



Storm Water Management Plan MS4 Annual Implementation Report City of Live Oak, Texas

Submitted By:



515 Busby Drive, Suite 101
San Antonio, Texas 78209
TBPE No. F-2573

Permit Year 5
TPDES Permit No. TXR040157
GEI Project No. LVOAK-001
April 18, 2024

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Transmittal

To: Mr. Anas Garfaoui, City Manager
The City of Live Oak
8001 Shin Oak Drive
Live Oak, Texas 78233

From: Kyle Stengl, Resource Compliance Specialist

Date: April 18, 2024

Re: Phase II Storm Water

Proj. No.: LVOAK-001

cc:

Please find attached:

- Drawings Plats Specifications
- Photocopies Change Order Report

Quantity	Date	Description
1	04/18/2024	TCEQ Annual Report – To be reviewed and signed.
1	N/A	Extra signature page

Transmittal purpose:

- For review Modify as noted For your use
- As requested Signature required

Comments:

Attached is the TCEQ Annual Report for permit year 5 for your review. Please sign the (2) attached signature sheet. Forms will be collected on Monday, April 22, 2024.

Thank you!



City of Live Oak

TXR040157

TCEQ Region 13

515 Busby Drive, San Antonio, Texas 78209

TBPE No. F-2573

April 18, 2024

Texas Commission on Environmental Quality

Stormwater & Pretreatment Team Leader (MC-148)

P.O. Box 13087

Austin, TX 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Live Oak

TPDES Authorization: TXR040157

GEI Project No. LVOAK-001

Dear Team Leader,

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040157 for the City of Live Oak.

The annual report is for Year 5. The reporting period's beginning 01/24/2023 and ending 01/23/2024.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office **13** in San Antonio, Texas.

Sincerely,

Kyle Stengl, Resource Compliance Specialist

Givler Engineering, Inc.

Phone: (210) 342-3991

www.givlerengineering.com

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

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Comprehensive Schedule for SWMP Implementation Program

Exhibits

- Exhibit A – Supporting Documents for MCM 1
- Exhibit B – Supporting Documents for MCM 2
- Exhibit C – Supporting Documents for MCM 3
- Exhibit D – Supporting Documents for MCM 4
- Exhibit E – Supporting Documents for MCM 5

A. General Information

Municipality/Authorization Number: City of Live Oak/TXR040157

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5

Name of MS4: City of Live Oak

MS4 Operator Level: 2

Annual Reporting Year Option Selected by MS4:

Calendar Year: _____ Permit Year: X Fiscal Year: _____ Last day of fiscal year: (_____)
 Reporting period beginning date: 01/24/2023 Reporting period end date: 01/23/2024

Contact Name: Kyle Stengl Telephone Number: (210) 342-3991

Email: stengl@givlerengineering.com Mailing Address: 515 Busby Drive, San Antonio, TX 78209

A copy of the annual report was submitted to the TCEQ Region: YES X NO _____

Region the annual report was submitted to: TCEQ Region 13

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions: (TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Permittee has maintained compliance with the SWMP submitted to TCEQ. SWMP is pending TCEQ approval.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		Permittee has maintained all records and meets all reporting requirements.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		Permittee continues to meet all eligible requirements of the MS4 permit.
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		Permittee has conducted an annual review of its SWMP in conjunction with preparation of the annual report.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (see **Example 1 in instructions**):

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	Yes, a copy of the SWMP is maintained at the front desk of city hall for public access.
	1.2	Recurring Public Comment	Yes, city council meetings were agendaized each month with time for citizens to comment, which could be used to discuss any storm water issues or questions.
	1.3	Brochures and Fact Sheets	Yes, the city raised awareness of storm water pollution prevention, improvement, and preservation of storm water quality.
	1.4	Household Hazardous Waste	Yes, residents can contact the County's Household Hazardous Waste Contractor to schedule an at home pickup. This is a service the county offers residents to make it easy to properly dispose of potentially hazardous materials, hence reducing pollution in stormwater.
	1.5	Stormwater Website	Yes, the stormwater website is an effective communication tool providing a continual means to share and exchange information to anyone seeking knowledge regarding the stormwater management program.
	1.6	Storm Drain Marking	Yes, storm drain markings help the public easily identify their location and raises awareness that runoff carried discharges untreated into local streams.
	1.7	Stormwater Public Awareness Survey	Yes, the public's comments help us identify sources of storm water pollution throughout the city and keep them engaged in promoting storm water quality.
End of MCM 1: Public Education, Outreach, and Involvement			
2: Illicit Discharge Detection and Elimination (IDDE)	2.1	Storm Sewer Map	Yes, the MS4 map shows the location of each outfall and the names and locations that discharge into the waters of the U.S.

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
	2.2	Illicit Discharge Detection Plan	Yes, this plan helps us identify sources of pollution using regularly scheduled observations.
	2.3	Illicit Discharge and Dumping Hotline	Yes, concerns reported to the hotline provide for quick response to illegal discharges and complaints.
	2.4	Illicit Discharge Ordinance Update	Yes, this ordinance helps the city provide the health, safety, and general welfare of the public and the city through regulating the discharge of pollutants.
End of MCM 2: Illicit Discharge Detection and Elimination			
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Yes, the manual explains appropriate storm water controls for construction sites and gives guidance for alternative solutions.
	3.2	Site Plan Review Program	Yes, the site plan review program helps ensure proper control measures are incorporated prior to starting construction to control erosion, sedimentation, and other sources of stormwater pollution.
	3.3	Construction Site Inspection Program	Yes, through periodic inspections, this program helps construction sites to remain in compliance and reduce sources of pollution.
	3.4	Construction Runoff Hotline	Yes, concerns reported to the hotline allow for quick response to illegal discharges and complaints regarding construction activities.
	3.5	Construction Storm Water Management Ordinance Update	Yes, this ordinance establishes requirements for contractors to reduce pollutants in storm water runoff.
	3.6	City Staff Training and Development	Yes, training focused on storm water BMPs helps grow knowledge and improve level of awareness.
End of MCM 3: Construction Site Storm Water Runoff Control			

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Yes, the manual explains appropriate storm water controls and provides developers and contractors guidance on pollutant controls and proper maintenance criteria for long-term stabilization.
	4.2	Site Plan Review Program for Post-Construction Runoff	Yes, site plans submitted to the city are reviewed by the city's storm water consultant, who makes changes to enhance post-construction runoff controls, as necessary.
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Yes, the city's storm water consultant will perform annual inspections and determine if maintenance is required for all completed construction sites to ensure compliance with post-construction storm water management control requirements.
	4.4	Post Construction Storm Water Management Ordinance Update	Yes, the ordinance helps establish requirements for storm water quality controls and implement long-term inspection and maintenance requirements.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment			
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Yes, this manual is a tool for training on stormwater management, including BMPs, processes and materials they are working with, safety hazards, and practices for preventing discharges of pollutants in stormwater.
	5.2	Municipal Employee Training	Yes, conducted 1 training to city employees who handle processes which may impact storm water quality. The training gave an introduction to pollution prevention and provided tips on maintaining good housekeeping practices in their facility.
	5.3	Street Sweeping	Yes, street sweeping is an effective way to prevent pollutants from entering storm drains, watersheds, and rivers, while keeping streets and gutters looking great.
	5.4	Pest Management Program	Yes, this program has been established to address insect problems and provides guidance on the safety and training requirements related to the pesticide application.

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
	5.5	Disposal of Waste Materials	Yes, reviewing waste procedures and processes helps ensure that materials removed from the MS4 are disposed in accordance.
	5.6	Contractor Oversight Procedures	Yes, the City requires its contractors to ensure that they use appropriate storm water control measures and operating procedures. These requirements are written into the contract documents.
	5.7	Inventory of Facilities and Stormwater Controls	Yes, inventory of facilities and storm water controls help identify high priorities that have the potential to generate storm water pollutants.
	5.8	Assessment of Operations and Maintenance Activities	Yes, through assessment of the city's operations and maintenance activities, we can identify pollutants of concern and develop and implement pollution prevention measures to reduce the discharge of pollutants in stormwater.
End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations			

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	Publish comments from the TCEQ executive director 1 time.	No. Though this BMP does not result in a direct reduction of pollutants, the public has the opportunity to participate and feedback on all public notices.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	1.2	Recurring Public Comment	Create 1 opportunity for residents to discuss stormwater matters.	No. Pollutants will be reduced over time as citizens participate and provide feedback on the SWMP.
	1.3	Brochures and Fact Sheets	Issue 2 brochures or fact sheets every year.	No. Though this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants.
	1.4	Household Hazardous Waste	Hold 2 opportunities for residents to dispose of household hazardous waste.	Yes. This service makes it easy for resident to properly dispose of potentially hazardous materials, hence reducing pollution in stormwater.
	1.5	Stormwater Website	Review stormwater website and update, if necessary, 1 time.	No. Though this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants.
	1.6	Storm Drain Marking	Visually inspect storm drains are marked.	No. Markers on storm drains serve as a visual reminder that will reduce pollutants over time.
	1.7	Stormwater Public Awareness Survey	Allows residents to comment on issues regarding storm water pollution.	Yes. When citizens identify illicit discharges, immediate action can be taken to remove the pollutant and track the source.
End of MCM 1: Public Education, Outreach, and Involvement				
2: Illicit Discharge Detection and Elimination	2.1	Storm Sewer Map	Revise and update map.	No. Though this BMP does not result in a direct reduction of pollutants, the map shows the location of each outfall.
	2.2	Illicit Discharge Detection Plan	Scheduled inspections to detect and eliminate illicit discharges, using various inspection techniques.	Yes. When illicit discharges are observed, immediate action can be taken to remove pollutants and track the source.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	2.3	Illicit Discharge and Dumping Hotline	Maintain hotline reporting forms and procedures.	Yes. When illicit discharges are reported, immediate action can be taken to remove pollutants and track the source.
	2.4	Illicit Discharge Ordinance Update	Support and enforce ordinance compliance.	No. Though this BMP does not result in a direct reduction of pollutants, the ordinance sets city standards.
End of MCM 2: Illicit Discharge Detection and Elimination				
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Explain appropriate erosion controls for construction sites.	No. By continuously updating the technical manual it allows us to refine contractor guidelines and stormwater controls measures to directly reduce pollutants from construction sites.
	3.2	Site Plan Review Program	Review site plans and storm water pollution prevention plans for proposed construction.	No. Though this BMP does not result in a direct reduction of pollutants, reviewing plans confirms proper measures are incorporated into construction procedures and reduce sources of storm water pollution.
	3.3	Construction Site Inspection Program	Inspect construction sites for sources of storm water pollution.	Yes. By inspecting construction sites, we can evaluate if proper BMPs are installed to effectively reduce sediment discharge and erosion.
	3.4	Construction Runoff Hotline	Phone number established to handle illicit discharges from construction activities.	Yes. When illicit discharges are reported, immediate action can be taken to remove the pollutant and track the source.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	3.5	Construction Storm Water Management Ordinance Update	Enforce rules and regulations set by the state and adopted by the City.	No. Though this BMP does not result in a direct reduction of pollutants, enforcing requirements and procedures established by this ordinance will eventually reduce pollutants entering stormwater runoff.
	3.6	City Staff Training and Development	Training educational materials and attendance lists.	Yes. Trainings reviewed the use of appropriate stormwater control measures and operating procedures that will eventually reduce sediment and pollutants.
End of MCM 3: Construction Site Storm Water Runoff Control				
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Maintain manual regarding post-construction runoff.	No. Though this BMP does not result in a direct reduction of pollutants, continuously refining contractor guidelines will eventually reduce sediment and pollutants.
	4.2	Site Plan Review Program for Post-Construction Runoff	Review site plans for new and redeveloped construction sites.	No. By reviewing plans submitted, we can evaluate if proper post-construction BMPs are needed to reduce sediment discharge and erosion.
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Maintain program for post-construction storm water control inspection.	Yes. By inspecting post-construction runoff, we can identify pollutants and eliminate the

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	4.4	Post-Construction Storm Water Management Ordinance Update	Support and enforce ordinance compliance.	No. Though this BMP does not result in a direct reduction of pollutants, enforcing requirements and procedures established by this ordinance will eventually reduce pollutants entering stormwater runoff.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment				
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Maintain manual to help city employees protect storm water quality.	No. Though this BMP does not result in a direct reduction of pollutants, educating municipal employees will eventually reduce possible stormwater pollution impacts.
	5.2	Municipal Employee Training	Train city employees on pollution prevention techniques.	No. Though this BMP does not result in a direct reduction of pollutants, educating municipal employees will eventually reduce pollutants from various municipal operations.
	5.3	Street Sweeping	Inspect 8 zones of the City's street sweeping plan.	Yes. Street sweeping is an effective way to prevent pollutants from entering storm drains, watersheds, and rivers, while keeping streets and gutters looking great.
	5.4	Pest Management Program	Develop and implement pest management program procedures.	Yes. Helps promote Best Management Practices (BMPs) used to solve pest problems while minimizing risks to people and the environment.
	5.5	Disposal of Waste Materials	Monitor proper disposal of waste materials.	Yes. By evaluating proper disposal of solid waste and hazardous materials, immediate action can be taken to remove pollutants.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	5.6	Contractor Oversight Procedures	Oversee contractors to prevent storm water pollution.	Yes. By inspecting contractor procedures, we can evaluate if contractors are taking the proper measures to reduce pollution in the MS4.
	5.7	Inventory of Facilities and Stormwater Controls	Maintain and update inventory of facilities and storm water controls.	No. Though this BMP does not result in a direct reduction in pollutants, developing an inventory of the City facilities and controls helps prioritize facilities containing pollutants and identify poor housekeeping practices, and discharge of pollutants, hence reducing pollutants.
	5.8	Assessment of Operations and Maintenance Activities	Provide report to Public Works Director.	Yes. By inspecting city operations and maintenance activities, we can evaluate if proper measures are being taken to reduce pollution in the MS4.

End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (see **Example 3 in instructions**):

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	Publish comments from the TCEQ executive director 1 time.	Met goal – made the City’s SWMP available to residents for review 1 time.
	1.2	Recurring Public Comment	Create 1 opportunity for residents to discuss stormwater matters.	Met goal – provided opportunities 12 out of 12 months for the public to address council.
	1.3	Brochures and Fact Sheets	Issue 2 brochures or fact sheets.	Met goal – issued 2 articles to the public pertaining to storm water pollution.
	1.4	Household Hazardous Waste	Hold 2 opportunities for residents to dispose of household hazardous waste.	Met goal – residents can dispose of household hazardous waste at any time through the Waste Management at your door service. Service was used.
	1.5	Stormwater Website	Review stormwater website and update, if necessary, 1 time.	Met goal – stormwater website updated 1 time.
	1.6	Storm Drain Marking	Survey 50% of storm drain markings.	Met goal – storm drain markings surveyed and replaced up to 93% completion.
	1.7	Stormwater Public Awareness Survey	Distribute surveys 1 time.	Met goal – public awareness survey issued 1 time through website, made available throughout the year.
End of MCM 1: Public Education, Outreach, and Involvement				
2: Illicit Discharge Detection and Elimination	2.1	Storm Sewer Map	Review map 1 time and update, if necessary.	Met goal – map was reviewed and updated 1 time.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	2.2	Illicit Discharge Detection Plan	Inspect each zone 1 time.	Met goal – inspected 12 of 12 zones for illicit discharges.
	2.3	Illicit Discharge and Dumping Hotline	Inspect 100% of complaints received.	Met goal – there were no reported illicit discharge complaints.
	2.4	Illicit Discharge Ordinance Update	Review ordinance 1 time, and update if necessary.	Met goal – IDDE ordinance was reviewed 1 time. No updates were necessary.
	2.5	Storm Water Inspector Training	Attend 1 training.	Met goal – attended 5 storm water trainings.
End of MCM 2: Illicit Discharge Detection and Elimination				
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Record documentation of all (100%) reviews and updates.	Met goal – technical manual for construction runoff was reviewed 1 time during the reporting period. No updates were necessary.
	3.2	Site Plan Review Program	Review 100% of site plans.	Met goal – reviewed 2 out of 2 site plans submitted.
	3.3	Construction Site Inspection Program	Inspect 80% of active sites.	Met goal – reviewed 6 of 6 active sites.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	3.4	Construction Runoff Hotline	Record all (100%) completed forms showing the nature of incoming phone calls and the resulting action.	Met goal – responded to 1 complaint referred by TCEQ from a resident.
	3.5	Construction Storm Water Management Ordinance Update	Record documentation of all (100%) reviews and updates.	Met Goal – ordinance was reviewed 1 time. No updates were necessary.
	3.6	City Staff Training and Development	Attend 1 training.	Met goal – attended 5 stormwater training.
End of MCM 3: Construction Site Storm Water Runoff Control				
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Record all (100%) documentation of reviews and updates.	Met goal – technical manual was reviewed 1 time during reporting period. No updates were necessary.
	4.2	Site Plan Review Program for Post-Construction Runoff	Review 100% of plans.	Met goal – reviewed 2 out of 2 site plans submitted.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Review 100% of plans.	Met goal – long-term inspection and maintenance was reviewed 1 time. No updates were necessary.
	4.4	Post-Construction Storm Water Management Ordinance Update	Record all (100%) documentation of reviews and updates.	Met goal – ordinance was reviewed 1 time during reporting period. No updates were necessary.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment				
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Review manual 1 time and update, if necessary.	Met goal – manual was reviewed during reporting period 1 time. No updates were necessary.
	5.2	Municipal Employee Training	Hold 1 municipal employee training.	Met goal – 1 municipal employee training was conducted during the permit year.
	5.3	Street Sweeping	Record a copy (1) of the sweeping procedures developed and implemented.	Met goal – reviewed street sweeping plan 1 time. No updates were necessary.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	5.4	Pest Management Program	Record a copy (1) of the log indicating date, location of streets swept, and volume of trash collected.	Met goal – reviewed pest management program procedures 1 time. No changes were necessary.
	5.5	Disposal of Waste Materials	Review procedures 1 time and update, if necessary.	Met goal – reviewed proper removal of waste materials stored for disposal 1 time. No changes were necessary.
	5.6	Contractor Oversight Procedures	Review procedures 1 time and update, if necessary.	Met goal – reviewed contractor oversight procedures 1 time. No changes were necessary.
	5.7	Inventory of Facilities and Stormwater Controls	Review procedures 1 time and update, if necessary.	Met goal – reviewed and updated city inventory of facilities and stormwater controls 1 time. No changes were necessary.
	5.8	Assessment of Operations and Maintenance Activities	Review inventory of facilities 1 time and update, if necessary.	Met goal – Evaluated 5 out of 5 city operation & maintenance activities.
End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations				

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

It has been determined that all current BMPs selected for the SWMP are appropriate against reducing the discharge of pollutants entering storm water. Monitoring includes periodic observation of the City's storm water features in accordance with the schedule set forth in the IDDE Plan (BMP 2.2). As a result of the implementation of these BMP's, a minimal quantity and frequency of pollutants in storm water discharges has been noted and documented.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

The latest EPA-approved §303(d) list does not identify any new impaired waters were added within the permitted area.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

The City's MS4 is located primarily inside the TMDL watershed project area for Salado Creek. Salado Creek is impaired by the pollution of bacteria, depressed dissolved oxygen (DO), and impaired macrobenthic community which impacts fish and other microbenthic communities. Targeted controls have been implemented in the efforts to eliminate or minimize pollutants with the potential to cause or contribute to the impairment. Discharges from the MS4 shall continue to be consistent with the approved EPA and/or TCEQ implementation plan.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

Focused efforts have been developed in the areas of public education, illicit discharge detection, and managing stormwater runoff from construction sites. Detailed descriptions of the targeted controls, including measurable goals and an implementation schedule can be found in the appropriate Minimum Control Measures.

Selected BMPs will be re-evaluated each year, to determine the progress and effectiveness of bacteria reduction, and will be modified as needed. Progress of targeted controls will be evaluated and summarized in the Annual Report submitted to TCEQ each year.

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter (Ex: Total Suspended Solids)	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
Bacteria	No waste load allocation given for storm water TMDL	Not identified by TCEQ	N/A
Depressed Dissolved Oxygen	No waste load allocation given for storm water TMDL	Not identified by TCEQ	N/A
Impaired Macrobenthic Community	No waste load allocation given for storm water TMDL	Not identified by TCEQ	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

a. *The number of sources of bacteria will be identified and eliminated;*

b. *The number of incidents regarding illegal dumping will be reduced;*

- c. *An increase of illegal dumping reporting;*
- d. *The number of educational opportunities conducted, focusing on the reduction or elimination of bacteria in storm water discharges; and*
- e. *An increase of illicit discharge detection through dry screening or other selected detection methods.*

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
Bacteria	1.3	Information pertaining to the reduction and elimination of bacteria in storm water discharges will be included in these brochures and fact sheets.
Bacteria	2.2	The plan has been developed to place emphasis on the detection and elimination or reduction, of illicit discharges to the maximum extent practicable, which may cause a rise in the amount of bacteria discharged from the MS4.
Bacteria	3.1	The technical manual for construction runoff provides guidelines and thresholds, directed toward the elimination and reduction of bacteria from construction site operations.
Bacteria	3.5	The ordinance is effective towards specifically addressing the elimination or reduction of bacteria associated with construction site storm water runoff.

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
Public Education and awareness; BMP 1.3: Brochures and fact sheets	Information pertaining to the reduction and elimination of bacteria in storm water discharges will be included in these brochures and fact sheets.
Illicit discharge detection and elimination; BMP 2.2: IDDE Plan	The plan has been developed to place emphasis on the detection and elimination or reduction, of illicit discharges to the maximum extent practicable, which may cause a rise in the amount of bacteria discharged from the MS4.
Construction site storm water runoff control; BMP 3.1; Technical manual for Construction runoff	The technical manual for construction runoff provides guidelines and thresholds, directed toward the elimination and reduction of bacteria from construction site operations.
Construction site storm water runoff control; BMP 3.5; Construction site storm water runoff control ordinance	The ordinance is effective towards specifically addressing the elimination or reduction of bacteria associated with construction site storm water runoff.

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
Distribute Brochures and Fact Sheets to Public	Distributed 2 articles during reporting period to the public.
Perform Illicit Discharge (IDDE) Inspections	Inspected all zones once during the reporting period. No discharges were detected.

E. Stormwater Activities

Describe activities planned for the next reporting year:

Attached is an important schedule summary indicating all storm water activities which are currently planned for the upcoming plan year. MS4 will implement a new SWMP to be submitted to TCEQ.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
2.5	<i>Attend 1 training event</i>	<i>BMP added to fulfill TCEQ comment.</i>
N/A	<i>Measurable goals were changed to include a numerical goal.</i>	<i>Change made to fulfill TCEQ comment.</i>

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

BMP 2.5 was added to show that the stormwater inspector was certified and keeping knowledge and skills of the trade up to date with current local, state, and federal ordinance and regulations.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

Contact names and city manager names were changed to reflect the current person of occupation.

