_\_\_\_\_

Phone  
Number(s) \_\_\_\_\_

Name/Relationship  
\_\_\_\_\_

Phone  
Number(s) \_\_\_\_\_

## **MEDICAL INFORMATION**

**Note: Parent or Guardian is RESPONSIBLE and MUST supply for any special food allergy or medication that the child is required to take.**

**ALLERGIES:** (Please write "none" if no allergies)

\_\_\_\_\_  
\_\_\_\_\_

**MEDICAL CONDITIONS** including ADHD or any other behavioral conditions diagnosed within the last 3 years. (Please write "none" if no medical conditions exist.):

\_\_\_\_\_  
\_\_\_\_\_

**\*\*\* The Live Oak Police Department Staff will not be responsible for administering any medications to your child while they attend the Live Oak Police Department Junior Police Academy.**

# Permission Form

I give permission for my child, \_\_\_\_\_, to take part in the Live Oak Police Department Junior Police Academy (the “Junior Academy”). To the best of my knowledge, my child is in good physical condition and is capable of participating in the Junior Academy. I have disclosed **all medical conditions** my child has on the Junior Academy Application Form.

I understand that as part of the Junior Academy training, my child will participate in the following sessions: **Note: Topics are subject to change without notice.**

## **Tour the Police Department and Emergency Communications Center:**

Kids will be briefed on the operation and how each area works with each other to accomplish their jobs.

## **Police Equipment & Firearms; a brief discussion on firearms safety and Less-lethal weapons:**

Cadets will be briefed on the tools used by police; children will **NOT** be handling firearms; however they will have an opportunity to use some of our less-lethal equipment in a controlled environment.

## **Forensics- fingerprinting how it is used to solve crimes:**

No “graphic” pictures or scenes will be used; all materials will be child friendly. Cadets will get to process simulated crime scenes.

## **Police K9 Demonstration:**

The police K9 handlers will explain and demonstrate search and patrol techniques; children will observe but will not have direct interaction with the police dog during the demo. They will have an opportunity to take pictures and pet the K9’s as time permits.

## **Expectations, Bullying and Internet Safety:**

The presentation will focus on priorities, staying safe on-line, at school, and not sharing private information.

## **SWAT Demonstration:**

Child will be shown a demonstration of tactical tools available and experience first-hand how each is used.

I acknowledge (*initial below*) that the nature of the activities associated with participating in the Junior Academy may have some inherent risks, including medical injuries and mental angst. The Live Oak Police Department will take all precautionary measures to minimize such risks. Should such injuries arise, I give my permission to the Live Oak Police Department staff and volunteers and/or hospital staff to administer proper medical assistance to the above named participant as needed.

                     I also authorize and release any pictures and video taken of my child during the Junior Police Academy; provided that the City shall not disclose the name of my child.

                     The Live Oak Police cannot guarantee that your child will not be photographed or video during participating in the Junior Police Academy. Refusal of authorizing and releasing of any pictures and videos taken of your child will result in a **denial** of acceptance into the Live Oak Police Junior Police Academy.

**I do hereby fully release and discharge the City Of Live Oak, the Live Oak Police Department, and any of their employees, agents, and officials (each an “Indemnified Party”) from and against any and all liability, claims, or demands against any of the Indemnified Parties that may accrue by my child participating in the Junior Police Academy.**

\_\_\_\_\_  
Parent or Guardian (Please Print)

\_\_\_\_\_  
Signature of Parent or Guardian

Date \_\_\_\_\_

# Live Oak Police Department Junior Academy Behavior Contract

I, \_\_\_\_\_ understand I will be expected to:

- 1) Be respectful to yourself and others, use only appropriate language
- 2) Help each other in any way we can
- 3) Keep my hands and feet to myself
- 4) Listen carefully, show respect to speakers and instructors
- 5) Respect the work area and keep it clean
- 6) Solve problems together
- 7) **STOP** when someone asks me to stop!
- 8) Take care of all the equipment/supplies and put back where it goes
- 9) Understand that everyone makes mistakes
- 10) **ALWAYS REMEMBER TO HAVE FUN!!!!!!!!!!!!**

## Levels of Consequences:

- 1) Warning (Verbal)
- 2) Sit out/Loss of privileges (short time)
- 3) Call home to parent
- 4) Suspension or Removal from the Junior Police Academy (call home to parent to pick up child)

\_\_\_\_\_  
Child Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## MEDICAL RELEASE FORM

### EMERGENCY INFORMATION:

Date of Child's Birth: \_\_\_\_\_ Date of Last Tetanus Booster: \_\_\_\_\_

Known allergies of Child (including medications): \_\_\_\_\_

\_\_\_\_\_

My Child has the following medical problem(s) which should be noted: \_\_\_\_\_

\_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Next of Kin to Notify: \_\_\_\_\_ Phone: \_\_\_\_\_

Close Friend: \_\_\_\_\_ Phone: \_\_\_\_\_

Person Responsible for Charges: \_\_\_\_\_

Street Address or P.O. Box: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

This is to certify that my son / daughter, has my permission to participate in the Live Oak Police Department Junior Police Academy. As the parent or legal guardian of the above named child, I request that in my absence, the above named child be admitted to any hospital or medical facility for diagnosis or treatment. I request and authorize physicians, dentists and staff, duly licensed as Doctors of Medicine, or Doctors of Dentistry or other such licensed technicians or nurses, to perform any diagnostic procedures, treatment procedures, operative procedures, and x-ray treatment of the above named minor. I have not been given a guarantee as to the results of the examination or treatment. I authorize the hospital or medical facility to dispose of any specimen or tissue taken from the above named person.

\_\_\_\_\_  
Print (Last, First, MI)

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

## LIVE OAK POLICE DEPARTMENT CORE VALUES

Our values are what we hold dear in principal, importance and relative worth, something intrinsically desirable in our thoughts and deeds. Examples of meaningful words with desired employee core values: To Be: Reverent, honest, ethical, prideful, friendly, loyal, brave, trustworthy, kind, compassionate, cheerful, thrifty, courteous, are but a few words we hold as values in our employees.

***Duty*** Duty is a term that conveys a sense of moral commitment and obligation to a person or an ideal. The moral commitment should result in an action, not a matter of passive felling. When a person commits themselves to duty it is to fulfill the act without consideration of self-interest. The demands of justice, honor and reputation are deeply bound with duty.

***Honor*** That which rightfully attracts esteem, respect, or consideration; self-respect; dignity; courage; fidelity; especially, excellence of character; high moral worth; virtue; nobleness.

***Integrity*** Integrity is a character trait. It is the willingness to do what is right even when no one is looking. It is the moral compass, the inner voice, the voice of self-control, self-discipline, and the basis for the trust imperative in today's law enforcement officer. Integrity is the ability to hold together and properly regulate all of the elements of a personality. A person of integrity, for example, is capable of acting on conviction. A person of integrity can control impulses and appetites.

***Courage*** Facing fear, danger or adversity, courage has long been associated with core values in the law enforcement profession. Courage is a matter of enduring physical duress and at times risking personal safety. Courage leads a person on a right path even when a person's action is not popular with others. Courage is standing up for and acting upon the things or values that a person knows are honorable.

***Compassion*** Compassion is an emotion that is a sense of shared suffering, most often combined with a desire to alleviate or reduce the suffering of another as if it were their own.

***Selfless- Service*** We are committed to serving our community, state, and nation by doing our duty loyally without thought of recognition or gain. We believe in putting the needs and welfare of our citizens, our co-workers and our families above our own.