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

Based on monitoring data, it has been determined that current BMPs implemented under the SWMP are adequate to ensure compliance with all applicable TMDL's and implementation plans. No additional BMPs are necessary at this time. This determination will continually be reviewed and assessed on an annual basis, and BMPs will be added or amended at that time if the need for additional or modified BMPs is necessary to ensure compliance with all applicable TMDL's and implementation plans.

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: *N/A*

Name and Explanation: *N/A*

Name and Explanation: *N/A*

Name and Explanation: *N/A*

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

16

2a. Does the permittee utilize the optional seventh MCM related to construction?

Yes No

2b. If “yes,” then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Anas Garfaoui Title: City Manager

Signature: _____ Date: _____

Name of MS4 City of Live Oak

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

Live Oak Comprehensive Schedule for Storm Water Management Plan Implementation Program

BMP No.	Scheduling Item	2019		2020			2021				2022			2023			2024							
		January 24, 2019	July 23, 2019	April 23, 2020	July 23, 2020	November 23, 2020	January 23, 2021	April 23, 2021	July 23, 2021	November 23, 2021	January 23, 2021	April 23, 2022	July 23, 2022	November 23, 2022	January 23, 2022	April 23, 2023	July 23, 2023	November 23, 2023	January 23, 2023	April 23, 2024	July 23, 2024	November 23, 2024	January 23, 2024	
	TCEQ issued TPDES General Permit No. TXR040000																							
	Deadline Submittal Date for City NOI and SWMP IP																							
1.1	NOI and NOC Public Comment ***																							
1.2	Recurring Public Comment																							
1.3	Brochures and Fact Sheets																							
1.4	Household Hazardous Waste																							
1.5	Stormwater Website																							
1.6	Storm Drain Marking																							
1.7	Stormwater Public Awareness Survey																							
2.1	Storm Sewer Map																							
2.2	Illicit Discharge Detection Plan																							
2.3	Illicit Discharge and Dumping Hotline																							
2.4	Illicit Discharge Ordinance																							
3.1	Technical Manual for Construction Runoff																							
3.2	Site Plan Review Program																							
3.3	Construction Site Inspection Program																							
3.4	Construction Runoff Hotline																							
3.5	Construction Storm Water Management Ordinance																							
3.6	City Staff Training and Development																							
4.1	Technical Manual for Post-Construction Runoff																							
4.2	Site Plan Review Program for Post-Construction Runoff																							
4.3	Long-Term Insp. and Maint. Plan for Post-Constr. Runoff																							
4.4	Post-Construction Storm Water Management Ordinance																							
5.1	Municipal Employee Pollution Prevention Manual																							
5.2	Municipal Employee Training and Education																							
5.3	Street Sweeping																							
5.4	Pest Management Program																							
5.5	Disposal of Waste Materials																							
5.6	Contractor Oversight Procedures																							
5.7	Inventory of Facilities and Stormwater Controls																							
5.8	Assessment of Operations and Maintenance Activities																							
	Deadline for Implementing SWMP																							



Givler Engineering, Inc.
 515 Busby Drive
 San Antonio, Texas 78209

- Milestone Date Established by TCEQ
- Planning and/or Study to Prepare for Implementation
- Implementation

*** Exact scheduling for this item is not controlled by the city. The schedule for this item represents an educated guess rather than a commitment.

Exhibit A

Supporting Documents for MCM 1

- 1.2 Recurring Public Comment
- 1.3 Brochures and Fact Sheets
- 1.4 Household Hazardous Waste
- 1.5 Stormwater Website
- 1.6 Storm Drain Markings

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 10, 2023, AT 7:00 P.M.
FOLLOWING THE
THE PARKS AND RECREATION COMMISSION MEETING

1. CALL TO ORDER

Mayor Mary M Dennis called the January 10, 2023, regular meeting of the City Council to order at 7:02 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation by Pastor Germaine Mathis

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez (Absent)
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department (Absent)
Steve Santana, Assistant Fire Chief
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, Assistant City Secretary
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

Mr. Stephan Pendravis who resides at 7614 Forest Stream, came before City Council to speak about an abandoned building on 10804 O'Connor and expressed his concern for lack of lights in the area. Mr. Pendravis presented a petition requesting more lights for safety.

4B. EXECUTIVE SESSION – City Council met at 7:32 for executive session

A. The City Council shall meet in Executive Session under Texas Government Code Section §§ 551.071, Consultation with Attorney, to discuss the following:

1. Update regarding Lee v. City of Live Oak, et. al, 2022 CI17650, in the 288th District Court, Bexar County Texas

B. Reconvene into open session for possible action on item discussed in Executive Session as necessary

Council reconvened into open session at 7:49 p.m. with no further action

5. CONSENT AGENDA

Mayor Dennis requested consensus of City Council to VOTE separately on Consent Agenda items A, B, C, D, E, & F and a separate vote for Consent Agenda items G, H, I, J, K, L, M & N – THE MINUTES WILL REFLECT HOW THE AGENDA WAS POSTED.

A. Approval of Minutes

1. December 13, 2022

B. City Council to approve the Fourth Quarter Code Enforcement Report – Mr. Garfaoui

C. City Council to approve Mayor Dennis TMLIRP Board conference to San Marcos, January 26 – January 28, 2023 – Ms. Gaytan

D. City Council to approve Mayor Dennis and Mayor-Pro-Tem Cimics Newly Elected Officials Workshop, January 20, 2023, San Antonio, TX – Ms. Gaytan

E. City Council to approve Mayor Dennis TML Board Meeting to Austin, TX February 23 – February 24, 2023 – Ms. Gaytan

F. City Council to approve Councilman Morgan request for an excused absence from the December 13, 2022 City Council Meeting, due to work related issues – Ms. Gaytan

Councilman Tullgren made a motion to approve Consent Agenda items A through F; seconded by Councilman Morgan

VOTE FOR: COUNCIL MEMBERS MORGAN, TULLGREN, CIMICS, AND DAHL – PASSED 4/0

G. City Council to approve the Second Reading of a Resolution regarding the City of Live Oak maintenance in city parks, not to exceed \$50,000 – Mr. Wagster and Mr. Kowalik

- H. City Council to approve the Second Reading of a Resolution for planting trees in City Parks, not to exceed \$50,000 – Mr. Wagster and Mr. Kowalik
- I. City Council to approve the Second Reading of a Resolution authorizing expenditures from the Economic Development Corporation for park trail expansion from Toepperwein Road to the Live Oak Town Center Phase I, not to exceed \$300,000– Mr. Wagster and Ms. Lowder
- J. City Council to approve the Second Reading of a Resolution authorizing expenditures from the Economic Development Corporation for park trail expansion from Toepperwein Road to the Live Oak Town Center Phase II, not to exceed \$200,000 - Mr. Wagster and Ms. Lowder
- K. City Council to approve the Second Reading of a Resolution for a Park Trail at the Woodcrest Trail not to exceed \$400,000 of Economic Development Corporation Funds- Mr. Wagster and Ms. Lowder
- L. City Council to approve the Second Reading of a Resolution authorizing expenditures from the Economic Development Corporation for a waterline extension at Toepperwein Warehouse not to exceed \$175,000 - Mr. Wagster and Ms. Lowder
- M. Discussion and possible action to approve the Second Reading of a Resolution authorizing expenditures from the Economic Development Corporation for Hilltop playground equipment at the Main City Park not to exceed \$300,000 - Mr. Wagster and Ms. Lowder
- N. City Council to approve second reading of a Resolution authorizing expenditures from the Economic Development Corporation for mowing and maintenance agreement with TXDOT at business corridors not to exceed \$40,000

Councilman Tullgren made a motion to approve Consent Agenda items G through N; seconded by Councilman Morgan

VOTE FOR: COUNCILMEMBERS MORGAN, TULLGREN, AND DAHL – PASSED 3/1

AGAINST: COUNCILMAN CIMICS

6. SPECIAL CONSIDERATION

- A. Presentation by City Council for the retirement of Debby Goza for 22 years of dedicated services to the City of Live Oak as City Secretary - Mayor Dennis

Mayor Dennis announced Ms. Goza’s retirement and presented her with flowers and a farewell gift.

B. Appointment and Oath of Office of City Secretary Isa Gaytan – Mayor Dennis

Ms. Gaytan was appointed, and the Oath of Office was administered by retiring City Secretary Debby Goza.

7. NEW BUSINESS

- A. Discussion and possible action to approve an Ordinance regarding budget amendments for the Economic Development Corporation, General Fund and Capital Projects Fund for FY 2022-2023 related to approved Economic Development projects – Mr. Kowalik

Mr. Kowalik came before City Council to request approval on an Ordinance regarding a budget amendment that would fund eight projects.

Councilman Dahl made a motion to approve an Ordinance for a budget amendment to the 2022/23 adopted budget for the City of Live Oak Economic Development Corporation Fund, City of Live Oak General Fund and the City of Live Oak Capital Projects Fund for the allocations of funds for the eight projects contained within the Ordinances; Seconded by Councilman Tullgren

VOTE FOR: COUNCILMEMBERS MORGAN, TULLGREN, AND DAHL – PASSED 3/1

AGAINST: COUNCILMAN CIMICS

- B. Discussion, possible action, and recommendation to City Council regarding the purchasing of Playground equipment for City parks - Mr. Wagster and Ms. Weese

Ms. Weese came before City Council and briefly announced the request to move forward with Playground etc. in purchasing a new “Hill Top” playground not to exceed \$800,000.

Councilman Tullgren made a motion to approve the new playground concept received from Playground etc. and authorizes the City Manager to procure a new “Hill Top” playground not to exceed an amount of \$800,000; seconded by Councilman Morgan

VOTE FOR: COUNCIL MEMBERS MORGAN, TULLGREN, CIMICS, AND DAHL PASSED 4/0

MAYOR DENNIS READ THE CAPTION FOR THE EXECUTIVE SESSION AT 7:32 PM – Mayor Dennis realigned the agenda to reflect the executive session after the last New Business item. The minutes will reflect the Executive Session as 7C

7C EXECUTIVE SESSION

The City Council shall meet in Executive Session under Texas Government Code Section §§ 551.071, Consultation with Attorney, to discuss the following:

1. Update regarding Lee v. City of Live Oak, et.al. 2022 CI17650, in the 288th District Court, Bexar County Texas
2. Reconvene into open session for possible action on item discussed in Executive Session as necessary

RECONVENES INTO OPEN SESSION AT 7:49 PM – THERE WAS NOT ACTION TAKEN

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilman Morgan addressed concerns about trash cans being left outside on the street due to it being a driving hazard. Also, shared he received a few compliments on the trails; citizens are happy to see trails going in but are requesting benches.

Councilman Cimics followed up with the citizen concern of the abandoned building 10804 O’Connor Road and agreed it is a dangerous area and needs attention from the City. Also mentioned Waste Management issues with trash pick-up and containers did say they are doing a good job in picking up brush.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilman Morgan shared he meets with the Human Society and extended an invitation to anyone who would like to join. They meet at the Clubhouse on the second Monday of every month at 6:30 p.m.

Councilman Cimics said he will not be at Don Benito’s ribbon cutting but expressed how great the food is and wished the restaurant a success.

Mayor Dennis mentioned an interest in CPR training for council sometime in the future.

- B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Mr. Martel wished everyone a Happy New Year, looking forward to 2023 and thanked Ms. Weese on the new playground. Mentioned the website is updated with all the Capital Projects in the City.

Attorney Clarissa Rodriguez introduced Attorney Valerie Elizondo who was shadowing Ms. Rodriguez.

Donna Lowder announced the Ribbon Cutting for Don Benito's on January 11, 2023, at 10am.

Mark Wagster complimented Ms. Weese on a great presentation.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:57 p.m.

APPROVED:

ATTEST:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 31, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

Mayor Mary M Dennis called the January 31, 2023, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren (Absent)
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

4. CITIZENS TO BE HEARD

Mark Cymbalist of 7545 Old Spanish Trail came before City Council to present a donation of \$612.76 to LOCAP to be used towards the Police Department K9 Unit Division. Mr. Cymbalist introduced LOCAP and mentioned other donations were used to purchase bullet proof vests for the K9's in the past.

5. CONSENT AGENDA

A. Approval of Minutes

1. January 10, 2023

B. City Council to approve the Resolution authorizing the City Manager to enter a Joint Election Agreement-Memorandum of Understanding with Bexar County Elections Department for their services during early voting and Election Day for the May 6, 2023, election- Ms. Gaytan

C. City Council to approve an Ordinance by the City Council of the City of Live Oak, Texas, calling for a General Election held jointly with various entities to be held on May 6, 2023, for the purpose of electing Three (3) City Council Members Place 1, Place 3 and Place 5 and making provision for the conduct of a General Election, resolving other matters incident and related to such Election- Ms. Gaytan

- D. City Council to approve the cancellation of the June 27, 2023, and July 11, 2023, City Council Meetings – Mr. Martel

Mayor Dennis, on behalf of a councilmember, requested to pull item D for discussion;

Councilman Cimics asked the reason for the cancellation of the two City Council meetings. City Manager Glen Martel responded that this was discussed back in a Budget cycle and the reason for the request is to allow Council and Staff some summertime. City is still meeting once on June and July which is required by Charter. City Manager also mentioned in trying to be efficient staff will possibly be recommending to cancel the February 28, 2023 Council meeting. Mayor Dennis also clarified that the agendas were looked over prior to the request and there were no items for these two City Council meetings.

Councilman Cimics made a motion to approve item D; seconded by Councilwoman Erin Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics, Dahl; passed 4/0

- E. City Council to approve the End of Year Economic Development Corporation report 2022 – Ms. Lowder

- F. City Council to approve an excused absence for Councilwoman Perez due to a personal emergency – Ms. Gaytan

Councilman Cimics made a motion to approve items A, B, C, E, and F under Consent Agenda; seconded by Councilwoman Erin Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics, Dahl; passed 4/0

6. SPECIAL PRESENTATION

- A. Presentation of Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) – Mr. Kowalik

Mr. Kowalik came before City Council to announce and present Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This is the City's 15th consecutive award.

Mayor Dennis congratulated Mr. Kowalik and the department.

7. EXECUTIVE SESSION

- A. The City Council shall meet in Executive Session under Texas Government Code Section §§ 551.071, Consultation with Attorney, to discuss the following:

- 1. Dangerous Building Board Composition, legal requirements, liability and matters related thereto.

Mayor Dennis called for the Executive Session at 7:12 p.m.

- B. Reconvene into open session for possible action on item discussed in Executive Session as necessary.

Council reconvened at 7:20 p.m. with no action on item.

8. NEW BUSINESS

- A. Discussion and possible action on an Ordinance of the City Council of the City of Live Oak, Texas, amending the City of Live Oak Code of Ordinance Chapter 5 – Buildings and Building Regulations, Sec. 5-183. – Dangerous Structure Determination Board provisions – Mr. Garfaoui

Assistant City Manager Anas Garfaoui presented the current Ordinance stating that City Manager appoints board members out of staff. This amendment would allow board members to be residents of Live Oak appointed by City Council.

Councilman Dahl made a motion to approve the request as presented; seconded by Councilwoman Perez

VOTE FOR: Morgan, Perez, Cimics, Dahl; Passes 4/0

- B. Discussion and possible action on a Resolution of the City Council of Live Oak, Texas, approving the appointment of members to the Dangerous Structure Determination Board and providing for an effective date – Mr. Garfaoui

Mr. Garfaoui requesting a motion for the approval of the appointing of members to the DSDB.

Councilman Cimics asked why the Council was not given the opportunity to nominate a citizen for this board.

Councilwoman Perez added that Council was given an opportunity to provide nominees which was in the Council packet.

Councilman Dahl made a motion to approve a Resolution of the City Council of Live Oak, Texas approving the appointment of members to the Dangerous Structure Determination Board and providing for an effective date; seconded by Councilwoman Perez

Vote FOR: Morgan, Perez, Cimics, Dahl; passed 4/0

- C. Presentation, discussion and approval of the 2021/2022 Audit – Mr. Kowalik

Mr. Kowalik came before City Council to present the 2021/2022 Audit. Before presentation, Mr. Kowalik introduced lead Auditor Mr. Phil Vaughan who was sitting in the audience and was ready for any questions the Council might have. Mr. Kowalik touched on the information provided in the Auditors report:

- Primary objective of the Auditors is to issue a professional opinion based upon reasonable assurances that the financial statements are free from material misstatements.
- In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position at September 30, 2022 in accordance with accounting

principles generally accepted in the USA.

- Issued an “unmodified” opinion.
- The information in the financial statements are free from material misstatements
- Management and Council assured that financial decisions are based upon good sound financial information.
- Communication with “Those Charged with Governance” of significant matters

Mr. Kowalik touched on the financial status as of September 30, 2022:

- Financial statements are the responsibility of the City.
- Pages 20 and 22. Financial statements for Governmental Funds.
- General Fund’s fund balance increase over \$3.6 million primarily due to the second half of ARPA funds and better than anticipated sales tax revenues.
- Overall Governmental Funds increased by \$21.5 million primarily due to the issuance of the \$18 million in bonds.
- Pages 24 and 25. Financial statements for Proprietary Funds
- Consolidated the Water and Wastewater Utility Operating and Renewal and Replacement Funds for reporting purposes.
- Water and Wastewater Utility Funds saw a nice increase to the unrestricted net position.
- Stormwater Utility Fund saw a slight decrease.
- 5 Year Trend Analysis
- Number of months in fund balance increased to 14.7 months from 12.1 last year.
- Current year’s fiscal budget should manage that back down towards 12 months.

Councilwoman Perez congratulated Mr. Kowalik on a job well done.

Councilman Cimics agreed with Councilwoman Perez and had a question about property taxes in 2020 shown decrease in collection. Mr. Kowalik response was that those are changes between base year and the current year.

Councilman Dahl made a motion for the approval of the 2021/2022 Audit; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Perez, Cimics, Dahl; passed 4/0

- D. Discussion and possible action regarding an Ordinance for a budget amendment to the 2022/23 adopted budget for the City of Live Oak General Fund for proposed additional legal services -Mr. Kowalik

Mr. Kowalik came before City Council regarding an Ordinance for a budget amendment requesting \$75,000 be moved from Council Contingencies to City Secretary Professional fees to accommodate additional legal fees.

Councilman Dahl made motion to approve the Ordinance for a budget amendment to the 2022/23 budget for proposed additional legal services.

Vote FOR: Councilmembers Morgan, Perez, Cimics, Dahl; passed 4/0

9. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilman Morgan stated that a citizen inquired on the qualifications for the Dangerous Structure Building Board Composition.

Councilman Ed stated that he had a few citizens asking why contractors had stopped working on the trail project.

Councilman Dahl said he had been asked about the pause of the trail project as well.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilman Morgan said he really enjoyed the grand opening of Black Rifle Coffee.

Councilwoman Perez reminded everyone to be safe on the roads.

Councilman Cimics mentioned he was at the Municipal Clerks Association in Denton, Texas on January 12 and wanted to congratulate City Secretary, Isa Gaytan for walking the stage and receiving her Municipal Clerk Certificate.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

City Manager, Glen Martel, announced due to the icy weather, City office hours will be delayed two hours to allow city employees some time to arrive safe. Also, thanked Leroy Kowalik and the team for a great report from the Audit. Also thanked Anas Garfaoui and the modification of the Dangerous Board.

Fire Chief Surber reported he was able to visit Appleton Wisconsin and toured manufacturing facility and make the final review of their next Fire Engine. December 2023 is the tentative delivery time.

Mr. Kowalik thanked the City Council for the vision and support on policies and thanked his team.

11. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:45 p.m.

APPROVED:

ATTEST:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, FEBRUARY 14, 2023, AT 7:00 P.M.

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan (Absent)
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics (Absent)
Councilman Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Steve Santana, Assistant Fire Chief
Mark Wagster, Director of PW (Absent)
Edie McNew, Assistant Public Works Director
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. January 31, 2023

B. City Council to approve Conference Trip for Mayor Dennis and Mayor Pro-Tem Cimics to the TML Mid-Year Conference for San Antonio, TX, March 2 – March 3, 2023 – Ms. Gaytan

C. City Council to approve cancellation of City Council meeting of February 28, 2023-Mr. Martel

D. City Council to approve an excused absence for Councilman Tullgren from the January 31, 2023, City Council Meeting for work related reasons – Ms. Gaytan

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez, and Dahl – PASSED 3/0

6. SPECIAL PRESENTATION

A. Presentation from Gable Crowder, Director of Community Engagement with Big Brothers Big Sisters of South Texas and their programs.

Mr. Gable Crowder came before City Council to provide information about the Big Brothers Big Sisters program which provides one on one mentorship to kids ages 5-16. Mr. Gable invited mentors to provide their time to the program and stated that there is a shortage in men as volunteers. Mr. Crowder shared his story and how he started in the program as a mentor.

7. NEW BUSINESS

A. Discussion and possible action to approve the Quarterly Investment Report for the period ending December 31, 2022 – Mr. Kowalik

Mr. Kowalik that based on still-accelerating inflation in September and October, the FOMC pressed forward with its fourth 75th basis-point hike of the fed funds range at its early November meeting. But as inflation data softened in November, the committee opted to raise rates by 50 basis points at its mid-December meeting. This set a new range at 4.25-4.50%

Mr. Kowalik went over the TexPool and Other Investments Summary Statement period 10/01/2022-10/31/2022.

Councilman Dahl made a motion to approve the Quarterly Investment Report; seconded by Councilman Tullgren

Vote FOR: Councilmembers Tullgren, Perez, and Dahl: PASSED 3/0

B. Discussion and possible action for City Council to approve the First Quarterly Financial Report ending December 2022– Mr. Kowalik

Mr. Kowalik reported that the City is right on target for the First Quarter. The target should be at 25% and as of December 2022, General Revenue is at 28% which is slightly over, Overall Expenditures are at 24%, Total Revenue recorded through December 2022 is \$4,558,605, Total Expenditures recorded through the same period are \$5,046,355 with activity resulting in a current net decrease of \$487,750.

Also, reported that the City currently has two funds that are utilized to expend money on major capital projects and special projects. The two funds are the 2022 GO Bond Fund and the Capital Project Fund.

The Utility Operating Fund is slightly below the target percentage in revenues at 24%. Expenditures are slightly above target at 28%.

Councilman Tullgren made a motion to approve the First Quarterly Financial Report ending December 2022; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez, and Dahl: PASSED 3/0

- C. Discussion and possible action to approve an Ordinance amending the City of Live Oak utility rates for water service —Mr. Kowalik

Mr. Kowalik came before City Council to report a 5% water rate increase. Because the City uses a tier structure, the new rate will affect anything over 12,000 gallons. Their tier structure to promote water conservation. Commercial rates also increased 5% plus the base fee was increased by 1 1/2%.

If Council approves, new rates will go show in May billing.

Councilman Tullgren made a motion to approve the Ordinance amending the City of Live Oak utility rates for water service; seconded by Councilman Dahl

Vote FOR: Councilmembers Tullgren, Perez, and Dahl: PASSED 3/0

- D. Discussion and possible action to approve an Ordinance amending the City of Live Oak utility rates for sewer service – Mr. Kowalik

Councilman Dahl made a motion to approve the Ordinance amending the City of Live Oak utility rates for sewer service; seconded by Councilwoman Perez

Vote FOR: Councilmembers Dahl, Perez, and Tullgren: PASSED 3/0

- E. Discussion and possible action regarding disposal of fixed assets with an initial net worth of \$5,000 and over - Mr. Kowalik

Mr. Kowalik reported fixed items being replaced are Chevrolet Chevy, 2016 Chevrolet Tahoe and a Kawasaki Mule. Another item being disposed is the remaining of the playground that was removed from the city park due to new playground.

Councilman Dahl made a motion to approve the disposal of fixed assets with an initial net worth of \$5000 and over; seconded by Councilman Tullgren

Vote FOR: Councilmembers Dahl, Perez, and Tullgren: PASSED 3/0

- F. Presentation, discussion and possible action to accept the Live Oak Police Department's 2022 Tier 1 and Tier 2 Racial Profiling Data in compliance with Art. 2.134(b) of the Texas Code of Criminal Procedure – Chief Hopper

Chief Hopper came before City Council to present the following Racial Profiling Data

- Of 5467 Vehicle Stops only 5.6% (324) lead to a vehicle search
- Of the 324 vehicles searched only 102 ended with an arrest
- Of the 324 vehicle searches 88% (286) found contraband

There were no racial profiling complaints filed in 2022.

Live Oak Police Department is proud of the high percentage of probable cause searches resulting in contraband being discovered. This shows that our officers search vehicles for a reason and are not targeting individuals based on race, age, or ethnicity.

Live Oak Police Department will continue to protect and serve residents of and visitors to Live Oak in a systematic and disciplined approach and maintain a close watch on any form of discrimination and/or preference.

No motion was made on this item.

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

There were no general announcements.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilwoman Perez expressed how thankful she was for the Black History month event thankful being able to support the youth and the veterans in the community through the San Antonio's Stock Show and Rodeo. Also mentioned was able to meet the Honor Flight San Antonio and mentioned volunteers are welcomed.

Mayor Dennis mentioned she enjoyed the IKEA event and wanted to say thank you to the City Manager for speaking at the Humane Society meeting.

- B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Chief Hopper announced Citizens Police Academy will begin on March 16. Applications are still being accepted.

Mr. Kowalik reported new equipment will be installed soon in the Council Chambers. Also informed Council a late start of 9:00 a.m. for City Staff on Wednesday, February 15 due to an employee cowboy breakfast.

10. EXECUTIVE SESSION

A. The City Council shall meet in Executive Session under Texas Government Code Section 551.074, Personnel Matters, to discuss the following:

1. Annual evaluation of the City Manager as required in the employment agreement.

Mayor Dennis called for Executive Session at 7:50 p.m.

B. Reconvene into Open Session-Discussion and possible action as needed based on items discussed in Executive Session

City Council Reconvened at 8:57 p.m.

11. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilwoman Perez. The City Council meeting adjourned at 8:58 p.m.

APPROVED:

ATTEST:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MARCH 14, 2023, AT 7:00 P.M. OR IMMEDIATELY FOLLOWING
THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Meeting was called to order by Mayor Dennis at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Steve Santana, Assistant Fire Chief
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Eric Anderson with Tri-County Events came before City Council to announce the upcoming events that included Casino Night at Blue Bonnet Palace on March 23 and mentioned they are still looking for sponsors and prizes.

Brian Rumfield with Hampton Inn came in to provide information on how well the hotel did during the San Antonio Rodeo

Laura Stanford at 7719 Broken Arrow, Converse came before City Council to announce her candidacy for Judson ISD.

5. CONSENT AGENDA

Mayor Dennis requested to pull Consent Agenda items E, F, and G for discussion. The minutes will reflect how the agenda was posted.

A. Approval of Minutes

1. February 14, 2023

B. City Council to approve an excused absence for Councilman Morgan from the February 14, 2023, City Council meeting – Ms. Gaytan

C. City Council to approve an excused absence for Councilman Cimics from the February 14, 2023, City Council meeting – Ms. Gaytan

D. City Council to approve Conference Trip for Mayor Dennis National League of Cities Conference in Washington DC on March 25 – March 28, 2023 – Ms. Gaytan

Councilman Cimics made a motion to approve the Consent Agenda items, minus items E, F, and G; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, and Dahl – passed 5/0

E. City Council to approve a Resolution regarding inheritance in Last Will and Testament of Joyce A. Scholhamer for Live Oak Animal Care & Control Facility – Chief Hopper

Councilman Cimics asked if there would be a plaque in memory of the donation made.

F. City Council to approve a Resolution to accept a monetary donation of \$800 for the picnic table in the Main City Park – Mark Wagster

G. City Council to approve a Resolution to join with the State of Texas as a Party in the Texas Opioid Settlement agreement with Allergan, CVS, Walgreens and Walmart- Mr. Martel

Councilman Cimics asked if there would be a plaque in honor of the donation to Animal Control and asked for clarification on which picnic table at the park and clarification on settlement agreement.

6. SPECIAL PRESENTATION

A. Proclamation for National Red Cross Month, March 2023 – Daniel P. Martinez

Jason Massiatte and Lori Alvarez with the American Red Cross were present to receive the Proclamation for National Red Cross Month.

B. Presentation of the Honor Flight San Antonio – Court B. van Sickler

Mr. Court B. van Sickler came before City Council and shared what they do for veterans:

- Honor nation's veterans from WWII, Cold War, Korean War and Vietnam War with a cost-free trip to visit *THEIR* memorials
- 3-day trip to Washington, DC
- Tour memorials and monuments
- With visits to.....
 - World War II, Korean, Vietnam War Memorials
 - AF, Marine and Navy Memorials
 - Arlington National Cemetery
 - Changing of the Guard
 - Military Women's Memorial
 - Army and Navy Museums

Mr. van Sickler mentioned all the major sponsors that make this happen and informed how citizens can help by sponsoring. Also mentioned that volunteers are always welcomed.

7. NEW BUSINESS

A. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 for disposal – Leroy Kowalik

Mr. Kowalik presented eight items that will be disposed which include 5 generators that will be placed on God Deals and two marquees that no longer work will be disposed of in the dumpster.

Councilmember Dahl made a motion to accept the disposal of fixed assets with an initial net worth of \$5,000 for disposal; seconded by Councilman Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Cimics, and Dahl: PASSED 4/0

B. Discussion and possible action to move Michael Llamas from Alternate Commissioner to Commissioner in the Planning & Zoning Commission – Anas Garfaoui

Mr. Garfaoui recommended moving Mr. Llamas from an alternate commissioner to a commissioner.

Councilmember Tullgren made a motion to accept to move Michael Llamas from Alternate Commissioner to Commissioner in the Planning & Zoning Commission; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Cimics, and Dahl: PASSED 4/0

8. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilman Cimics reported a citizen reached out regarding the dark intersection at Trailing Oaks and Lone Shadow Trail. Would like staff to reach out to CPS about installing a streetlight. Also mentioned the walking trail is coming along and that the contractor is doing a great job. But there is trash accumulation around the area and suggested placing a few trash cans in the area.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Mayor congratulated Mayor Pro Tem Councilman Cimics for receiving his certified municipal officer certificate. Mayor also mentioned she attended Career Day at Rose Garden Elementary School and wanted to thank the school for inviting her.

Mayor Pro Tem Councilman Cimics congratulated Mayor for also receiving her Certified Municipal Officer certificate.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

City Manager Glen Martel provided an update on park trails stating they will be completed prior to April 16th when the city will be hosting disc golf tournament. Also mentioned the mechanical clearing in the park and as of today 23 trees have been planted. Bond street program will go in bid in the middle of April and project will be starting in June. Woodcrest trail is in design and will start in about five months. Opening in the Planning and Zoning commission for an Alternate seat and asked Council to encourage citizens to volunteer. The volunteer forms are available in the office or can be attained by contacting City Secretary, Isa Gaytan.

Donna Lowder mentioned the City of Live Oak sponsored two of Tri County events which are Casino Night and Golf Tournament. Also mentioned Mr. van Sickler will be the guest speaker at the next NEP luncheon.

Mayor Dennis thanked Donna and said she did an excellent job at the NEP luncheon talking about the City and promoting the Premier City of Live Oak.

Chief Hopper mentioned the Live Oak Police Department was recognized through the Texas Police Chief Association. Also mentioned the Citizens Police Academy is starting Thursday and registration is still open.

Chief Surber reported Live Oak Fire Department is proud to partner with Live oak Professional Firefighters Association in hosting the Texas Fire Conference on Monday at the Hilton Garden Inn. Hands on training will take place at the San Antonio college fire field.

Mark Wagster announced the City event Eggstravanza egg hunt happening at the City's main park on April 1 starting at 6:00 p.m. following with Movie at the park.

With St. Patrick's Day arriving soon, Councilwoman Perez shared an Irish blessing.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilwoman Perez at 7:41 p.m.

APPROVED:

ATTEST:

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MARCH 28, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

Meeting was called to order by Mayor Pro Tem Ed Cimics

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis (Absent)
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department (Absent)
Steve Santana, Assistant Fire Chief
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Suzanne Hildebrand who resides at 7806 Forest Run came before City Council requesting that everything relating to the rules for campaigning signs is followed by candidates and asked that immediate action be taken by City if rules are not followed. She gave examples of what a sign should display and went over the right-of-way regulations. She asked that all candidates follow all ordinances and conform to the rules.

5. CONSENT AGENDA

A. Approval of Minutes

1. March 14, 2023

Councilmember Tullgren made a motion to approve the Consent Agenda; seconded by Councilmember Perez.

Voter FOR: Councilmembers Morgan, Tullgren, Perez, Dahl, Cimics – passed 5/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Public Safety Telecommunications Week – April 9 through April 15, 2023 – Chief Hopper

Councilmember Morgan read the proclamation for National Public Safety Telecommunications Week. Chief Hopper, Lieutenant Allen, Telecommunication Officers: Leslie Van Wie, Courtney Sheehan, and Antonio Andrew were present to receive the proclamation.

- B. Proclamation for 2023 National Bite Prevention Week, April 9 through April 15, 2023 – Chief Hopper and Stephanie Kinney

Councilmember Tullgren read the proclamation for National Bite Prevention Week. Lieutenant Allen, Animal Control Supervisor Stephane Kinney, Animal Control officers Melissa Garone and Jake Newberry were present to receive the proclamation.

- C. Presentation of Proclamation for National Child Abuse Prevention Month, April 2023 - Detren Scales, Crime Victims Liaison

Councilmember Perez read the proclamation for National Child Abuse Prevention Month. Chief Hopper and Crime Victims Liaison Detren Scales received the proclamation.

- C. Presentation of a Proclamation for National Sexual Assault Awareness Month and Crime Victims’ Rights Week, April 23 through April 29, 2023 – Detren Scales, Crime Victims Liaison

Councilmember Dahl read the proclamations for Sexual Assault Awareness Month and Crime Victim’s Rights Week. Chief Hopper and Crime Victims Liaison Detren Scales received both proclamations.

7. CITY COUNCIL REPORT

- A. City Council Member’s report regarding discussion of City issues with citizens.

Councilmember Morgan announced that he is running for re-election and that he has ordered signs and says he would appreciate the support.

Councilmember Perez announced she received notice about the trees along the access road of I35, and the trash at the corner of Lookout Rd.

Mayor Pro Tem Cimics stated that several citizens have asked for the status of the walking trails also said citizens would like to see physical fitness equipment along the walking trail.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Referencing back to last City Council meeting in receiving his TML Municipal Officer certification, Mayor Pro Tem shared that there are only 31 elected officials in the state of Texas that have received this recognition and having two sitting in this council is quite an accomplishment and he is glad to represent the City.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

City Manager Glen Martel announced that staff is working with current candidates to ensure they are aware of the rules and following them. The contractors were slowed down because of the weather but they are back at working on the walking trail. Also stated there will be some physical fitness equipment placed on the Hilltop playground and once that is in place, the possibility of placing some equipment along the trails could come in place after that is completed

Public Works Director, Mark Wagster announced the city event Eggstravaganza will be on April 1 starting at 6:00 p.m. following with Movie in the Park featuring Peter Rabbit 2: The Runaway.

EDC Manager, Donna Lowder announced a ribbon cutting for Restore Hyper Wellness located in the Forum will be on Friday at 10:00 a.m.

9. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilmember Dahl at 7:18 p.m.

APPROVED:

ATTEST:

MINUTES
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 11, 2023, AT 7:00 P.M.
FOLLOWING THE PARKS AND RECREATION COMMISSION MEETING

1. CALL TO ORDER

Mayor Mary M. Dennis called the April 11, 2023, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

Mayor Dennis made a motion to pull Consent Agenda items E and F for discussion. Minutes will reflect how the agenda was posted.

A. Approval of Minutes

1. March 28, 2023

B. City Council to approve an excused absence for Mayor Dennis from March 28, 2023, Council meeting – Isa Gaytan

- C. City Council to approve the First Quarter Code Enforcement Report, January through March 2023
- D. City Council to approve a Resolution and authorize the City Manager to sign the Contract for Election Services for the May 6, 2023, General Election – Ms. Gaytan

Councilmember Tullgren made a motion to approve Consent Agenda items A, B, C, D, and G; seconded by Councilmember Aaron Dahl
Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl – passes 5/0

- E. Consideration and appropriate action on a Resolution authorizing the purchase of multiple tracts of property along Miller Road and west of Forest Corner Road in the City of Live Oak, for park and recreational purposes; and authorizing a budget increase in the amount of \$230,000 for said purchase.

City Manager, Glen Martel, briefed Councilmembers on the purchase of the properties.

Councilmember Tullgren made a motion to approve Consent Agenda items E & F; seconded by Councilmember Morgan.
Vote FOR: Councilmembers Morgan, Tullgren, Perez, Dahl; Councilmember Cimics against; passes 4/1

- F. Discussion and possible action regarding an Ordinance for a budget amendment to the 2022/23 adopted budget for the City of Live Oak Economic Development Corporation for proposed land purchases for park and recreational purposes.

City Manager, Glen Martel, briefed Councilmembers of the ordinance needed to move forward with land purchases.

Councilmember Tullgren made a motion to approve Consent Agenda items E & F; seconded by Councilmember Morgan.
Vote FOR: Councilmembers Morgan, Tullgren, Perez, Dahl; Councilmember Cimics against; passes 4/1

- G. City Council to approve an Ordinance amending the Code of Ordinances, Chapter 9, Flood Damage Prevention and Protection regarding Flood Insurance Road Map – Ed McNew

6. SPECIAL CONSIDERATION

- A. Power Point presentation to introduce new employees – Code Enforcement, Public Works, Police Department

The employees being presented have been with the City of Live Oak for at least 6 months.

Assistant City Manager presented Chad Mercer, Code Enforcement Officer. Chad joined Team Live Oak on September 2022.

Public Works Director, Mark Wagster introduced Edmond “Eddy” McNew, Assistant Director of Public Works who joined Team Live Oak on June 2022.

Chief Gary Hopper introduced Police Officer Alejandra Canales-Weigend who joined Team Live Oak on August 2022. Also introduced, Timothy Jones, Telecommunication Operator who joined Live Oak on August 2022.

- B. Proclamation for National Library Week, April 23 through April 29, 2023 – Mayor Dennis and Councilmember Morgan

Councilmember Morgan read the Proclamation for National Library Week.

- C. Proclamation for City of Live Oak’s 63rd birthday – Donna Lowder

Donna Lowder announced the birthday of Live Oak is April 17.

Mayor Dennis read the Proclamation for the City of Live Oak’s 63rd birthday.

7. NEW BUSINESS

- A. Discussion and possible action to accept and approve the Monthly Financial Report ending January 31, 2023 – Mr. Kowalik

Councilmember Dahl made a motion to approve the Monthly Financial Report ending January 31, 2023; seconded by Councilmember Cimics.

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl – passes 5/0

- B. Discussion and possible action to accept and approve the Monthly Financial Report ending February 28, 2023– Mr. Kowalik

Leroy Kowalik came before City Council and briefed February Financial report since it included January 2023 financial report. Mr. Kowalik reported the General Fund revenues are at 62% of budget primarily because property taxes are already at 93%. Other taxes, including sales tax revenue are at 45%. Sales tax remittance for October 2022 through February 2023 was 4.7% higher than last year. Interest income is at 208%, which is indicative of where the Federal Funds rate is. Overall expenditures are on target at 38% of budget. In the General Fund, as of this period, \$285,620 was recorded as interest income \$167,113 was expended on design work. As of this period, \$839,729 of the Capital Fund has been expended. The Utility operating fund is slightly below target on revenue collections (39%) and above the target on expenditures (43%). The Stormwater Utility Fund revenues are slightly below the target at 40%.

Councilmember Dahl made a motion to approve the Monthly Financial Report ending February 28, 2023; seconded by Councilmember Cimics.

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Dahl, Cimics – passes 5/0

- B. Discussion and possible action to approve a Resolution to submit for a grant to the Office of the Governor and designate City Manager Glen Martel for rifle resistant ballistic shields for the Police Department- Chief Hopper

Chief Hopper came before City Council to inform PD have already applied for a grant and this is the final phase of the process. The grant is for \$10,400 and will provide 16 Ballistic Shields to be in every car in the Police Department.

Councilmember Dahl made a motion to approve a Resolution to submit for a grant to the Office of the Governor and designate City Manager Glen Martel for rifle resistant ballistic shields for the Police Department-; seconded by Councilmember Cimics.
Vote FOR: Councilmembers Morgan, Tullgren, Perez, Dahl, Cimics – passes 5/0

8. CITY COUNCIL REPORT

A. City Council Member’s report regarding discussion of City issues with citizens.

Dahl appreciates the Public Works for their prompt service in repairing a leak in his neighborhood.

Councilmember Cimics stated that he is still getting calls from citizens’ complaints about the trash cans still being left out in the street. Another call was about drivers making a left turn into Ed Franz.

Councilmember Morgan mentioned he has been asked about dates and time for early election.

Councilmember Tullgren mentioned people thanked him for the Eggscramble, many were nonresidents. Thanked Courtney and everyone else who helped in making this a premier event.

Councilmember Perez echoed Tullgren about the Eggscramble event and thanked the Weese family for their dedication and commitment, thanked Team Live Oak for bringing our community together.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Cimics shared that on April 4 he was asked to volunteer and evaluate scholarship applications under the Judson educational foundation. Appreciates the opportunity and hopes he get to volunteer again. Also mentioned the yellow dot program, hopefully live oak will promote it. Lastly, he announced the LOCAP cornhole tournament will start at 5:30 p.m.

Mayor Dennis echoed others’ comment about the Eggscramble premier event. Also announced the Drug Take Back will be on April 22 from 10:00 a.m.- 2:00 p.m. Mayor Dennis thanked Mayor Pro Tem Cimics for doing a great job in conducting the last City Council meeting in her absence.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

The City Manager thanked all volunteers and said the Eggscramble was a great event. Also mentioned the new monitors and the work going in to improve our communication with our citizens and thanked everyone involved with all the work.

Donna Lowder mentioned Jackie Malloy's daughter, Jillian, was also a volunteer and worked hard. Ms. Lowder mentioned that City of Live Oak does support the Yellow Dot and is being mentioned in the May June Hometown News.

Mayor Dennis reminded everyone about child abuse and domestic violence awareness.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Dahl at 7:38 p.m.

APPROVED:

ATTEST:

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 25, 2023, AT 7:00 PM
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Mayor Dennis called the April 25, 2023, City Council meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

John H Jones who lives at 11818 Welcome Dr. came before City Council to speak against the water rate increase.

5. CONSENT AGENDA

A. Approval of Minutes

1. April 11, 2023

Councilmember Tullgren made a motion to approve the Consent Agenda; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, and Dahl – PASSED 5/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Drinking Water Week, May 7 through May 13, 2023 – Mr. Wagster

Mayor Pro Tem Cimics read the Proclamation for National Drinking Water Week.

- B. Proclamation for National Water Safety Month, May 2023 – Mr. Wagster

Councilmember Morgan read the Proclamation for National Drinking Water. Mr. Wagster spoke on both Proclamations reminding everyone to take a pause and remember those that work hard to make that drinking water available. Mr. Wagster also reminded everyone to think about drowning prevention when going out to a lake or swimming pool. Lastly, he mentioned that the city offers a safety vest program and if one is needed to please give Courtney Weese a call.

- C. Proclamation for National Nurses Week, May 8 through May 14, 2023 - Mayor Dennis and City Council

Councilmember Perez read the proclamation for National Nurses Week. Nurses nurse practitioners visiting came up to receive the Proclamation and be recognized for all they do for the community.

- D. Proclamation for Trauma Awareness Month May 2023 - Mayor Dennis and City Council

Councilmember Dahl read the Proclamation for Trauma Awareness Month

- E. Proclamation for National Military Appreciation Month (NMAM) May 2023 – Mayor Dennis

Councilmember Tullgren read the Proclamation for National Military Appreciation Month. Mayor Dennis asked for all who have served and are currently serving in the Military to come up for a picture.

- F. Proclamation for Older Americans Month, May 2023 - Mayor Dennis

Mayor Dennis read the Proclamation for Older Americans Month. The SOLO (Seniors Of Live Oak) group was present to receive the proclamation and take a group picture.

7. NEW BUSINESS

- A. Discussion and possible action to approve a Resolution to amend the Interlocal Cooperation Agreement for Alamo Area Metro SWAT to add the City of Seguin and City of Schertz to the Team - Chief Hopper

Chief Hopper came before City Council to present the Resolution to amend the Interlocal Cooperation Agreement for Alamo Area Metro SWAT to add the City of Seguin and City of Schertz. Chief Hopper informed that these two cities came to the Police Department to request being added to the team. Also mentioned in adding these two cities will allow LOPD to reach Tier 1 SWAT which will be at the same level as SAPD. By adding these two agencies will only make the team stronger.

Councilmember Cimics made a motion to approve the Resolution to amend the Interlocal Cooperation Agreement for Alamo Area Metro SWAT to add the City of Seguin and City of Schertz to the team; seconded by Councilmember Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, and Dahl – PASSED 5/0

8. CITY COUNCIL REPORT

- A. City Council Member’s report regarding discussion of City issues with citizens.

Councilmember Morgan mentioned that every day we need to thank the military and all those who keep us safe also mentioned that we should all exercise our roll by voting in local city elections also thanked all who attended the candidate night. Mentioned citizens have addressed different issues; an abandon house, a truck parked permanently, trash can concerns, and request for senior services. Councilman expressed his appreciation to Mark Wagster and his employees for all the great work going on in the Woodcrest park.

Councilmember Tullgren mentioned a family stopped him and complimented the city on the new walking trail.

Councilmember Perez echoed Councilmember Morgan on the great work in Woodcrest Park.

Councilmember Dahl thanked all who attended the Meet the Candidate night and encouraged early voting.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Tullgren recognized the Facilitator at the Candidate Night, Jeff Flinn, who did an outstanding job presenting the candidates to the City of Live Oak.

Councilmember Perez announced she will be representing the City of Live Oak in Tampa Florida. She will meet Loretta Ford who is 102 years old and is the co-founder of the Nurse Practitioner role. Councilmember Perez will be one of 100 to be there.

Mayor Dennis acknowledged the birthday of a long time Live Oak resident and volunteer, Henrietta Lawton, who is 87 years young. Mayor Dennis also acknowledged her daughter Christina Dennis who is visiting and in the audience tonight.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

City Manager Glen Martel mentioned that Assistant City Manager, Anas Garfaoui will be celebrating his one-year anniversary with the City and is grateful to have Mr. Garfaoui. Thanked the City Council for the recognition of all the hard work Team Live Work is doing and acknowledged all who is involved. Appreciates all the feedback and said he is looking forward to a good year.

Assistant City Manager Anas Garfaoui says he is grateful to be part of this great team.

EDC Manager Donna Lowder mentioned a celebration for the Assistant City Manager's anniversary will be this Thursday.

Mark Wagster mentioned the city-wide garage sales are happening this weekend and if anyone wants to be added to the list, they can do so by contacting Cathi Piotrowski.

10. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilwoman Perez. The City Council meeting adjourned at 7:33 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 9, 2023, AT 7:00 PM

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Eric Anderson with Tri County Chamber came before City Council to provide upcoming events.

5. CONSENT AGENDA

A. Approval of Minutes

1. April 25, 2023

Councilmember Tullgren made a motion to approve the consent agenda; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; PASSED 5/0

6. SPECIAL CONSIDERATION

- A. Presentation of Employee of the Quarter - January through March 2023 –Jeremy Ruiz Chief Hopper

Chief Hopper came before the City Council and called Lieutenant Barela and Sergeant Andrada to join him as he introduced Officer Jeremy Ruiz as the Employee of the Quarter. Officer Ruiz serves the National Guard, is a loyal employee and is an FTO in the department and is one of the main mentors to new officers. Officer Ruiz has brought new mental health programs to help the department. Officer Ruiz has also been nominated to receive a life saving award which involved a mental health situation.

City Manager Glen Martel presented Officer Ruiz with a tumbler with the Employee values. A group picture was taken with Officer Ruiz and family.

- B. Proclamation for National EMS Week, May 21 through May 27, 2023 – Chief Surber

Councilmember Cimics read the proclamation for National EMS Week.

Chief Surber came before City Council to accept the Proclamation and mentioned that the Live Oak Fire Department is proud to be partnered with Schertz EMS. Chief Surber announced that due to the increase of call volume, the Live Oak Fire Department now has full time staff ambulance.

Councilmember Perez shared her deepest thanks to Team Live Oak for their life savings skills and professionalism.

- C. Proclamation for National Public Works Week, May 21 through May 27, 2023- Mr. Wagster

Councilmember Perez read the proclamation for Public Works Week. Public Works Director Mark Wagster received the proclamation and reminded everyone to take a moment and think about everything that Public Works does for the community.

- D. Proclamation for National Police Week, May 15 through May 21, 2023 – Chief Hopper

Councilmember Dahl read the proclamation for National Police Week. Chief Hopper received the proclamation and reminded everyone about the Police Memorial scheduled for May 17 at 6pm in front of the Police building recognizing all the brave men and women that has lost their lives and to honor Alfredo Araiza, fallen officer of Live Oak Police Department. All Officers present came forward to take a group picture.

- E. Presentation of the San Antonio African American Community Archive and Museum (SAAACAM) – Velma Nanka-Bruce, History Harvest Coordinator

Velma Nanka-Bruce and Kent Stewart came before City Council with a presentation about the San Antonio African American Community Archive and Museum (SAAACAM) which is a board guided staff led organization that is made up with community members and history professionals, educators, community activists with the goal of preserving the African American culture in the area that includes city of Live Oak. Mr. Stewart offered their services and support the City of Live Oak and provided brochures with more information about the organization.

Mayor Dennis thanked both Velma Nanka-Bruce and Kent Stewart for their presentation.

7. NEW BUSINESS

Mayor Dennis asked to pull item 7E from the agenda per City Attorneys request.

- A. Discussion and possible action regarding the FY 2023/2024 San Antonio River Authority Utility Rates – Mr. Kowalik

Councilmember Cimics asked to reclude himself from any discussion and or action on item 7A since he has been appointed to the SARA Utility Development Advisor Committee and the rates are reviewed.

Leroy Kowalik came before City Council to present the FY 2023/2024 San Antonio River Authority Utility Rates but he provided a little history about stating that The Cities of Live Oak, Universal City and Converse along with the SARA Retail System contract with the San Antonio River Authority for the transportation, treatment and disposal of sewage at the Salitrillo Wastewater Treatment Plant (WWTP) Facility. Each year with input from all listed entities, SARA calculates the annual revised wholesale sewer rate to cover costs of the contractual commitment for the treatment of the sewage generated from within each entity and the maintenance of the WWTP. Between FY2020 – FY2023, the system endured rate increase ranging from 15.3% and 16.6%. . Using the system’s average winter average of 4,735 gallons, the proposed FY2024 system wide rate to the Cites is \$29.72 (10.1% increase) for residential. The commercial user rate increased to \$5.85 per 1,000 gallons (9.35% increase). Specifically for the City of Live Oak, the current (2022/2023) wholesale treatment charge per residential customer is \$26.85 at a winter average of 4,665 gallons. The proposed charge per residential customer for 2023/2024 will be \$29.35 at a winter average of 4,628 gallons. The result is a 9.3% (\$2.50 per month/per resident) increase. The biggest reason for past increases was attributed to the Salitrillo Plant Expansion Project. SARA will begin assessing these new rates on October 1, 2023 which is the beginning of our fiscal year.

Councilmember Morgan recalls the need of expansion but asked if there is any talk about when this is all done of any relief for those paying the bills. Mr. Kowalik stated that there is always a chance of a rate increase like other utilities but that larger increases were

in conjunction with the expansion project and now that it's coming to a conclusion and those larger increases should subside.

Mayor Dennis states it's a great plan but pointed out maintenance so those expenses that are not going away.

Councilmember mentioned that over seven years the average increase \$2.58 and seems to be a standard rate.

Councilmember Perez expressed she understood the need to budget for modernization and sustainability with inflation, but also shared that we don't have a choice because we need the services to continue a sustainable quality of life.

Mr. Kowalik mentioned Mr. James Anderson with SARA in the audience also mentioned that the alternative to entering an agreement with SARA would be that the City of Live Oak own their own water treatment facilities.

No action was taken on this item.

- B. Presentation and discussion and possible direction regarding the state of the City and the upcoming 2023/24 budget and processes– Glen Martel and Leroy Kowalik

Leroy Kowalik came before City Council to present the state of the City and the upcoming 2023/24 budget process. As of September 30, 2022, the audit revealed that the City is at 14.7 months' worth of expenditures in reserves. This was a result of the injection of ARPA funds into the City's coffers. In the 2022/23 budget, staff recommended and Council approved the funding of \$4,423,304 worth of capital, projects and contingency purchases. Also mentioned the Executive and Management staff has been tasked with the development of several specific programs that will be funded through the Capital Projects Fund with a potential revenue source coming from the General Fund Reserves. City Manager Glen Martel spoke about bundling up those funds and assigning them for projects to include sidewalks and streets and facility maintenance in general. Bundling those projects allows for a bidding process. Staff is managing program and not out doing that work which will free staff in assisting the citizens. Mr. Kowalik also mentioned that Sales tax is still, and will probably always be, the number one revenue source in the General Fund which supports the vast majority of the City's core functions. We will always continue to monitor the City's sales tax since it is the number one revenue stream but also the most volatile of the City's major revenue streams.

Staff is preparing their departmental and program budgets to coincide with the City Council goals (Stable, Secure, Supportive and Beautiful). Mr. Kowalik stated that it is anticipated that the 2023/24 budget will look similar to the 2022/23 budget with a few exceptions. Staff's mid-year benefit strategy meeting with HUB/IPS Advisors took place. The City's claims ratio remains positive. As far as market adjustments to the City's salary structures, it is anticipated that there will be a proposed market adjustment for the

2023/24 proposed budget. Also mentioned staff will recommend a compensation study since it has been 5 years since the last one was conducted.

Mr. Martel mentioned that staff has met to discuss different projects and ideas within departments and asked Council to get with Leroy or himself so that it can be addressed ahead of the budget and is looking forward to a good budget cycle.

Mayor Dennis states that she believes the budget is the most important job as council members but addressed that the budget is increasing every year.

B. Discussion and possible action to approve the Quarterly Investment Report ending March 31, 2023 – Mr. Kowalik

Leroy Kowalik came before city council to provide the Quarterly Investment Report ending March 31, 2023. The markup of the City's portfolio as of March 31, 2023 \$54,012,765 when on December 31, 2022 it was \$51,019,830. Mr. Kowalik mentioned the rates are high resulting with good returns. The weighed average maturity for investments outside of TexPool at March 31, 2023 was 535.51 days or 1.49 years with yields to maturity ranging from 0.2499% to 5.0046%.

Councilmember Cimics made a motion to approve the Quarterly Investment Report ending March 31, 2023; seconded by Councilmember Dahl.

Vote FOR; Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; PASSED 5/0

D. Presentation, discussion, and possible action to approve the Quarterly Financial Report ending March 31, 2023 – Leroy Kowalik

Leroy Kowalik came before city council to present the Quarterly Financial Report ending March 31, 2023. Overall general revenues are at 69% of budget. Property taxes are at approximately 94%. Sales tax revenue amounts overall were on target through the second quarter of this fiscal year and are at 53% of budget. Franchise fees are at 46% of budget, although several of the franchise fees recorded this quarter are projections. These projections may vary slightly from the actual levels as the Feds continue to raise rates, thus, interest income is at 262%. Overall expenditures are at 44% of budget. Total revenue recorded through March 2023 is \$11,107,499. Total expenditures recorded through the same period are \$9,245,559. This activity results in a current net increase of \$1,861,940. This current net decrease brings the City's General Fund balance to \$18,134,635. The 2022 GO Bond Fund and Capital Project Fund was created to track the receipt of the bond precedes and accompany interest income and the expenditures to be made in accordance with the street projects identified as part of the 2022 bond election. As of this period, \$356,381 was recorded as interest income; \$242,926 was expended on design work. The Utility Operating Fund is slightly below the target percentage is revenues at 47%. Expenditures are right at the target at 50%. The Storm Water Fund

revenues are right below the target of 49% and the expenditures are below the target at 37%. The fund balance as of March 31, 2023 is \$345,770.

Councilmember Dahl made a motion to approve the Quarterly Financial Report ending March 31, 2023; seconded by Councilmember Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; PASSED 5/0

E. Discussion and possible action regarding approval of a Resolution canvassing the general election returns and declaring the results of the General Election held May 6, 2023, for the purpose of electing Three Councilmembers, Place One, Three and Five to the City Council of the City of Live Oak – Isa Gaytan

8. EXECUTIVE SESSION

A. The City Council shall meet in Executive Session under Texas Government Code Section 551.074, Personnel Matters, to discuss the following:

1. Discussion regarding various legal matters related to the City's contract with Waste Management.

Mayor Dennis called for the Executive Session at 8:02 p.m.

B. Reconvene into Open Session-Discussion and possible action as needed based on items discussed in Executive Session

Mayor Dennis called to reconvene at 8:18 p.m.

Councilmember Tullgren made a motion to waive the 3% Waste Management franchise fees to Live Oak residents in the current contract for the period April 1, 2023 through March 2024; seconded by Councilmember Perez.

Vote FOR; Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; PASSED 5/0

9. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan shared that he had several reports from residents about abandoned houses issues and long-range trucking. Stated that he has provided these concerns to Assistant City Manager.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Morgan expressed his appreciation for the successful shred day and incredible involvement of Mayor Dennis, Councilmember Cimics and all who helped with that event. Also stated he said he appreciated how smoothly city elections went both the early voting and voting day. Reported from the last Human Society meeting, looking forward to announce an evening meal that will include money to be generated as a fundraiser for the organization. A date and place is to be determined. Also mentioned that the Live Oak Humane Society will participate in the Armed Forces parade and will be joined by Gizmos gifts which will be doing some giveaways and will be accepting donations at this event. Pet Palooza is going to happen in the Fall.

Councilmember Perez brought thanks and gratitude from Dr. Loretta Ford, a 102-year-old WWII veteran, stating that Live Oak was the only city that provided her a proclamation, city flag, a challenge coin, and Live Oak pin. Dr. Loretta Ford and family were grateful that the City of Live Oak had thought of her and recognized her.

Councilmember Cimics expressed about the great Shred Day event. Shared that it would not have been success without the help of all and mentioned, Elizabeth Kuhlman from Randolph Brooks, Mayor Dennis, Assistant City Manager, Assistant Fire Chief, Fire Inspector Luna, Captain Johnson and members of B shift. Also mentioned a successful food drive with 15 boxes of nonperishable food items and \$205 in cash and gift cards that were taken to RACAP. Thanked all for the support.

Mayor Dennis mentioned the Shred service has been happening since 2011 and has been a success. Also mentioned she attended Ed Fran for career day and was a great event.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

City Manager Glen Martel mentioned all the projects in the city and also thanked the team and the support from Randolph Brooks for their support of Shred day.

Clarissa mentioned Hog Wild on July 25 in Schertz.

May 11, Biff Buzbys has been moved to this Thursday at 1pm. Also mentioned 5/17 student council at the park with Crestview. Raycom is having a ribbon cutting at 5pm on Friday. Park dedication on May 22 at 6:30 and everyone is invited to attend at 7901 Shin Oak.

Mark Wagster mentioned the Park Trail dedication invitations have been sent out. Also reported that in between the rain, the contractor was able to finish and it is open to the public. We are preparing for the Street bond project with a Prebid meeting at 10:00 a.m tomorrow and the bid opening on May 18 at 10:30 a.m.

Chief Hopper mentioned the Police Memorial on Wednesday, May 17 at 6:00 p.m.

City manager Glen Martel mentioned a special meeting for item 7E next Tuesday.

11. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn the meeting; seconded by Councilmember Dahl. The City Council meeting adjourned at 8:28 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 30, 2023
IMMEDIATELY FOLLOWING ECONOMIC DEVELOPMENT MEETING

1. CALL TO ORDER
Mayor Dennis called the meeting to order at 7:00 p.m.

3. INVOCATION/PLEDGE OF ALLEGIANCE
Completed by guest Pastor

2. ROLL CALL
Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman Ed Cimics
Councilman/Mayor Pro-Tem Aaron Dahl

Staff

Glen Martel, City Manager (absent)
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Scott McKenna of 7529 Old Spanish Trail came before City Council to ask for reconsideration on the decision to discontinue adult swim time every Friday.

Rebecca Kochan of 13806 Biltmore Lakes came before City Council and thanked the City for allowing the Humane Society participate in the Armed Forces parade by having a booth. Announced Pet Palooza will be on 10/7/23. Also expressed her opinion about needing a fourth Animal Control Officer in the Live Oak Animal Control department.

5. CONSENT AGENDA

A. Approval of Minutes

1. May 9, 2023

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR—Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 passed

6. SPECIAL CONSIDERATION

A. Proclamation for National Safety Month, June 2023 – Anas Garfaoui

Councilmember Perez read the National Safety Month Proclamation

B. Proclamation for National Garden Week, June 4 through June 10, 2023 – Live Oak Garden Club- Mark Wagster

Councilmember Cimics read the National Garden Week Proclamation. Garden Club member JoAnna Wheeler received the proclamation.

C. Proclamation for Small Cities Month, June 2023 – Mayor Dennis

Councilmember Tullgren read the Small Cities Month Proclamation

D. Proclamation for Juneteenth—Mayor Dennis

Councilmember Aaron Dahl read the Juneteenth Proclamation. Ms. Daniella Juelley received the proclamation.

E. Proclamation for National Oral Health Month, June 2023-Olympia Hills Family Dental

Councilmember Morgan read the National Oral Health Month Proclamation. Donna Lowder received Proclamation.

7. NEW BUSINESS

A. Discussion and presentation of Certificates of Election and Statement of Officers to candidates for Three City Council Members Place One, Place Three and Place Five to the City Council and declaring the results and the members as "elected" for the General Election held May 6, 2023 - Ms. Gaytan

1. Presentation and signature of Oath of Office and Statement of Officer to newly Elected Officials and Appointed Council Member – Judge Phillips

Judge Phillips presented the Certificates of Election and Statement of Officers to the newly elected Councilmembers Mendell Morgan, Place 1, Erin Perez, Place 2, and Aaron Dahl, Place 3.

2. Remarks from the Officials

Judge Phillips thanked the City for the trust he is given and to be able to use the phrase “So help me God” since many cities do not allow that stating that there is no justice without God. Thanked Chief Hopper and everyone involved in conducting Court and said he was very grateful.

Mayor Dennis congratulated everyone and thanked them for all they do.

Councilmember Perez followed Judge Phillips saying that prayer is the best medicine. Thanked the Premiere City for allowing her to Live, Work, and Play, thanked all City staff and Council for entrusting her with the values to protect Live Oak.

Councilmember Morgan echoed Judge Philips and Councilmember Perez, also thanked all who supported him. Pledges to do his best to serve the City of Live Oak citizens.

Councilmember Dahl appreciates all who have supported him and says he will continue the tradition of Premier City to Live, Work, and Play.

B. Discussion and possible action to elect a Mayor Pro-Tem – City Council

Mayor Dennis thanked the current Mayor Pro Tem Councilmember Ed Cimics and appreciates all he has done as the Mayor Pro Tem and says he has done an excellent job representing the City.

Councilmember Cimics says it’s been an honor to serve.

Councilmember Tullgren made a motion to nominate Councilmember Dahl to serve as Mayor Pro Tem; seconded by Councilmember Morgan

Vote FOR: Councilmember Dahl, Cimics, Perez, Tullgren, Morgan; 5/0 passed

C. Discussion and possible action regarding an Ordinance accepting the bid from Frost Bank as the City's depository bank for a 5-year term commencing July 1, 2023, through June 30, 2028 - Leroy Kowalik

Leroy Kowalik presented an Ordinance accepting the bid from Frost Bank as the City’s depository bank commencing July 1, 2023, through June 30, 2023. Mr. Kowalik mentioned that The City of Live Oak began the selection process for a depository for another five-year term in early March. The Request for Proposals (RFP) was advertised

in the local paper on March 29th and April 5th. The bids were due back to the City and publicly opened at 10:00 am on May 10th. The City received completed proposals from Frost Bank and Texas Capital Bank and a decline from Chase Bank. The two completed proposals were graded using the selection criteria that was provided to the proposers in the RFP document, with Frost Bank receiving the highest grade.

Councilmember Dahl made a motion to approve an Ordinance accepting the bid from Frost Bank as the City’s depository bank for a 5-year term commencing July 1, 2023, through June 30, 2028; seconded by Councilmember Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; passed 5/0

- D. Discussion and possible action to accept and award a bid from Texas Materials Group for the Phase 1 of 2022 Bond, Improvements to Streets, Bridges, and Sidewalks project and authorizing the City Manager to enter into an agreement and all other related matters including a change order not to exceed 25%—Mark Wagster

Mark Wagster came before the City Council requesting to accept and award a bid from Texas Materials Group for the Phase 1 of 2022 Bond, Improvements to Streets, Bridges, and Sidewalks project in the amount of \$7,424,576.25.

Councilmember Dahl made a motion to approve and award a bid from Texas Materials Group for the Phase 1 of 2022 Bond, Improvements to Streets, Bridges, and Sidewalks project and authorizing the City Manager to enter into an agreement and all other related matters including a change order not to exceed 25%; seconded by Councilmember Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; passed 5/0

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Cimics presented the Environmental Award for Shred day providing the total paper recycled was 22,500 lbs. and mentioned that by shredding and recycling: 191 trees, 34 cubic yards of landfill, and 23 barrels of oil have been saved and says he appreciates Randolph Brooks for all their support.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Morgan mentioned that Tracy Voss, sponsor of Paws, will be attending Pet Palooza on October 7, 2023.

Councilmember Perez mentioned what a joy it is to walk the trails seeing the families enjoying the walk, also says she is looking forward to the Junior Fishing Day.

Mayor Dennis mentioned the Crestview 5th grade graduation and Great Hearts 8th grade graduations, also congratulated the CPA graduates.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Assistant City Manager Garfaoui thanked everyone that participated in the Armed Forces parade.

Mark Wagster reminded everyone about Junior Fishing Day and the opening of the City swimming pool.

Donna Lowder mentioned the ribbon cutting Zion Nails on 9am June 13.

Mayor Dennis recognized Mad Women Marketing, Leanne Garret attending meeting this evening.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:52 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 13, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Mayor Pro-Tem Dahl called the City Council meeting to order at 7:00 p.m.
2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed
3. ROLL CALL
Mayor Mary M. Dennis (Absent)
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Scott Mckenna who resides at 7529 Old Spanish Trail came before City Council to propose that all citizens of Live Oak 65 and older be allowed to enter the pool at not fee. This would be beneficial and promote a healthy lifestyle.

Joyce James who resides at 13102 Lone Shadow Trail and has lived in the city for 40 years came before City Council to say how happy she is with the walking trail and shared that the walking trail has been her wish for a very long time, also suggested to place a special entry way to display all that the city of Live Oak has to offer.

5. CONSENT AGENDA

A. Approval of Minutes

1. May 30, 2023

2. May 16, 2023 (Special Meeting)

B. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over - Leroy Kowalik

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL CONSIDERATION

A. Presentation of the Law Enforcement Recognition Program by the Texas Police Chiefs Association – Chief Gary Hopper

Fair Oaks Ranch Chief, Tim Moring who is also Region 7 Director of the Texas Police Chief Association presented the Accreditation Recognition Award to Live Oak Police Chief Gary Hopper. Chief Moring provided a background of the program.

B. Presentation and Recognition from Employer Support of the Guard and Reserve's (ESGR) Service Member Patriot Award - Officer Brandie Bedore & Caryl Hill

Officer Bedore and Caryl Hill came before City Council to speak about the Employer Support of the Guard and Reserve. Ms. Hill explained that ESGR is an office of the Department of Defense and are volunteers who work with Reservist who have to be away from their employer. On behalf of the Office of the Department of Defense, Ms. Hill presented the Service Member Patriot Award for their support of Officer Bedore. The awards were presented to Sergeant Curtis Sanders, Lieutenant Jesse Barela, Chief of Police Gary Hopper, and City Manager Glen Martel.

C. Proclamation for National Oral Health Month, June 2023—Olympia Hills Family Dental

Councilmember Morgan read the proclamation for National Oral Health month. Olympia Hills Family Dentistry Dr. Hafen and staff were present to receive proclamation.

D. Proclamation for Elder Abuse Awareness Month, June 2023—Mayor Dennis

Councilmember Perez read the proclamation for Elder Abuse Awareness month.

- E. Introduction of ICMA fellowship Cohort, Cherie Westphal, visiting the City of Live Oak- CM Glen Martel

This is the second year the City is able to host an ICMA fellowship Cohort, Cherie Westphal. Ms. Westphal, Deputy Garrison Manager at the Detroit Arsenal, introduced herself and thanked the City for the opportunity and overall great experience.

- F. Presentation of a Certificate of Recognition for a Life Saving Act by Live Oak Citizen and LOCAP member Tony Snyder—CM Glen Martel & Chief Gary Hopper

City Manager Glen Martel read the Life Saving award with Chief Gary Hopper presenting the award to Tony Snyder. Mr. Snyder was presented with the award for saving the life of a citizen at the Armed Forces parade.

7. NEW BUSINESS

- A. Discussion and possible action regarding a Resolution to approve a Statement of Support agreement from Employer Support of the Guard and Reserve (ESGR) for City of Live Oak employees to participate in the military's Guard and Reserve - D. Lowder & Caryl Hill

Ms. Caryl Hill presented the Statement of Support Agreement to the City for approval by City Manager on behalf of City of Live Oak.

Councilmember Perez made a motion to approve a Resolution to approve a Statement of Support agreement from Employer Support of the Guard and Reserve; seconded by Councilmember Tullgren.

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

- B. Discussion and possible action to appoint/re-appoint two (2) City Council Directors and appoint/re-appoint one (1) Citizen Director to the Economic Development Corporation, with terms ending June 30, 2025 – Donna Lowder

Councilmember Perez made a motion to approve to appoint/re-appoint two (2) City Council Directors and appoint/re-appoint one (1) Citizen Director to the Economic Development Corporation with terms ending June 30, 2025; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

- C. Presentation, discussion, and possible action regarding an update of the City's Annual Storm Water Management Program – Eddie McNew

Public Works Director, Mark Wagster, presented an update of the City's Annual Storm Water management program stating that the City of Live Oak is an MS4 Operator. As an

MS4 Operator, the city is required to participate in the National Pollutant Discharge Elimination System. Mr. Wagster went over the best management practice plan that includes annual inspections of channels, regulated construction sites during, before and after projects, street sweeping program, and household hazardous program. Mr. Wagster encouraged the public to report any illegal dumping to the City.

- D. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending April 30, 2023 – L. Kowalik

Leroy Kowalik came before City Council to present the Financial Report ending April 30, 2023. This report represents seven months into the fiscal year; therefore, revenues and expenditures should be targeted around the 59% of budget. Overall revenues are at 76% of budget, sales tax remittance for October 2022 through February of 2023 was higher (4.7%) than the same months in 2021-2022. Overall expenditures are on target at 51% of budget. As of the report date, total revenue recorded through April 2023 is \$12,174,696. Total expenditures recorded through the same period are \$10,439,147. This activity results in a current net gain of \$1,735,549. The Capital Project Funds are created with specific projects to get accomplished. The 2022 Go Bond Fund was to track the receipt of the bond proceeds and accompany interest income and the expenditures to be made in accordance with the street projects identified as part of the 2022 bod elections. With the Council accepting a bid, some of these monies will be seen being spent. The Utility operating fund is slightly below target on revenue collections (55%) and expenditures (58%). Recorded revenues are below expenditures through April 2023 by \$1711,148.

Councilmember Tullgren made a motion to accept the Monthly Financial Report ending April 30, 2023; seconded by Councilmember Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

- E. Discussion and possible action to approve a Resolution to enter new software agreement with South Texas Regional Advisory Council (STRAC) for electronic Patient Care Reporting- Chief Surber

Fire Chief Linc Surber came before to requesting to enter a new software agreement with South Texas Regional Advisory Council (STRAC) for electronic patient care reporting.

Councilmember Morgan made a motion to approve the Resolution to enter a new software agreement with South Texas Regional Advisory Council (STRAC) for electronic patient care reporting; seconded by Councilmember Perez.

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

- F. Discussion and possible action to accept and award a bid from Abelar Inc., for the Woodcrest Trail Project and authorizing the City Manager to enter into an

agreement and all other related matters including a change order not to exceed 25%—Mark Wagster

Public Works Director Mark Wagster came before City Council to accept and award a bid from Abelar Inc. for the construction of the Woodcrest Trail Project; and further authorize the City Manager to enter a change order for additional work not to exceed 25% of the base bid for additional work.

Councilmember Tullgren made a motion to award a bid from Abelar Inc. and further authorize the City Manager to enter a change order for additional work not to exceed 25% of the base bid for additional work; seconded by Councilmember Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens

Councilmember Morgan mentioned he was pleased to attend the ribbon cutting for Zion Nails located by the Black Rifle coffee, also was pleased to hear a positive report by resident report about the walking trail. Mentioned the Live Oak Humane Society will be hosting Pet Palooza on October 7; vendors and volunteers are welcomed. The focus will be on education with Tracy Voss as special guest. Lastly, wished everyone a Happy Flag Day.

Councilmember Tullgren reported a resident stopped by his home and expressed how much they enjoy the landscaping at City Hall.

Councilmember Perez thanked Team Live Oak for the parks and trails, and mentioned she enjoyed Junior Fishing event.

Councilmember Cimics mentioned that a few residents have asked him for an update on the project at 10800 O'Connor Road. Also mentioned he had several people call him about the senior swim day and hopes assistance is provided to the seniors.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilmember Cimics followed up on Councilmember Perez comments on the Junior Fishing event and stated it was a great event.

B. Staff

City Manager Glen Martel gave an update on the walking trails in the City. Thanked the City Council and EDC for their support. With the new Woodcrest trail will add another 3/4 mile of walking trail. Also let City Council know that he had a couple of questions from citizens

regarding Code Enforcement activities but assured Council that City Staff is well involved and taken care of these activities.

City Attorney Clarissa Rodriguez reminded everyone to register for Hog Wild happening on July 28.

Chief Gary Hopper announced the new Assistant Chief Michael Fratus will be joining the department at the beginning of July.

Finance Director Leroy Kowalik stated the budget process is moving along and a working draft will be available on June 30. Budget workshop is scheduled for July 25.

Public Director Mark Wagster reported that phase one street contract is moving along.

Donna Lowder announced the ribbon cutting for Milts BBQ June 21 at 10:30am.

City Manager thanked Council for the support and allowing some time off and looking forward to the July 25 Council meeting.

10. ADJOURNMENT As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Perez. The City Council meeting adjourned at 8:05 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JULY 25, 2023, AT 7:00 P.M. FOLLOWING
THE EXECUTIVE SESSION OF THE CITY COUNCIL MEETING

1. CALL TO ORDER

Mayor Dennis called the City Council meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren (Absent)
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Steve Santana, Assistant Fire Chief
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Joyce James at 13102 Lone Shadow Trail came before City Council to talk about how happy and surprised she was to learn about the finished walking trail. Ms. James suggested to add a trellis at the entrance of the walking trail.

A copy of an email from Kathleen Hodge from 7500 Forest Edge was acknowledged, given to council members, and turned in for the record.

5. CONSENT AGENDA

- A. Approval of Minutes
 - 1. June 13, 2023
- B. City Council to approve cancellation of City Council meeting of October 31, 2023, due to Halloween City Event—Glen Martel
- C. City Council to approve an excused absence for Mayor Dennis for the June 13, 2023, City Council meeting—Isa Gaytan
- D. City Council to approve Bexar Appraisal District FY 23/24 Proposed Budget
- E. City Council to approve Bexar Metro 9-1-1- Network District FY 2024 Proposed Budget and Independent Auditor’s Report & Financial Statements
- F. Approval of the Code Enforcement Q2 report
- G. City Council to approve a Resolution for amendments to the Agreement for Mutual Aid in Fire and Emergency Services—Chief Linc Surber

Councilmember Dahl made a motion to approve Consent Agenda; seconded by Councilmember Perez
Vote FOR: Councilmember Morgan, Perez, Cimics, Dahl—PASSED 4/0

6. SPECIAL CONSIDERATION

- A. Presentation of Employee of the Quarter - April through June 2023, Administration

Finance Director Leroy Kowalik presented the Employee of the Quarter to the WM Transition Team that consists of Utility clerks Teresa Fendley and Kelly McLain and Payroll clerk Shelly Radley. The WM Transition team worked tirelessly creating new accounts for over 2000 customers transitioning from the SAWS side of Live Oak. This process was accomplished on a very short schedule.

7. NEW BUSINESS

- A. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending May 31, 2023 – Mr. Kowalik

Mr. Kowalik came before the City Council to provide the financial report ending May 31, 2023, stating that this report represents eight months into the fiscal year. Revenues and expenditures should be targeted around the 67% of budget. In the General Fund, overall

revenues are at 81% of budget. Revenues are above the target percentage primarily because of timing of which the Cit receives its different revenue sources. Property taxes are already at 95%. Other taxes including sales tax revenue are at 72%. Sales tax remittance for October 2022 through May 2023 was higher (3.74%) than the same months last year. Fines & forfeitures are at 77%. Permits and Licenses are at 121% showing growth continues in the City. Interest is at 354% which is indicative of where the Federal Funds Rate is. Overall expenditures are on target at 60% of budget. Mr. Kowalik gave an update on the 2022 GO Bond Fund stating that orders have been issued to proceed with phase one and construction should start around September. Phase two is in the bidding process and that should start in January. The fund balance as of this period is \$3,373,065. This is the fund that accounts for the \$1,375,000 of EDC sponsored projects, \$3,951,080 in projects as a result of ARPA funds and \$858,615 in general budgeted projects. The Utility operating fund is slightly below target on revenue collections (64%) and right at the target on expenditures (67%). Recorded revenues are below expenditures through May 2023 by \$141,405. The Stormwater Utility Fund revenues are slightly below the target at 65%. The cash and cash equivalents (working capital) for the Stormwater fund is currently \$402,314.

Councilmember Dahl made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Perez, Cimics, Dahl—PASSED 4/0

- B. Discussion and possible action to approve the updated EMS Interlocal Agreement with Schertz- Chief Surber

Chief Surber came before City Council to request a renewal of the EMS Interlocal Agreement.

Councilmember Cimics made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Perez, Cimics, Dahl—PASSED 4/0

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan stated that he's had a couple of contacts with residents regarding an ordinance in question regarding Waste Management. Also appreciated the business luncheon and enjoyed the business appreciation, enjoyed the dedication to the new walking trail.

Councilmember Perez echoed morgans comments and thanked Team Live Oak for going above and beyond for the residents and business owners

Councilmember Cimics also echoed previous Councilmembers comments. Also, thanked the City Manager for the setting up CCMA tour; it was very informative.

Councilmember Dahl stated that he's heard a lot of great feedback about the business luncheon.

Mayor Dennis said thank you all to team live oak also welcomed new assistant chief Michael Fratus.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilmember Morgan mentioned that the Humane Society met on the second Monday in July and welcomed a new member. Also reminded everyone about Pet Palooza is scheduled for October 7 from 9 a.m. -3 p.m. Lastly mentioned that volunteers are welcomed.

Councilmember Perea thanked Team Live Oak for the school drive and for the upcoming Tip a Cop.

Mayor Dennis wished City Attorney, Clarissa Rodriguez a happy birthday. Also wished a happy birthday to Rebecca Kochan, Officer Jeryl Atkinson, and Mark Cymbalist.

B. Staff

City Manager Glen Martel thanked the SOLO group for inviting him to walk with their group and said they had a great conversation about all the activities going around in the park and around the City. He also mentioned there was a ribbon cutting for the new Mantanio walking trail by Avery Road. The new trail will come down to Avery through Forest Bluff to Woodcrest Park. There will be just short of a mile of new walking trail either constructed or being constructed.

City Attorney, Clarissa Rodriguez, wished mayor Dennis a Happy Birthday and reminded everyone about Hog Wild.

Chief Hopper mentioned Tip a Cop at Texas Roadhouse will be this Thursday also stated that Live Oak PD is always at the top of the list with all the proceeds. Also mentioned a great choice in bringing Assistant Chief Fratus to City of Live Oak Police Department.

Mayor Dennis reminded everyone to check the batteries on their smoke detectors. Also requested that when construction starts around the City, to please inform business owners. The City Manager, Glen Martel, assured Mayor and Council that both residents and business owners will be informed about any projects starting in their area.

Donna Lowder mentioned the Rotary's Frontline Workers event, "Casino Night", will be this Thursday from 6:00 p.m.- 9:00 p.m., same time as Tip a Cop event. Another event mentioned 8/21/23 ribbon cutting for the Nurse's school at WBU. Ms. Lowder welcomed a Business member from Credit Human in the meeting.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:27 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, AUGUST 8, 2023, AT 7:00 P.M.

1. CALL TO ORDER
Mayor Mary M. Dennis called the August 8, 2023, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD
Lawrence C Mathis, who resides at 6748 Riverwood, came before City Council to commend on all the improvements at the city park. Mr. Mathis was also inquiring about any plans of paving area closer to the Kitty Hawk Rd.

5. CONSENT AGENDA

A. Approval of Minutes

1. July 25, 2023 (Regular)

2. July 25, 2023 (Budget Workshop)

B. City Council to approve an excused absence for Councilmember Robert Tullgren from the July 25, 2023, meeting—Isa Gaytan

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Mayor Pro Tem Dahl

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics, and Dahl PASSED 5/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Payroll Week – September 5 through September 9, Denise Kelly, Alamo Chapter of the American Payroll Association, Shelly Radley, & Mayor Dennis

Councilmember Dahl read the Proclamation. Denise Kelly with the Alamo Chapter of the Payroll Organization was present to receive the Proclamation.

At this time, Mayor Dennis recognized Sergio Gonzales from the office of Senator Jose Menendez in the audience and invited him to come forward. Mr. Gonzales introduced himself and announced the 88th Legislative Debrief happening at the Tool Yard on August 23 at 6:30 p.m.

- B. Presentation of Special Recognition Award for seasonal staff members of the Live Oak municipal pool—Courtney Weese

Courtney Weese recognized the lifeguards for a great season. Ms. Weese commended her seasonal staff for their hard work and outstanding customer service. The lifeguards that were present were Mia Trujillo, Alisa Hernandez, Luke Hand, Natalia Cardenas, Christopher Castro, Alexis Gonzales, Brianna Hartlage, and Ayana Freeman

Not present were Ava Hunter, Gunnar Fason, Landon Tedrow, Danielle Hitches, Parker Brown, and Destiny Sanchez-Ramos.

7. NEW BUSINESS

- A. Discussion and possible action to approve the Quarterly Investment Report, ending June 30, 2023 – Leroy Kowalik

Leroy Kowalik reported that the Fed Rates have risen. Since December 2022, 75 basis point increase to the Fed Rate, bringing the Federal Funds rate to 5%-5.25%. Since this report, the rates have risen again in July. This is good for the City's interest income earning. Mr. Kowalik presented makeup of the City' portfolio and reported the interest rate outside of TexPool ranges from 0.2499% to 5.200%.

Mayor Pro Tem Dahl made a motion to approve the Quarterly Investment Report ending June 30, 2023; seconded by Councilmember Cimics

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics, and Dahl PASSED 5/0

- B. Presentation, discussion, and possible action for employee related benefits, including medical, dental, vision, group life, AD & D, voluntary life, and voluntary short-term disability for employees for FY 2023-2024 – Glen Martel, Leroy Kowalik and Representative from HUB Consulting

Leroy Kowalik reported there will be a 6% increase in the City’s Medical benefit packet and a 5% increase in the Dental benefits. The vision plan is under a three-year agreement guarantee and this is year two of that agreement. All other benefits are locked at the same rate.

Brent Bowers with HUB International appreciates the City and is happy to be working the City since 2017.

Councilmember Mayor Pre Tem Dahl made a motion to approve the City’s benefits; seconded by Councilmember Tullgren

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics, and Dahl PASSED 5/0

C. Discussion and possible action to vote on a proposal to consider a property tax increase or a proposal to not exceed the lower of the “No-New-Revenue” rate or the “Voter-Approval” rate—Leroy Kowalik

Finance Director Leroy Kowalik gave a presentation on the calculated rates.

Current year’s (2022) total tax rate	\$0.410220/\$100 valuation
Proposed year’s (2023) calculated NNR rate	\$0.385790/\$100 valuation
Proposed year’s (2023) calculated VA Rate	\$0.404855/\$100 valuation

Mr. Kowalik stated that the City’s 2022/23 working draft budget, as was presented and discussed at the budget workshop on July 25th, was composed with the concept of staying at the NNR tax rate.

Councilmember Tullgren made a motion to approve a proposal to consider a property tax rate that will not exceed the lower of “No-New-Revenue” tax rate or the “Voter-Approval” rate which, by definition, would generate approximately the same amount of tax revenue from properties tax in the preceding year”; seconded by Councilmember Perez

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics, and Dahl PASSED 5/0

D. Discussion and possible action to approve a Resolution and authorize the City Manager to enter into an agreement with Utility Associates Inc. to provide body cameras and in-car video systems for Police and Code Enforcement officers and authorizing the City Manager or his designee to act on behalf of the City on all matters thereto and related to the application, setting an effective date —Chief Gary Hopper

Chief Gary Hopper presented the agreement with Utility Associates and stated that the funds are in the current budget. The funds were intended to be used towards Motorola who is the current provider of the body cameras and in-car video system but due to the increase in cost they opted to go with a different company who not only offers everything needed but also at no extra cost as budgeted plus the detectives will be provided a body camera as well. Chief Hopper went over the safety features Utility Associates offer.

- Camera activation with gun drawn
- GPS tracking
- Alerting if officers is on the ground unconscious

Chief Hopper also mentioned that for a small increase and still within budget, Animal Control officers will also be included to receive the same body cameras.

Mayor Dennis asked about where will data held.

Chief Hopper clarified the information will all be stored in the cloud and readily available and accessible freeing space in server which is being overloaded with all the current data. The videos will be readily accessible by the officer for completing reports and available to provide information to the District Attorney's office.

Councilmember Cimics asked for clarification on the cost.

Chief Hopper clarified that the cost of \$280,000 is broken down to a 5-year contract.

Mayor Pro Tem Dahl asked if older data would be transferred to the cloud and how long must we keep the footage.

Chief Hopper stated they do plan on doing that in the future. The majority of data is kept for 90 days but if the supervisor feels footage should be kept longer, they can tag it and footage will not be deleted until tag is removed.

Councilmember Tullgren made a motion to approve this item; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics, and Dahl PASSED 5/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan reported citizens have spoken to him about Waste Management contract. Also mentioned he's had good conversations with City Manager on the walking trails in the City. Councilmember Cimics reported that a few citizens have reported the lanes on the intersection of Judson and Randolph Blvd. are very faded and could cause accidents: suggested TXDOT re-stripe the lanes.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilmember Tullgren reminded everyone to check on people and pets due to the high temperatures.

Councilmember Perez announced the LOLA art show will be on September 21 and mentioned that with back-to-school season, it's time to get up to date with vaccinations.

Councilmember Cimics reported seeing homeless around the city.

Mayor Dennis thanked the Fire Department for their response to the recent fire and for taking the time to go door to door and checking on resident's smoke detectors. Mayor reminded everyone to check their smoke detectors and remind their loved ones to do the same.

B. Staff

City Manager Glen Martel thanked the lifeguards for a great season and for their professionalism. Also, thanked Chief Hopper and Assistant Chief Fratus for providing high level of service, thanked Council for their guidance on the tax rate. Lastly, Mr. Martel reported the Woodcrest trail project is moving along; the first round of concrete has been poured.

City Attorney Clarissa Rodriguez thanked everyone who attended Hog Wild.

EDC Manager Donna Lowder mentioned the LOLA art show on September 21 in Live Oak also mentioned the art show currently at Schertz library. Ms. Lowder announced Wayland Baptist University will host a grand opening ceremony for the new Veterans & Militar Service center at 10:30 a.m. Also happening on August 17 Hilton will be hosting Happy Hour from 5:00 p.m. to 7:00 p.m.

Finance Director Leroy Kowalik went over the remaining Budget calendar. Mr. Kowalik reported that upon the decision of Council to stay at the effective tax rate, no public hearing is required for the tax rate but it is required for the budget. An advertisement will be in the Herald on August 16 & 23 announcing for the public hearing scheduled for August 29. The budget message letter is being finalized. The draft budget will be provided to Isa Gaytan on August 10 and it will be posted on city website for public viewing. On September 12, council will have three items to approve, ratify tax increase, and adopt a tax rate.

Councilmember Perez announced the passing of Bell Ortiz who is the godmother of mariachi in the school system. Dr. Perez sends her condolences to the family and to the community who are mourning her loss.

Chief Surber thanked Mayor for the reminder to check the smoke detectors and reminded everyone the importance of smoke detectors adding that a working smoke detector gives you the chance to get out of your home alive.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:54 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, AUGUST 29, 2023, AT 7:00 P.M.
FOLLOWING THE JOINT PUBLIC HEARING

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman Ed Cimics
Councilman/Mayor Pro-Tem Aaron Dahl

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW (Absent)
Eddy McNew, Assistant Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Joyce James who resides at 13102 Lone Shadow Trail and has lived in the city for 40 years came before City Council to say how happy she is with the walking trail and shared that the walking trail has been her wish for a very long time, expressed her suggestions to add along the trail.

Scott Mckenna who resides at 7529 Old Spanish Trail came before City Council to express his concern for the deer in the Woodcrest Park. Also proposed a no fee admission to the City pool for senior citizens 65 years and older.

5. CONSENT AGENDA

A. Approval of Minutes

1. August 8, 2023

B. City Council to approve cancellation of City Council meeting of November 28, and December 26, due to City Holidays -Mr. Martel

C. Approval for the City Council Members to attend the Annual Texas Municipal League Conference October 4 through October 6, 2023, Dallas, TX – Ms. Gaytan

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Dahl

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL CONSIDERATION

A. Proclamation for National Preparedness Month - September 2023– R. Luna, Inspector/EMC

Councilmember Perez read the proclamation. Seniors of Live Oak (SOLO) were present to receive the proclamation and take a group picture. Inspector Rafael Luna went over precautions and brought brochures to share with attendees.

B. Proclamation in recognition of September 11, 2001 (9-11) – Mr. Martel, Chief Hopper and Chief Surber

Councilmember Cimics read the proclamation. Council took a group picture with all first responders who were present. Fire Chief Surber announced a 9-11 memorial is scheduled for Monday, September 11 at 8:46 a.m. at the Fire Department.

7. NEW BUSINESS

A. Discussion and possible action regarding Cibolo Creek Municipal Authority (CCMA) Sewer Rates – Mr. Kowalik

Leroy Kowalik provided an overview of the CCMA's sewer rates. Mr. Kowalik added that the City currently pays CCMA per customer for their services at the current rate of \$4.13 per 1,000 gallons based on their winter average. Based on the winter average of 5,695 gallons, the current cost per resident is \$23.52. The proposed rate for FY 2024 will increase to be \$4.21 per 1,000 gallons. Based on the winter average of 5,695 gallons, the current cost per resident will be \$23.98. This is an increase of \$0.46 or 1.96%. This new rate will go into effect on October 1st.

Councilmember Dahl made a motion to approve the Cibolo Creek Municipal Authority; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- B. Discussion and possible action to approve the Quarterly Financial Report, ending June 30, 2023– Leroy Kowalik

Leroy Kowalk came before City Council to provide the Quarterly Financial Report ending June 30, 2023. Mr Kowalik provided a memorandum outlining some of the major points of interest and the Cumulative Financial Report for the third quarter ending June 30, 2023. The financial reports are cumulative from October 1, 2022 through the ending period.

Councilmember Dahl made a motion to approve the Quarterly Financial Report ending June 30, 2023; seconded by Councilmember Tullgren

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- C. Presentation and Discussion regarding the 2022 & 2023 Hotel Occupancy Tax report by the San Antonio Stock Show & Rodeo/Western Heritage Committee – D. Lowder & J. Van De Walle

Ms. Van De Walle provided a report for the 2022-2023 contribution of \$50,000 to the San Antonio Stock Show & Rodeo. Also, Ms. Van De Walle spoke about the beneficial advantages the HOT funds provided to the city in the form of marketing the city, hotel usage, and scholarships paid out to local students.

Councilmembers expressed their support.

Mayor Dennis asked Donna Lowder to explain where the funds come from. Ms. Lowder explained that these monies come from hotel stays.

No action taken on this item.

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan announced the Pet Palooza will be on October 7 from 9:00 a.m. to 4:00 p.m. Volunteers are always welcome and members to join the Humane Society. Also mentioned he was pleased to attend city events like the ribbon cutting at the School of Nursing in Wayland Baptist and Coffee with Cops. Councilmember Morgan provided a list of public pools that are open. Lastly, Councilmember Morgan congratulated Donna Lowder for an excellent job on all the ribbon cuttings in the city.

Councilmember Perez thanked Waste Management for the donation made to the City and congratulated Wayland Baptist for their Nurses school grand opening. Also, congratulated Crawfish King for their perfect score on their health inspection.

Councilmember Cimics mentioned the ribbon cutting at Wayland Baptist for their Veterans office, also mentioned repairs are needed at the park. Another issue mentioned by a citizen is the restriping of the road on Judson and Randolph. Lastly, Councilmember Cimics commended Animal Control officer, Jake, for great customer service by going above and beyond his work duties and calling a citizen and checking up on an animal concern.

Mayor Pro-Tem Dahl says he's glad he's been able to participate on some of the great city events.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

B. Staff

City Manager thanked EDC for the report on the park extension and thanked San Antonio Stock Show and Rodeo for their report.

Chief Hopper thanked everyone who showed their support at the Coffee with Cops.

Assistant Chief Fratus thanked everyone for taking their time to show their support at Coffee with Cops.

Mayor Dennis announced the Jaguar's Pep Rally on Friday at 6:00 p.m.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Dahl The City Council meeting adjourned at 7:55 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, SEPTEMBER 12, 2023, AT 7:00 P.M.

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman Ed Cimics
Councilman/ Mayor Pro-Tem Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

No citizens to be heard.

5. CONSENT AGENDA

A. Approval of Minutes

1. August 29, 2023

Councilmember Dahl made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL CONSIDERATION

7. NEW BUSINESS

- A. Discussion and possible action regarding an Ordinance making appropriations for the support of the City of Live Oak for the fiscal year beginning October 1, 2023 and ending September 30, 2024; appropriating money to a Sinking Fund to pay interest and principal on the City's indebtedness; and adopting the Annual Budget of the City of Live Oak for the 2023/2024 fiscal year –Glen Martel and Leroy Kowalik (Adopt Budget)

Leroy Kowalik came before City Council and thanked Council and staff for their support. Mr. Kowalik provided City Council a brief summary of the budget process to include legal points that need to be met. Mr. Kowalik presented the budget to be adopted and opened it up for any comments. There were none.

Councilmember Dahl made a motion to approve an Ordinance making appropriations for the support of the City of Live Oak for the fiscal year beginning October 1, 2023 and ending September 30, 2024; appropriating money to a Sinking Fund to pay interest and principal on the City's indebtedness; and adopting the Annual Budget of the City of Live Oak for the 2023/2024 fiscal year; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- B. Discussion and possible action to ratify the property tax revenue increase reflected in the Annual Budget –Glen Martel and Leroy Kowalik

Leroy Kowalik came before City Council to state that this budget will raise more revenue from property taxes than last year's budget by an amount of \$271,629 which is 3.79% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$169,943.

Councilmember Morgan made a motion to ratify the property tax revenue increase reflected in the annual budget; seconded by Councilmember Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

- C. Discussion and possible action regarding an Ordinance of the City of Live Oak, Texas levying Ad Valorem taxes for use and support of the municipal government of the City for fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid; and providing for an effective date – Glen Martel and Leroy Kowalik (Tax Rate)

Leroy Kowalik came before City Council and stated that the City's no-new-revenue, debt service and voter-approval tax rates were calculated by the Bexar County Tax Assessor's office. The City's calculated tax rates are listed below, as well as, the proposed rate.

No-new-revenue tax rate	\$0.385790/\$100 valuation
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Debt Service tax rate \$0.111579/\$100 valuation
Voter-approval tax rate \$0.404855/\$100 valuation

Proposed tax rate \$0.385790/\$100 valuation

Councilmember Tullgren made a motion to “By approval of Ordinance, An Ordinance Of The City Of Live Oak, Texas Levying Ad Valorem Taxes For Use And Support Of The Municipal Government Of The City For Fiscal Year Beginning October 1, 2023 And Terminating September 30, 2024; Providing For Apportioning Each Levy For Specific Purposes; And Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid; And Providing For An Effective Date,

I move that the property tax rate be decreased by the adoption of a tax rate of \$0.385790 per \$100 valuation, which is effectively the no-new-revenue tax rate.”; seconded by Mayor Pro Tem Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

Mayor Dennis asked for a vote on \$0.274211 per \$100 valuation for maintenance and operations (M&O)

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

Mayor Dennis asked for a vote on \$0.111579 per \$100 valuation for debt service (I&S)

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

D. City Council to approve the Monthly Financial Report ending on July 31, 2023 – Leroy Kowalik

Leroy Kowalk presented financial reports are cumulative from October 1, 2022, through the period ending date. These reports are presented to keep the City Council, Mayor and City Manager up to date on the financial condition of the City of Live Oak.

Mayor Pro Tem Dahl made a motion to approve the monthly financial report ending July 31, 2023; seconded by Councilmember Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

9. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

No reports from City Council at this time.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilmember Morgan announced Pet Pawlooza happening on October 7 from 9:00 a.m. to 4:00 p.m.

Councilmember Perez reminded everyone about flu and covid vaccination season.

Councilmember Cimics thanked Chief Surber and all of City staff for a great 9-11 ceremony.

Mayor Dennis echoed what Councilmember Cimics said regarding the 9-11 city ceremony and also mentioned the nice ceremony at the Northeast Lakeview College.

B. Staff

City Manager, Glen Martel, thanked the council for the support and approval of the new city budget.

Leroy Kowalk echoed the City Managers comments and thanked council for the approval of the new city budget.

Mark Wagster announced the Shin Dig scheduled for Saturday September 23, 2023, to start at 4:00 p.m.

8. EXECUTIVE SESSION

- A. The City Council will meet in Executive Session pursuant to Government Code Section 551.071, Attorney Client Consultation and 551.074, to receive advice and discuss the employment, duties, and appointment of the City Manager.

Mayor Dennis announced city council to go into executive session at 7:24 p.m.

- B. Reconvene into open session and discussion and possible action based on discussion in Executive Session as necessary.

Mayor Dennis reconvened to open session at 7:50 p.m.

Councilmember Tullgren made a motion to regretfully accept the resignation of City Manager Glen Martel effective September 29, 2023, and appoint Assistant City Manager Anas Garfaoui as the Interim City Manager with the appropriate pay for the duty responsibility effective September 30, 2023, while the process begins to hire a new City Manager; seconded by Councilmember Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics, Dahl; Passed 5/0

11. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl. The City Council meeting adjourned at 7:51 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, SEPTEMBER 26, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. **CALL TO ORDER**
Mayor Dennis called the meeting to order at 7:00 p.m.
2. **INVOCATION/PLEDGE OF ALLEGIANCE**
Completed
3. **ROLL CALL**
Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl (Absent)

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, City Secretary

4. **CITIZENS TO BE HEARD**

Rebecca Kochan at 13806 Biltmore Lakes came before City Council to speak about Shin Dig and said the Humane Society stayed busy and enjoyed the event also mentioned the upcoming Pet Palooza event. Finally, she thanked Glen Martel for the 20 months as City Manager for the City of Live Oak.

5. **CONSENT AGENDA**
 - A. Approval of Minutes
 1. September 12, 2023
 - B. City Council to update and approve the letter and Authorization to Designate An Acting City Manager in accordance with Article 5, Section 5.03 of the City of Live Oak City

Charter regarding serving as Acting City Manager in the absence of the City Manager—
Anas Garfaoui

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

6. SPECIAL CONSIDERATION

- A. Proclamation for World’s Teacher’s Day, October 5, 2023—Mayor Dennis, Cynthia Audelo

The proclamation was read by Councilmember Dahl. Teachers from Ed Franz and Crestview were present and came up to take picture with Mayor Dennis.

- B. Presentation for Proclamation for National Breast Cancer Awareness Month- Mayor Dennis

The proclamation was read by Councilmember Perez. Live Oak Citizens Marie Atkinson and Deborah Barela were present to receive proclamation and take a picture with Mayor Dennis. Mayor Dennis reminded everyone both male and female of screening for breast cancer

- C. Proclamation for National Night Out and National Crime Prevention Month, October 2023 – Chief Hopper

The proclamation was read by Councilmember Tullgren. Chief Gary Hopper, Assistant Chief Fratus, Lieutenant Barela, Sergeant Feldtmose, Sergeant Sanders and Officer Trigg were present to accept the proclamation. Mayor asked the SOLO and LOCAP members to come up and take a picture.

- D. Proclamation for National Domestic Violence Awareness Month, October 2023 –Detren Scales

The proclamation was read by Councilmember Morgan. Chief Gary Hopper and Assistant Chief Fratus came up to accept the proclamation and take a picture with Mayor Dennis.

- E. Proclamation for Fire Prevention Week, October 8 through October 14, 2023 – Chief Surber

The proclamation was read by Councilmember Cimics. Fire Chief Suber and Emergency Management Rafael Luna were present to accept the proclamation and take a picture with Mayor Dennis.

7. NEW BUSINESS

- A. Discussion and possible action regarding a Resolution appointing members and alternates and providing the current list for various City of Live Oak Boards and Commissions -A. Garfaoui

Assistant City Manager Anas Garfaoui gave a presentation regarding agenda item presenting with a list of all who have been appointed and reappointed.

Councilmember Morgan expressed his opposition to the Resolution being presented. Councilmembers Tullgren and Perez expressed their support for the Resolution. Councilmember Cimics expressed his opposition to the Resolution being presented.

Councilmember Tullgren made a motion to approve agenda item 7A; seconded by Councilmember Perez

Vote FOR: Councilmembers Tullgren and Perez
Vote AGAINST: Councilmembers Morgan and Cimics
Mayor Dennis voted FOR: Passed 3/2

B. Discussion and possible action regarding a Resolution appointing members to Economic Development Corporation– D. Lowder

Donna Lowder presented the Resolution and the appointed member Angela Green selected for the Economic Development

Councilmember Cimics requested clarification on the decision. Ms. Lowder explained the only position was for a Citizen.

Councilmember Tullgren made a motion to approve Agenda item 7B; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

C. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation funds in the FY 2023/2024 EDC Budget for the purchase of water rights not to exceed \$300,000– D. Lowder

Donna Lowder mentioned the Economic Development Corporation met prior to this meeting and item passed and now being first reading is being presented to Council.

Councilmember Cimics made a motion to approve Agenda item 7C; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

D. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Visual Improvement Program not to exceed \$100,000– D. Lowder

Donna Lowder gave a brief summary of Visual Improvement Program.

Councilmember Morgan made a motion to approve Agenda item 7D; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- E. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Business Improvement Grant (BIG) not to exceed \$150,000– D. Lowder

D Donna Lowder gave a brief summary of the Business Improvement Grant (BIG).

Councilmember Tullgren made a motion to approve Agenda item 7E; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- F. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation for City Monument signage at RBFCU not to exceed \$200,000– D. Lowder

Donna Lowder gave a brief summary of the City Monument signage at RBFCU.

Councilmember Morgan made a motion to approve Agenda item 7F; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- G. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Design and rehab of the Main City Park’s parking lot and driveway not to exceed \$150,000 – D. Lowder

Donna Lowder gave a brief summary of the Desing and rehab of the Main City’s parking lot and driveway.

Councilmember Perez made a motion to approve Agenda item 7E; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- H. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Modernization of existing city monuments not to exceed \$60,000– D. Lowder

Donna Lowder gave a brief summary of the Modernization of existing city monuments.

Councilmember Morgan made a motion to approve Agenda item 7H; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- I. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Parks Master Plan not to exceed \$50,000– D. Lowder

Donna Lowder gave a brief summary of the Parks Master Plan.

Councilmember Tullgren made a motion to approve Agenda item 7I; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- J. Discussion and possible action to approve the First reading approval of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Toepperwein Road/Judson Road Median ROW beautification not to exceed \$37,500– D. Lowder

Donna Lowder gave a brief summary of the Toepperwein Road/Judson Road Median ROW beautification.

Councilmember Morgan made a motion to approve Agenda item 7J; seconded by Councilmember Tullgren

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

- K. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the new park walking trail expansion from Shin Oak Drive to Village Oak Drive not to exceed \$200,000– D. Lowder

Donna Lowder gave a brief summary of the new park walking trail expansion from Shin Oak Drive to Village Oak Drive.

Councilmember Perez made a motion to approve Agenda item 7J; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, and Cimics; Passed 4/0

Mayor Dennis asked Ms. Lowder to explain where funds for the Economic Development Corporation come from. Ms. Lower explained these funds come from sale taxes.

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan reported a comment from a concerned citizen regarding VIA transportation for handicap citizens and said he'd speak to city staff about that issue. Also, said he was appreciative for all the work put into the Shin Dig event and that it was a great success.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

Councilmember Morgan mentioned the Pet Pawlooza on October 7 to start at 9:00 a.m.

Councilmember Tullgren said Shin Dig was a phenomenal success. Also, expressed his thoughts towards City Managers departure.

Councilmember Perez also expressed her thoughts towards City Manager Glen Martel and thanked him for his time with the City. Also, thanked Team Live Oak for a successful Shin Oak event. Finally, congratulated Sergeant Jiminez for his recent promotion.

Councilmember Cimics thanked all city staff for a great Shin Dig event.

Mayor Dennis thanked all the volunteers for the Shin Dig event. Mayor mentioned she attended the North San Antonio Chamber Mayor's breakfast and appreciated the invitation. Mayor thanked City Manager Glen Martel for his leadership and cohesiveness he brought to the City of Live Oak.

B. Staff

City Manager Glen Martel went over the 20 months he was with City of Live Oak and spoke about what Team LiveOak has accomplished. He expressed what an honor it was to serve her and thanked the council for their trust and thanked Team Live Oak.

City Attorney Clarissa Rodriguez thanked Glen Martel for his time with City of Live Oak.

Donna Lowder mentioned a farewell event is planned for Friday at 2:00 p.m.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Perez. The City Council meeting adjourned at 7:56 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, OCTOBER 10, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION SPECIAL MEETING

1. CALL TO ORDER
Mayor Dennis called the meeting at 7:07 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/ Mayor Pro-Tem Aaron Dahl

Staff

Anas Garfaoui, Interim City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary (absent)

Mayor Dennis acknowledged Angela Green and welcomed her to the Economic Development Corporation Board.

4. CITIZENS TO BE HEARD

Mark Cymbalist of 7545 Old Spanish Trail came before City Council to reiterate of his approval of all the work that EDC has done and is doing in the City. Mr. Cymbalist mentioned his concern with the lights at the intersection at Pat Booker and 1604 and asked if concern can be addressed to TXDOT.

Rebecca Kochan 13806 Biltmore Lake came before City Council to give thanks for a successful Pet Pawlooza.

5. CONSENT AGENDA

- A. Approval of minutes
 - 1. September 26, 2023
- B. City Council to approve closing Administrative City offices on December 26, due to City Holidays—Anas Garfaoui
- C. City Council to approve an excused absence for Councilmember Aaron Dahl from the September 26, 2023, meeting.
- D. City Council to approve the Q3 Code Enforcement Report—Chad Mercer
- E. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation funds in the FY 2023/2024 EDC Budget for the purchase of water rights not to exceed \$300,000– D. Lowder
- F. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Visual Improvement Program not to exceed \$100,000– D. Lowder
- G. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Business Improvement Grant (BIG) not to exceed \$150,000– D. Lowder
- H. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation for City Monument signage at RBFCU not to exceed \$200,000– D. Lowder
- I. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation for the Design and rehab of the Main City Park’s parking lot and driveway not to exceed \$150,000 – D. Lowder
- J. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Modernization of existing city monuments not to exceed \$60,000– D. Lowder
- K. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Parks Master Plan not to exceed \$50,000– D. Lowder
- L. Discussion and possible action to approve the Second reading approval of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Toepperwein Road/Judson Road Median ROW beautification not to exceed \$37,500– D. Lowder

- M. Discussion and possible action to approve the Second reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the new park walking trail expansion from Shin Oak Drive to Village Oak Drive not to exceed \$200,000– D. Lowder

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL PRESENTATION

- A. Employee of the Quarter- Fire Department, July through September 2023 – Chief Surber Captains Justin Dalton and Chris Everett, and Lieutenant Kevin Pfluger

Fire Chief Suber came before City Council to present the award for the Employee of the Quarter to Lieutenant Kevin Pfluger and Captain Justin Dalton. Captain Chris Everett was not present.

- B. Proclamation for National Community Planning Month – A. Garfaoui

Mayor Dennis presented the Proclamation to Rebecca Kochan who is the Chairman from Planning and Zoning.

- C. Presentation of a Proclamation for Chamber of Commerce Week presented to Tri-County Chamber – Mayor Dennis and Mindy Paxton

Mayor Dennis presented the Proclamation to Mindy Paxton with Tri County Chamber.

- D. Presentation of Proclamation for Arbor Day – Live Oak Village Garden Club – M. Wagster

Mayor Dennis presented the Proclamation for Arbor Day to Garden Club members who were present. Mayor Dennis also mentioned the ceremony for Arbor Day at Crestview Elementary will be on November 3, 2023, at 9:00 a.m.

- E. Proclamation for National Municipal Court Week, November 6 through November 10, 2023 – V. Steenbeke

Mayor Dennis presented the Proclamation for National Municipal Court Week to Court Clerk Vickie Steenbeke and Deputy Clerks Nancy Doege and Angie Gonzalez. Judge Phillips was also present to accept the Proclamation.

- F. Proclamation for Nurse Practitioner Week November 12 through November 18, 2023– Mayor Dennis

Councilmember Perez read the Proclamation for National Nurse Practitioner Week. Organizations that were present to receive the Proclamation were Texas Nurse Practitioners, American Association of Nurse Practitioners, Texas Nurse Association, San Antonio Indian Nurses Association, Philippine Nurses Association of San Antonio, San Antonio Nursing Consortium, and Nurses Care Hub

G. Proclamation for Veterans Day– Mayor Dennis

Councilmember Morgan read the Proclamation for Veterans Day. Mayor Dennis called all veterans present to come forward to be recognized.

7. NEW BUSINESS

A. Presentation, discussion, and possible action regarding, reappointment and Oath of Office for primary Judge Edmund Phillips and reappointment and Oath of Office of alternate Judge Lawrence Morales for the Judges of the Live Oak Municipal Court of Record— Mayor Dennis

Judge Edmund Phillips came before City Council to take the Oath of Office for reappointment for Judge for the Live Oak Municipal Court. Judge Phillips recognized Court staff, Police Department and the volunteers for the amazing job they do. Judge Lawrence Morales was not able to be present.

No Actions was taken on this item.

B. Presentation, discussion and action regarding the Linebarger, Goggan Blair & Sampson, LLP Delinquent Tax Collections Activities– Edra Bush and Kara Canales, Linebarger, Goggan Blair & Sampson, LLP

Edra Bush presented the Tax Collection activities. Councilmember Cimics asked for clarification on the fee regarding mobile homes.

Councilmember Dahl made a motion to approve accent the presentation; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

C. Discussion and possible action to approve a Resolution, accepting and approving the Investment Policy and Strategies and the authorized list of brokers/dealers as revised September 25, 2023 – L. Kowalik

The Public Funds Investment Act (PFIA) requires that the City, at least annually, review and approve the City’s investment policy and strategies and list of authorized brokers/dealers. This annual review allows for any changes in the investment strategies that could benefit the City with an increase in investment income. There are no recommended changes to the Investment Policy and Strategies.

Councilmember Cimics made a motion to approve the investment policy; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

D. Discussion and possible action to approve the First reading of a Resolution authorizing expenditures from the Economic Development Corporation funds for the Pat Booker Monument project located at the TXDOT ROW not to exceed \$200,000 – D. Lowder

Mayor Dennis asked for a motion since this item was heard in the previous meeting.

Councilmember Tullgren made a motion to approve the Resolution; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- E. Discussion and possible action regarding amending Code of Ordinances, Article III, Fireworks, Chapter 8, Sections 8-41 through 8-45 to add exceptions to firework prohibitions for public displays of fireworks for exhibitors with the proper licensing, city permits, state permits, and sufficient liability insurance and defining “public displays of fireworks”.- Chief Surber

Chief Surber came before City Council requesting an amendment to the Fireworks ordinance to allow regulated fireworks events.

Councilmember Morgan made a motion to approve amending the Fireworks Code of Ordinances; seconded by Mayor Pro-Tem Dahl

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan reported that a business manager informed him that the new process in applying for permits was more difficult by computer.

Councilmember Cimics addressed the issue with the Judson and Toepperwein Intersection danger.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences, and special acknowledgements

Councilmember Morgan thanked the City of Live Oak for a very successful Pet Pawlooza and acknowledged all vendors and special guest Tracy Voss and all sponsors who participated.

Councilmember Perez thanked the City Staff for a successful Shin Dig and announced the Monarch Butterfly event coming up.

Councilmember Cimics announced that he was pleased to hear the City of Live Oak being mentioned in the communication at the TML Conference thanks to the great work with the Hometown News, thanked Donna Lowder and City Staff for all the great work. Also mentioned the Guns vs Hoses softball game happening Wednesday night.

- B. Staff

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences, and special acknowledgements

Mr. Garfaoui announced that there would not be a second City Council meeting in October and next meeting will be on November 14

Chief Surber announced the red lights on the building to remind everyone that this week is Fire Prevention Week

Ms. Lowder appreciates the kind words and recognized the whole team appreciates all the work to make the Hometown news magazine a success. Also recognized Leane with MadWomen marketing for all the work they do.

- 10. ADJOURNMENT As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Perez. The City Council meeting adjourned at 7:53 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, NOVEMBER 14, 2023, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

Mayor Pro Tem Dahl called the City Council meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

Mayor Pro Tem read a special Veteran's card made by a student in the community.

3. ROLL CALL

Mayor Mary M. Dennis (Absent)
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

STAFF

Anas Garfaoui, Interim City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department (Absent)
Lieutenant Jesse Barela
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Meghan Santee, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

Brandon Rumfield with Hampton Inn presented a check to LOCAP to kick off the Blue Santa program.

Bill Towery at 12400 Welcome Drive came before City Council regarding being summoned to court because of brush behind his home.

5. CONSENT AGENDA

A. Approval of Minutes

1. October 10, 2023

- B. City Council to approve the second reading of a Resolution authorizing expenditures not to exceed \$200,000 from the Economic Development Corporation Funds for the City Monumentation at the Pat Booker Triangle ROW- D. Lowder
- C. Discussion and possible action regarding an Ordinance for a budget amendment to the 2023/24 adopted budget for the City of Live Oak Economic Development Corporation Fund and the City of Live Oak Capital Projects Fund for the allocation of funds for the Pat Booker TxDOT Triangle Monument Project- L. Kowalik

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR–Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed

6. SPECIAL CONSIDERATION

- A. Proclamation for Small Business Saturday, November 26, 2023, presented to Tanuki Toys & Collectibles – D. Lowder

Donna Lowder came before City Council to recognize Tanuki Toys located at 8212 Pat Booker Rd., to represent all small businesses on Small Business Saturday November 25, 2023. Mayor Pro Tem Dahl read the proclamation.

7. NEW BUSINESS

- A. Discussion, information, and possible action to approve the Fourth (4th) Quarter Investment Report, ending September 30, 2023 – L. Kowalik

Leroy Kowalik came before City Council to present the Fourth Quarter Investment Report ending September 30, 2023, and went over the documents that were provided to City Council. No questions from City Council.

Councilmember Peres made a motion to approve agenda item 7A; seconded by Councilmember Tullgren

Vote FOR–Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed

- B. Discussion and possible action to approve a Resolution Certifying and Approving the 2023 Tax Levy and Rolls from Bexar County – L. Kowalik

Leroy Kowalik came before City Council to present a Resolution Certifying and Approving the 2023 Tax Levy and Rolls from Bexar County. Councilmember Tullgren questioned the Resolution for an amendment due to incorrect amount.

Councilmember Tullgren made a motion to approve the Resolution with amendment; seconded by Councilmember Morgan.

Vote FOR–Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed

- C. City Council to approve the Monthly Financial Report, ending August 31, 2023—L. Kowalik

Leroy Kowalik came before City Council and presented the monthly financial report ending August 31, 2023. No questions from City Council on this item.

Councilmember Cimics made a motion to approve agenda item 7C; seconded by Councilmember Tullgren.

Vote FOR—Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed

- D. Discussion and possible action to approve a Resolution to approve a Memorandum of Understanding between the Live Oak Police Department and Wayland Baptist—G. Hopper

Lieutenant Jesse Barela came before City Council to present the Resolution to approve a Memorandum of Understanding between the Live Oak Police Department and Wayland Baptist. Councilmember Tullgren asked how the memorandums are being kept in order. Interim City Manager Garfaoui suggested to keep together with a resolution. Mayor Pro Tem asked if there is one designated person at Wayland Baptist. Lieutenant Barela stated the designated person would be the officer on duty.

Councilmember Perez made a motion to approve agenda item 7D; seconded by Councilmember Morgan.

Vote FOR—Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed
Supporting Document

- E. City Council to approve a Resolution casting City of Live Oak votes for the Bexar Appraisal District Board of Directors 2024- I. Gaytan

Mayor Pro Tem read the candidates for the Bexar Appraisal District Board of Directors and announced the Mayor's recommendation to cast 9 votes for Dr. Adriana Rocha Garcia.

Councilmember Tullgren made a motion to support the Mayor's recommendation to cast all 9 Live Oak Votes for Dr. Adriana Rocha Garcia; seconded by Councilmember Perez.

Vote FOR—Councilmembers, Morgan, Tullgren, Perez, Cimics, Dahl; 5/0 Passed

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan reported that a citizen mentioned a concern regarding the lighting around Narrow Pass along the trail. Also, recognized Sergeant Greg Castro for his participation in the MADD program.

Councilmember Tullgren requested a memo regarding the Citizen's to be Heard concern. Also asked if Resolutions are still reviewed by legal team.

Councilmember Perez reported multiple residents have complimented Team Live Oak on different events.

Councilmember Cimics supported Mr. Towery's concern.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Cimics complimented the city for a great Safe Halloween event.

Councilmember Perez thanked the city for a great Safe Halloween event, thanked the Garden club for the beautiful Monarch event, also mentioned she was honored to represent Live Oak at the San Antonio Indian Nurses Association Gala.

Councilmember Tullgren mentioned while visiting Galveston he was approached by a resident who previously lived in Live Oak and mentioned how he loved visiting the City of Live Oak.

Councilmember Morgan passed along a message from the Mayor regarding a resident complementing the Pet Pawloozza event. Councilmember Morgan also mentioned volunteers are always welcome. Councilman Morgan thanked everyone for the Shred Day event.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Interim City Manager reminded Council there were will not be a second meeting in November and wished everyone a wonderful Thanksgiving holiday.

Donna Lowder invited Council to the Elected Official event hosted by Tri-County.

Lieutenant Barela announced game three of the Guns & Hoses softball game.

Fire Chief Surber reminded everyone to be safe in the kitchen especially during the holidays.

Mark Wagster announced the Down Home Christmas event on December 6th, 5:30 p.m. to 8:30 p.m.

Councilmember Cimics followed up Chief Surber's comment and mentioned Fire stop device available at the Fire Department and on Amazon.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Perez. The City Council meeting adjourned at 7:35 p.m.

APPROVED:

Mary M Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, DECEMBER 12, 2023
FOLLOWING THE SPECIAL ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:14 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed in EDC meeting.

3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez (Absent)
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Anas Garfaoui, Interim City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

There were no citizens to be heard.

5. CONSENT AGENDA

A. Approval of Minutes

1. November 14, 2023

- B. City Council to approve an excused absence for Mayor Dennis from the November 14, 2023, meeting.

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Cimics, and Dahl; Passed 4/0

6. SPECIAL CONSIDERATION

- A. Big Brothers Big Sisters Chief Development Officer, Mr. Hugh Hawthorne Farr presentation.

Mr. Farr came before City Council to say thank you for all the support Big Brothers Big Sisters has received from the City of Live Oak. Mr. Farr brought some sweets for City Council.

7. NEW BUSINESS

- A. Discussion and possible action regarding a Resolution appointing a member to the Economic Development Corporation—D. Lowder

During the December 12 EDC special meeting, Director Elizabeth Kuhlman’s resignation was accepted by the Board leaving Business Director position vacant as of December 29, 2023. Staff recommendation is to appoint Rod Streets, Atlerman Inc. As the Business Director with a term expiration of June 30, 2024.

Councilmember Dahl requested to hear from all volunteers who have shown interest in the position of Business Director.

Mr. Brian Rumsfield and Mr. Rod Streets came up to the podium and introduced themselves to council.

Councilmember Tullgren made a motion to approve the recommendation to appoint Rod Streets to serve in the Economic Development Corporation as the Business Director; seconded by Councilmember Dahl

Vote FOR: Councilmember Morgan, Tullgren, Cimics, and Dahl; Passed 4/0

- B. Discussion and possible action regarding the approval of a Resolution authorizing the Interim City Manager to execute an Easement Agreement between Randolph Brooks Federal Credit Union (RBFCU) and the City of Live Oak for the purpose of a City monument—D. Lowder

Ms. Lowder presented a Resolution authorizing the Interim City Manager to execute an Easement Agreement between Randolph Brooks Federal Credit Union and the City of Live oak for the purpose of a City Monument.

Councilmember Dahl made a motion to approve the Resolution authorizing the Interim City Manager to execute an Easement agreement between RBFCU and the City of Live oak for the purpose of a City monument; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Cimics, and Dahl; Passed 4/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Morgan reported that the Humane Society meeting was a success and congratulated Rebecca Kochan on her appointment as Chair for the organization.

Councilmember Cimics reported a citizen called him to inform of a contractor doing some work on the weekends with no permits and no Inspections. Councilmember Cimics recommended scheduling Code Enforcement on weekends to monitor any work being done on weekends. Reported the results from Shred Day being 21,000 lbs. 11 tons, 179 trees saved, 32 cubic yards of landfill and 21 barrels of oil. Next Shred day is scheduled for May 4, 2024. Also, Councilmember Cimics gave kudos to the City on the extension of the sidewalk connecting to the Woodcrest Park. Announced the Air Show is coming back on April 6 & 7 at Randolph.

Councilmember Tullgren reported all the positive feedback he received from citizens who attended the City's Christmas event. Councilmember Tullgren was overwhelmed with the support from staff and volunteers at the event and looks forward to next year.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences, and special acknowledgements

Councilmember Morgan announced Bubbas 33 is fundraiser benefiting the Humane Society. Also, in the season of thanksgiving, Councilmember said he is thankful to be part of the city, thankful for staff and wished everyone Happy Hanukkah, Merry Christmas, Kwanzaa, and all good wishes to all Live Oak residents.

Councilmember Tullgren stated this has been one great year and fully appreciated all yearly activities, appreciates and recognizes the backbone which is staff making all these events happen.

Councilmember Cimics supported Councilmember Tullgren's comments and wished everyone a Merry Christmas and Happy New Year.

Councilmember Dahl in agreement with previous Councilmembers comments; appreciates everyone's help.

Mayor Dennis thanked every council member and staff each department head and support staff.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences, and special acknowledgements

Interim City Manager Garfaoui followed up on the positive feedback from councilmembers by saying that the projects could not be done without the support that starts with the community followed by Council's vision and staff who execute the vision. Wished everyone a Merry Christmas and Happy New Year.

Chief Hopper announced Cookies with Cops/Blue Santa happening this Saturday at 11:00 a.m. Also thanked Council for the support that makes it such a wonderful place to work.

Leroy Kowalik echoed what Interim City Manager said and wished everyone a Merry Christmas, Happy New Year and wished everyone safe travels.

Mark Wagster provided an update on the new playground being closed due to repairs closed but will be re-open tomorrow, Wednesday. Also, thanked the Council for the time put into support of the City.

Chief Surber echoed all department heads and thanked the Council for all support.

Assistant Chief Fratus proud to be a part of the premier City of Live Oak

Mayor Dennis expressed her thanks to City Secretary and looks forward to next year. Also acknowledged all who were present and wished everyone Merry Christmas, Happy Hanukkah and Happy Kwanzaa, looking forward to a great new year.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Perez. The City Council meeting was adjourned at 7:45 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

REDUCE STORM WATER POLLUTION



ILLEGAL DUMPING

Illegal dumping is the disposal of waste in an unpermitted area, such as in the back of a yard, along a stream bank, in an alley, in a public right-of-way or at other off-road areas. Pouring liquid wastes or disposing of trash down storm drains is a form of illegal dumping that can also qualify as an illicit discharge.

Litter is often the result of poorly managed trash. This trash is carried by wind or rain into a storm sewer system or directly to a lake, stream, or river.

TIPS FOR DEALING WITH TRASH

- *Never litter. Put trash in the appropriate bins and do not leave trash next to- or on top of an overflowing bin.*
- *Take these steps to prevent trash from escaping from your outdoor trash bins on collection day:*
 - *Keep your lid closed and do not overflow the trash bin.*
 - *Put trash outside shortly before pickup.*
- *The city has authority to assess fines for illegal dumping.*

For more information on stormwater or to report any pollution in our streets or storm drains, please call the Stormwater Hotline:

**(210) 653-9140, EXT. 2224 OR
EMAIL emcnew@liveoaktx.net**

This tip is based on information from the U.S. Environmental Protection Agency and was adapted by



515 Busby Drive, San Antonio, TX 78209

REDUCE STORM WATER POLLUTION



PET WASTE

Pet waste is more than just a gross and unsightly mess — it's an environmental pollutant and a serious health hazard. When left on the ground, waste eventually breaks down and washes into the storm drains, polluting our rivers, streams, creeks, and other local waterways.

Pet waste can be a major source of bacteria, nitrogen, phosphorus, and parasites that threaten the health of people and animals. Pet waste improperly disposed of can lead to conditions in local water bodies that are unsafe for human recreation and negatively impact aquatic life.

WHAT CAN YOU DO?

- *Always pick up after your pet. It is not a fertilizer.*
- *Avoid walking your pet near streams and waterways. Instead, walk them in grassy areas, parks or underdeveloped areas.*
- *Carry disposable bags while walking your dog to pick up and dispose of it in the trash.*
- *Flush it down the toilet.*
- *Spread the message. Inform other pet owners of why picking up pet waste is important and encourage them to do so.*

For more information on stormwater or to report any pollution in our streets or storm drains, please call the Stormwater Hotline:

**(210) 653-9140, EXT. 2224 OR
EMAIL emcnew@liveoaktx.net**

This tip is based on information from the U.S. Environmental Protection Agency and was adapted by



515 Busby Drive, San Antonio, TX 78209

Annual Report

Live Oak TX

From 1/1/2023 through 12/31/2023

MATERIAL	QUANTITY	UOM	POUNDS	% of Total	
Chemicals			Total :	3,145.95	20.93%
Acid Liquid	4	gallons	24.15	0.16%	
Antifreeze	37	gallons	264.92	1.76%	
Base liquid	20	gallons	119.00	0.79%	
Base solid	6	Pounds	6.00	0.04%	
Batteries lead acid	502	Pounds	502.00	3.34%	
Flammable Liquid	32	gallons	175.12	1.17%	
Flammable Solid	36	Pounds	36.00	0.24%	
Motor oil	80	gallons	523.20	3.48%	
Oxidizer solid	40	Pounds	40.00	0.27%	
Paint-oil based	145	gallons	870.05	5.79%	
toxic liquid	84	gallons	508.52	3.38%	
toxic solid	77	Pounds	77.00	0.51%	
Electronics			Total :	6,092.88	40.54%
Cables-computer/ptr	31	Each	9.30	0.06%	
CD/VCR/DVD/tape player	7	Each	36.54	0.24%	
Cellphone w/battery	30	Each	12.60	0.08%	
Computer-laptop	10	Each	60.50	0.40%	
Copier-desk	8	Each	179.04	1.19%	
Copier-standalone	2	Each	240.00	1.60%	
CPU	28	Each	659.40	4.39%	
General/Misc.	58	Each	170.52	1.13%	
Keyboard	5	Each	8.35	0.06%	
Microwave	6	Each	226.20	1.50%	
Monitor-flat	14	Each	158.90	1.06%	
Mouse	3	Each	.99	0.01%	
PowerSupply	1	Each	3.11	0.02%	
Printer-desktop	11	Each	155.98	1.04%	
Scanner	1	Each	9.94	0.07%	
Speakers	1	Each	8.37	0.06%	
Stereo	1	Each	15.59	0.10%	
TV 20 and under	7	Each	235.76	1.57%	
TV 21-30	9	Each	633.78	4.22%	
TV 31 and up	5	Each	664.90	4.42%	
TV Flat-less than 40	12	Each	313.92	2.09%	

Annual Report

Live Oak TX

From 1/1/2023 through 12/31/2023

MATERIAL	QUANTITY	UOM	POUNDS	% of Total	
TV Flat-more than 40	38	Each	2,141.30	14.25%	
TV Projection	1	Each	147.89	0.98%	
Not Classified			Total :	4,997.65	33.25%
Non RCRA Liquid	54	gallons	362.64	2.41%	
Non RCRA Solid	342	Pounds	342.00	2.28%	
Paint-Latex	644	gallons	4,157.01	27.66%	
Sharps	136	Pounds	136.00	0.90%	
Universal			Total :	792.91	5.28%
Aerosols	467	Each	303.55	2.02%	
Batteries household	330	Pounds	330.00	2.20%	
Batteries rechargeable	123	Pounds	123.00	0.82%	
compact fl lamps	43	Each	10.75	0.07%	
FluorescentTubes St.	197	Foot	25.61	0.17%	
Total Pounds Collected			15,029.39		
Total Pounds Sent For Recycling			13,414.09	89.25%	

Notes: This report is created from data gathered at the point of collection. Liquid materials are listed as gallons. Solid items are listed as pounds, feet or each. Using standard guidelines, items collected by length, item count, and liquid gallons have been converted into a measurement of pounds. For example, 8.5 lbs. per one gallon of used oil. Weights of solids are taken from the containers. For example, a 10 lb. bag of fertilizer that is half-full would be estimated to be 5 lbs. Paint and other liquids are periodically weighed and the average weight is adjusted in the system. Electronic items are periodically weighed. The average weights used are subject to revision. Weights are not related to nor do they include the weight of outbound shipping containers. The difference between total pounds shipped for recycling and total pounds collected are materials that are not recycled. These materials may be incinerated, neutralized or sent to a landfill. Some acceptable recycling processes can generate residue that is or cannot be recycled for example, contaminants such as trash packed into paint cans.



[Home](#) / [Departments](#) / [Public Works](#) / [Storm Water](#)

Storm Water



Storm Water Management Plan

[Download PDF](#)

Storm Water Pollution

Effect of Sediment on Stormwater Quality

Sediment is #1 Pollutant

Erosion is the process by which water flow and wind remove soil, rock, or other material. When wind and water flows diminish, eroded materials become deposited on the ground. The material deposited is called **sediment**.

One of the biggest manmade sediment releases comes from construction activities. Even relatively minor home-building projects can discharge large amounts of sediment if not properly controlled. The EPA has determined that sediment is a major pollutant.

Sediment can clog storm drains and catch basins and can thereby cause flooding. When runoff carries sediment into local water bodies such as rivers, streams and lakes, it can have a negative effect on water quality, aquatic habitats and human health.

We can keep our waters clean by **establishing plants, placing sod, and spreading mulch** to help prevent erosion and sedimentation. It is important for **stockpiles to be covered and protected from rain and wind**. Sediment discharges can also be prevented by installing **barriers around the perimeter of the stockpile**.

Storm Water Questionnaire



Storm Water Documents



Fact Sheet and Executive Director's Preliminary Decision

Construction Site Storm Water Runoff Control Guidelines

Live Oak Utility Excavation Criteria Manual November 2016

Storm Water Pollution Prevention Plan Review Application

Storm Water Control Guidelines for Construction Sites

Storm Water Management Plan - MS4 Annual Implementation Report





Public Works

[8001 Shin Oak Drive](#)

[Live Oak TX 78233](#)

[\(210\) 653-9140 Ext. 2200](#)

mypw@liveoaktx.net

City Core Values

Integrity

Trust and faith to do what is best for our team and community.

Accountability

Responsible for our words, our actions, and our results.

Teamwork

Together we will achieve the greatest results.

Leadership

The courage to rise above challenges, work through adversity, and inspire others.

Loyalty

Dedication to the mission, the community, and each other.



[8001 Shin Oak Dr Live Oak, TX 78233](#)

[\(210\) 653-9140](#)

info@liveoaktx.net

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April 15th, 2024

To Whom It May Concern,

This letter is to certify that the City of Live Oak Public Works Department has installed “No Dumping, Drains to Lake” buttons on 95% of the drainage structures throughout the city. Finalization of the project is expected in the second quarter of 2024.

Regards,

A handwritten signature in blue ink that reads "Edmond McNew". The signature is written in a cursive style.

Edmond McNew
Assistant Director

Exhibit B

Supporting Documents for MCM 2

- 2.1 Storm Sewer Map
- 2.2 Illicit Discharge Detection Inspections

LEGEND

- CHANEL
- STORM DRAIN PIPE OR CULVERT
- CITY LIMITS
- CITY OWNED PROPERTY
- LIVE OAK INLETS
- TXDOT INLETS
- INSPECTION ZONE

DRAWING NOT TO SCALE

STORM DRAIN INVENTORY CODE

STREET CODE: **STC-1(M)**

M = INLET REQUIRES MEDALLION
U = UNKNOWN

TYPE OF STRUCTURE:
I = INLET
O = OUTLET
J = JUNCTION BOX
T = TRENCH DRAIN



PRELIMINARY REVIEW
THIS DOCUMENT IS FOR
PRELIMINARY REVIEW ONLY AND
IS NOT FOR PERMIT, BIDDING, OR
CONSTRUCTION. RELEASED
UNDER THE AUTHORITY OF
L. DAVID GIVLER,
TEXAS P.E. NO. 73842

ADDED CITY OWNED FACILITIES	10/14/2016
UPDATED PROPERTY LINES AND ADDED STORM DRAINS	06/11/2018
ADDED STORM DRAINS	04/02/2020
ADDED STORM DRAINS	03/17/2022
REVISION	DATE
GEI GIVLER ENGINEERING, INC.	
TX Registration #F-002573 515 Busby Drive San Antonio, Texas 78209 Phone: (210) 342-3991	




CLIENT:	CITY OF LIVE OAK
PROJECT NAME:	PHASE II MS4 STORM WATER
PHASE:	MUNICIPAL
PROJECT LOCATION:	CITY OF LIVE OAK
PROJECT NUMBER:	LVOAK-001

DESIGNED BY:	AG	CHECKED BY:	LDG	DRAWN BY:	AG
DATE:	05/24/2019				
SHEET TITLE:	STORM SEWER MAP				
SHEET NUMBER:	01	OF	01		

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 1

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
LOOKOUT RD.	N. LOOP 1604 E.	GATEWAY BLVD			YES / NO	
BILTMORE LAKE	LOOP 1604 ACCESS	TIVOLI GARDENS N			YES / NO	
	TIVOLI GARDENS N	LARAMIE HILL			YES / NO	
	LARAMIE HILL	TIVOLI GARDENS S			YES / NO	
	TIVOLI GARDENS S	WELSFORD			YES / NO	
	WELSFORD	TOPPLING LN.			YES / NO	
	TOPPLING LN.	MATTHEWS PARK			YES / NO	
	MATTHEWS PARK	ASHMONT TERRACE			YES / NO	
TIVOLI GARDENS	BILTMORE LAKE	AMALFI PARK			YES / NO	
	AMALFI PARK	DANE PARK			YES / NO	
	DANE PARK	MASSENA PARK			YES / NO	
	MASSENA PARK	ROSLIN FORSET			YES / NO	
	ROSLIN FORSET	HADLEY RUN			YES / NO	
	HADLEY RUN	LARMIE HILL			YES / NO	
	LARMIE HILL	WENRICH			YES / NO	
	WENRICH	BLAKEVILLE			YES / NO	
	BLAKEVILLE	ACATENO			YES / NO	
	ACATENO	BILTMORE LAKE			YES / NO	
HADLEY RUN	TIVOLI GARDENS	STREET END			YES / NO	
LARMIE HILL	BILTMORE LAKE	BELGRAVE WAY			YES / NO	
	BELGRAVE WAY	BELGRAVIA FORSET			YES / NO	
	BELGRAVIA FORSET	BRESSANI WAY			YES / NO	
	BRESSANI WAY	TRAILSIDE LN			YES / NO	
	TRAILSIDE LN	TIVOLI GARDENS			YES / NO	
BELGRAVE WAY	LARAMIE HILL	STREET END			YES / NO	
BELGRAVIA FORSET	LARAMIE HILL	STREET END			YES / NO	
BRESSANI WAY	LARAMIE HILL	STREET END			YES / NO	
TRAILSIDE LN	LARAMIE HILL	ALTAMIRANO			YES / NO	
	ALTAMIRANO	STREET END			YES / NO	
ALTAMIRANO	TRAILSIDE LN.	STREET END			YES / NO	
ACATENO	TIVOLI GARDENS	TOPPLING LN.	ACA-1-1(M,U)		YES / NO	
	TOPPLING LN.	RONAN			YES / NO	
	RONAN	IKEA-RBFCU PKWY	ACA-1-2(M)		YES / NO	
			ACA-1-3(M)		YES / NO	
TOPPLING LN.	CRANBROOK	ACENTENO			YES / NO	
	ACATENO	OVERLOOK BLF			YES / NO	
	OVERLOOK BLUFF	BILTMORE LAKE			YES / NO	
OVERLOOK BLUFF	TOPPLING LN.	STREET END			YES / NO	
WELSFORD	BILTMORE LAKE	STREET END			YES / NO	
MATTHEWS PARK	BILTMORE LAKE	RONAN			YES / NO	
	RONAN	DONNEK			YES / NO	

RONAN	MATTHEWS PARK	ACATENO			YES / NO	
DONNEK	MATTHEWS PARK	ASHMONT TERRACE	DON-I-1(M)		YES / NO	
ASHMONT TERRACE	BILTMORE LAKE	DONNEK			YES / NO	
IKEA-RBFCU PKWY	N. LOOP 1604 E.	MC MORRIS BLVD	IRPKWY-I-1(M,U)		YES / NO	
			IRPKWY-I-2(M,U)		YES / NO	
	MC MORRIS BLVD	ACENTENO	IRPKWY-I-3(M)		YES / NO	
			IRPKWY-I-4(M)		YES / NO	
			IRPKWY-I-5(M)		YES / NO	
			IRPKWY-I-6(M)		YES / NO	
			IRPKWY-I-7(M)		YES / NO	
			IRPKWY-I-8(M)		YES / NO	
	ACENTENO	I-35 FRONTAGE RD.	IRPKWY-I-9(M)		YES / NO	
			IRPKWY-I-10(M)		YES / NO	
			IRPKWY-I-11(M)		YES / NO	
			IRPKWY-I-12(M)		YES / NO	
			IRPKWY-I-13(M)		YES / NO	
			IRPKWY-I-14(M)		YES / NO	
		IRPKWY-SD-1(M)		YES / NO		
I-35 ACCESS RD.	I-35 FRONTAGE RD.	SHIN OAK DR.			YES / NO	
FERRELL RD.	I-35 FRONTAGE RD.	STREET END			YES / NO	
TOEPPERWEIN RD.	I-35 FRONTAGE RD.	JUDTOEPPER WAY			YES / NO	
	JUDTOEPPER WAY	LOMA AZUL			YES / NO	
	LOMA AZUL	TOPPER RIDGE			YES / NO	
	TOPPER RIDGE	TOPPER PKWY.			YES / NO	
	TOPPER PKWY.	LOOKOUT RD.			YES / NO	
CRANBROOK	W. STREET END	E. STREET END			YES / NO	
BLAKEVILLE	TIVOLI GARDENS	COLBURN WAY			YES / NO	
	COLBURN WAY	STREET END			YES / NO	
WENRICH	TIVOLI GARDENS	COLBURN WAY			YES / NO	
	COLBURN WAY	STREET END			YES / NO	
COLBURN WAY	WENRICH	CRANBROOK			YES / NO	
AMALFI PARK	TIVOLI GARDENS	STREET END			YES / NO	
DANE PARK	TIVOLI GARDENS	STREET END			YES / NO	
MASSENA PARK	TIVOLI GARDENS	STREET END			YES / NO	
ROSLIN FOREST	TIVOLI GARDENS	STREET END			YES / NO	

INSPECTOR (SIGNATURE)



INSPECTOR (PRINTED)



LIVE OAK STORM WATER MANAGEMENT PROGRAM

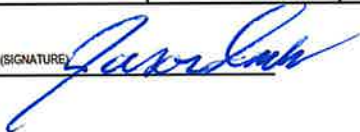
ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 2

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILICIT DISCHARGE OBSERVED?	COMMENTS
LOOKOUT RD.	N. LOOP 1604 E.	GATEWAY BLVD			YES / NO	
BILTMORE LAKE	TIVOLI GARDENS N	LARAMIE HILL	BIL-I-5(M)		YES / NO	
	LARAMIE HILL	TIVOLI GARDENS S	BIL-I-4(M)		YES / NO	

			BIL-1-3(M)		YES / NO	
	TIVOLI GARDENS S	WELSFORD	BIL-1-2(M)		YES / NO	
	WEISFORD	TOPPLING LN.			YES / NO	
	TOPPLING LN.	MATTHEWS PARK	BIL-1-1(M)		YES / NO	
	MATTHEWS PARK	ASHMONT TERRACE			YES / NO	
TIVOLI GARDENS	BILTMORE LAKE	AMALFI PARK	TIV-1-1(M)		YES / NO	
	AMALFI PARK	DANE PARK	TIV-1-2(M)		YES / NO	
	DANE PARK	MASSENA PARK			YES / NO	
	MASSENA PARK	ROSLIN FORSET	TIV-1-3(M)		YES / NO	
	ROSLIN FORSET	HADLEY RUN			YES / NO	
	HADLEY RUN	LARMIE HILL			YES / NO	
	LARMIE HILL	ACATENO			YES / NO	
	ACATENO	BILTMORE LAKE	TIV-1-4(M,U)		YES / NO	
			TIV-1-5(M,U)		YES / NO	
			TIV-1-6(M,U)		YES / NO	
			TIV-1-7(M,U)		YES / NO	
		TIV-1-8(M,U)		YES / NO		
HADLEY RUN	TIVOLI GARDENS	STREET END	HAD-1-1(M)		YES / NO	
BELGRAVE WAY	LARAMIE HILL	STREET END	BEW-1-1(M)		YES / NO	
BELGRAVIA FORSET	LARAMIE HILL	STREET END	BEF-1-1(M)		YES / NO	
			BEF-1-2(M)		YES / NO	
BRESSANI WAY	LARAMIE HILL	STREET END	BRE-1-1(M)		YES / NO	
TRAILSIDE LN	LARAMIE HILL	ALTAMIRANO			YES / NO	
	ALTAMIRANO	STREET END	TRA-1-1(M)		YES / NO	
ALTAMIRANO	TRAILSIDE LN	STREET END	ALT-1-1(M)		YES / NO	
ASHMONT TERRACE	BILTMORE LAKE	DONNEK	ASH-1-4(M)		YES / NO	
			ASH-1-3(M)		YES / NO	
			ASH-1-2(M)		YES / NO	
			ASH-1-1(M)		YES / NO	

INSPECTOR (SIGNATURE)



INSPECTOR (PRINTED)

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM
 ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM
ZONE 3

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
CENTERBROOK	ATHENIAN DR.	PHOENIX AVE	CEN-1-1(M,U)		YES / NO	
AGORA PKWY	LOOP 1604 FRONTAGE	PHOENIX AVE	AGO-1-1(M,U)		YES / NO	
			AGO-1-2(M,U)		YES / NO	
			AGO-1-3(M,U)		YES / NO	
			AGO-1-4(M,U)		YES / NO	
			AGO-1-5(M,U)		YES / NO	
			AGO-1-6(M,U)		YES / NO	
			AGO-1-7(M,U)		YES / NO	
			AGO-1-8(M,U)		YES / NO	
	PHOENIX AVE	FORUM PKWY	AGO-1-8(M,U)	4/ ingress	YES / NO	

			AGO-I-9(M,U)		YES / NO	
			AGO-I-10(M,U)		YES / NO	
			AGO-I-11(M,U)		YES / NO	
			AGO-I-12(M,U)		YES / NO	
			AGO-I-13(M,U)		YES / NO	
GATEWAY BOULEVARD	LOOKOUT RD.	SERVICE RD.	GAT-I-1(M,U)		YES / NO	
			GAT-I-2(M,U)		YES / NO	
			GAT-0-1		YES / NO	
			GAT-0-2		YES / NO	
			GAT-I-3(M,U)		YES / NO	
			GAT-I-4(M,U)		YES / NO	
		SERVICE RD.	GATEWAY PLACE	GAT-I-5(M,U)		YES / NO
				GAT-I-6(M,U)		YES / NO
				GAT-I-7(M,U)		YES / NO
				GAT-I-8(M,U)		YES / NO
SERVICE ROAD	GATEWAY BOULEVARD	N. LOOP 1604 E.	SER-I-1(M,U)		YES / NO	
			SER-I-2(M,U)		YES / NO	
GATEWAY PLACE	GATEWAY BOULEVARD	N. LOOP 1604 E.	GAP-I-1(M,U)		YES / NO	
			GAP-I-2(M,U)		YES / NO	
OLD AUSTIN RD	N LOOP 1604 ACCESS	EAST CITY LIMIT			YES / NO	

INSPECTOR (SIGNATURE)



INSPECTOR (PRINTED)



LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 4

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS	
TOEPFERWEIN RD.	I-35 FRONTAGE RD.	LOMA AZUL			YES / NO		
		LOMA AZUL	LOOKOUT RD.		YES / NO		
I-35 ACCESS RD.	I-35 FRONTAGE RD.	SHIN OAK DR.			YES / NO		
SHIN OAK DR.	I-35 FRONTAGE RD.	WOODVIEW DR.	SHI-O-1		YES / NO		
		WOODVIEW DR.	GREYCLIFF DR.		YES / NO		
		GREYCLIFF DR.	SUNSET TR.	MEC-I-2(M)		YES / NO	
		SUNSET TR.	VILLAGE OAK DR.			YES / NO	
		VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
		WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
		LA JOLLA DR.	REGAL OAKS DR.			YES / NO	
		REGAL OAKS DR.	OLD SPANISH TR.			YES / NO	
		OLD SPANISH TR.	MOUNTAIN SHADOWS			YES / NO	
		MOUNTAIN SHADOWS	LOST FORSET DR.			YES / NO	
WOODVIEW DR.	SHIN OAK DR.	CHERRYWOOD LN.			YES / NO		

CHERRYWOOD LN.	PAT BOOKER RD.		YES / NO
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INSPECTOR (SIGNATURE)

Jason Law

INSPECTOR (PRINTED)

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM
 ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM
ZONE 5

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
SHIN OAK DR.	I-35 FRONTAGE RD.	WOODVIEW DR.			YES / NO	
	WOODVIEW DR.	GREYCLIFF DR.			YES / NO	
	GREYCLIFF DR.	SUNSET TR.			YES / NO	
	SUNSET TR.	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
	LA JOLLA DR.	REGAL OAKS DR.			YES / NO	
	REGAL OAKS DR.	OLD SPANISH TR.			YES / NO	
	OLD SPANISH TR.	ENCHANTED OAKS ST.			YES / NO	
	ENCHANTED OAKS ST.	OAK TERRACE DR.			YES / NO	
WOODVIEW DR.	OAK TERRACE DR.	CONVERSE RD.			YES / NO	
	SHIN OAK DR.	CHERRYWOOD LN.			YES / NO	
CHERRYWOOD LN.	CHERRYWOOD LN.	STREET END			YES / NO	
	WOODVIEW DR.	NORTHCUTT TR.			YES / NO	
SUNSET TR.	NORTHCUTT TR.	SUNSET TR.			YES / NO	
	CHERRYWOOD LN.	SHIN OAK DR.			YES / NO	
NORTHCUTT	CHERRYWOOD LN.	RYDEN DR.			YES / NO	
RYDEN DR.	CUL DE SAC	ROHRDANZ	RYU-1-2(M,U)		YES / NO	
			RYU-1-1(M,U)		YES / NO	
	ROHRDANZ	NORTHCUTT TR.			YES / NO	
	NORTHCUTT TR.	BRUNNING CT.			YES / NO	
	BRUNNING CT.	BOVIS CT.			YES / NO	
TRUMBAL	BOVIS CT.	TRUMBAL			YES / NO	
	RYDEN DR.	OLD SPANISH TR.			YES / NO	
OLD SPANISH TR.	TRUMBAL	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
	LA JOLLA DR.	SHIN OAK DR.			YES / NO	
VILLAGE OAK DR.	SHIN OAK DR.	WELCOME DR.			YES / NO	
	PAT BROOKER RD.	OAK TERRACE DR.			YES / NO	
	OAK TERRACE DR.	OLD SPANISH TR.			YES / NO	
	OLD SPANISH TR.	SHIN OAK DR.			YES / NO	
WHISPERING OAK ST.	SHIN OAK DR.	WELCOME DR.			YES / NO	
	OLD SPANISH TR.	SHIN OAK DR.			YES / NO	
LA JOLLA DR.	OLD SPANISH TR.	SHIN OAK DR.			YES / NO	
REGAL OAKS DR.	SHIN OAK DR.	STREET END			YES / NO	
OLD TERRACE DR.	VILLAGE OAK DR.	SHIN OAK DR.	OAK-1-2(M)		YES / NO	
	SHIN OAK DR.	PALISADES DR.			YES / NO	

ENCHANTED OAKS	PALISADES DR.	SHIN OAK DR.			YES / NO
	SHIN OAK DR.	HARPER VALL DR.			YES / NO
HARPER VALLEY ST.	ENCHANTED OAKS ST.	WEeping OAK TR.			YES / NO
WEeping OAK TR.	HARPER VALLEY ST.	STURDY OAKS TR.			YES / NO
	STURDY OAKS TR.	KING OAKS DR.			YES / NO
STURDY OAKS TR.	WEeping OAK TR.	MYSTERY OAKS ST.			YES / NO
	MYSTERY OAKS ST.	KING OAKS DR.			YES / NO
KING OAKS DR.	WEeping OAK TR.	STURDY OAKS TR.			YES / NO
PALISADES DR.	ENCHANTED OAKS	OAK TERRACE DR.			YES / NO
	OAK TERRACE DR.	CONVERSE RD.			YES / NO

INSPECTOR (SIGNATURE)

Jason Smith

INSPECTOR (PRINTED)

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 6

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
OLD SPANISH TR.	TRUMBAL	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
	LA JOLLA DR.	SHIN OAK DR.			YES / NO	
	SHIN OAK DR.	WELCOME DR.			YES / NO	
SHIN OAK DR.	OLD SPANISH TR.	ENCHANTED OAKS			YES / NO	
	ENCHANTED OAKS	OAK TERRACE DR.	OAK-I-1		YES / NO	
			OAK-I-2(M)		YES / NO	
			OAK-O-1		YES / NO	
			OAK-O-2		YES / NO	
			OAK-O-3(M)		YES / NO	
			OAK-I-3(M)		YES / NO	
			OAK-I-4(M)		YES / NO	
			PAL-I-2(M)		YES / NO	
			PAL-I-1(M)		YES / NO	
			ENC-I-1(M)		YES / NO	
			ENC-I-2(M)		YES / NO	
WELCOME DR.	OAK TERRACE DR.	CONVERSE RD.			YES / NO	
	LOST FOREST DR.	LEAFY HOLLOW			YES / NO	
	LEAFY HOLLOW	SPLINTERED OAK N.			YES / NO	
	SPLINTERED OAK N.	SPLINTERED OAK S.			YES / NO	
	SPLINTERED OAK N.	OAK FOREST DR.			YES / NO	
	OAK FOREST DR.	STREET END			YES / NO	

INSPECTOR (SIGNATURE)

Jason Smith

INSPECTOR (PRINTED)

Jason Smith

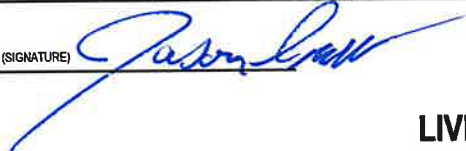
LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 7

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
TOEPFERWIEN RD.	I-35 FRONTAGE RD.	VILLAGE OAK DR.	TOE-I-3(M,U)	7/1	YES / NO	
JUDSON RD.	TOEPFERWEIN RD.	WOODSRIM ST.	TOE-O-1	7/1	YES / NO	
			JUD-I-3	7/1	YES / NO	
SAGE OAK	TOEPFERWEIN RD.	LUCY OAKS			YES / NO	
	LUCY OAKS	WILDERNESS TR.			YES / NO	
	WILDERNESS TR.	NORTHELEDGE DR.			YES / NO	
	NORTHELEDGE DR.	TRAILING OAKS ST.	SAG-I-1(M)		YES / NO	
	TRAILING OAKS ST.	LONE SHADOW TR.			YES / NO	
LOST FORSET DR.	LONE SHADOW TR.	WELCOME DR.			YES / NO	
LEAFY HOLLOW	NORTHELEDGE DR.	RAINEY MEADOW LN.	NOR-I-2		YES / NO	
	RAINEY MEADOW LN.	LONGACRE			YES / NO	
	LONGACRE	LONE SHADOW TR.			YES / NO	
	LONE SHADOW TR.	FORSET NOOK CT.			YES / NO	
	FORSET NOOK CT.	PRAIRIE OAK			YES / NO	
	PRAIRIE OAK	WELCOME DR.			YES / NO	
MARIGOLD TRACE	NORTHELEDGE DR.	RUGGED OAK DR.	NOR-I-1(M)		YES / NO	
	RUGGED OAK DR.	LONE SHADOW TR.			YES / NO	
OAK FORSET DR.	LONE SHADOW TR.	CROOKED OAK			YES / NO	
	CROOKED OAK	GRASS HOLLOW DR.			YES / NO	
GRASS HOLLOW DR.	LONE SHADOW TR.	DRY CANYON TR.	LON-I-1(M)		YES / NO	
	DRY CANYON TR.	HOLLOW OAK DR.	GRA-I-1(M)		YES / NO	

INSPECTOR (SIGNATURE)



DATE OF INSPECTION

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 8

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
LEADING OAKS	WILDERNESS TR.	NORTHELEDGE DR.			YES / NO	
	SANDPIPER DR.	LONE SHADOW TR.			YES / NO	
PRICKLE PEAR DR.	VILLAGE OAK DR.	STREET END			YES / NO	
TOEPFERWEIN RD.	I-35 FRONTAGE RD.	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	SAGE OAK			YES / NO	
	SAGE OAK	JUDSON RD.			YES / NO	
	JUDSON RD.	WILDRNESS TR.			YES / NO	
	WILDRNESS TR.	LEAFY HOLLOW			YES / NO	
	LEAFY HOLLOW	CHURCH OAK			YES / NO	
	CHURCH OAK	NARROW PASS DR.			YES / NO	
	VILLAGE OAK DR.	TOEPFERWEIN RD.	PRICKLE PEAR DR.			YES / NO

	PRICKLE PEAR DR.	WILDERNESS TR.			YES / NO
	WILDERNESS TR.	FAR WEST DR.			YES / NO
	FAR WEST DR.	LOST RIDGE DR.			YES / NO
	LOST RIDGE DR.	NORTHELEDGE DR.			YES / NO
	NORTHELEDGE DR.	SANDPIPER DR.			YES / NO
	SANDPIPER DR.	MOSS HOLLOW CT.			YES / NO
	MOSS HOLLOW CT.	LONE SHADOW TR.			YES / NO
	LONE SHADOW TR.	WELCOME DR.			YES / NO
	WELCOME DR.	SHIN OAK DR.			YES / NO
FARWEST DR.	NORTHELEDGE DR.	VILLAGE OAK DR.			YES / NO
NORTHELEDGE DR.	LEADING OAKS	FAR WEST DR.			YES / NO
	FAR WEST DR.	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	SAGE OAK			YES / NO
	SAGE OAK	MOUNTAIN OAK			YES / NO
	MOUNTAIN OAK	WISHING OAKS WAY			YES / NO
	WISHING OAKS WAY	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	HIDDEN OAK TR.			YES / NO
	HIDDEN OAK TR.	OAK MARSH TR			YES / NO
	OAK MARSH TR	ANTIQUE OAK DR.			YES / NO
SANDPIPER DR.	I-35 FRONTAGE RD.	LEADING OAKS			YES / NO
	LEADING OAKS	STANDING OAKS			YES / NO
	STANDING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	MOSS HOLLOW CT.			YES / NO
	MOSS HOLLOW CT	LONE SHADOW TR.			YES / NO
LONE SHADOW TR.	RED RIPPLE	LEADING OAKS			YES / NO
	LEADING OAKS	JONQUILL			YES / NO
	JONQUILL	STANDING OAKS			YES / NO
	STANDING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	SANDPIPER DR.			YES / NO
	SANDPIPER DR.	SAGE OAKS			YES / NO
	SAGE OAKS	TRAILING OAKS			YES / NO
	TRAILING OAKS	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	RAINEY MEADOW LN.			YES / NO
	RAINEY MEADOW LN.	OAK FOREST DR.			YES / NO
	OAK FOREST DR.	MARIGOLD TRACE			YES / NO
	MARIGOLD TRACE	STROLLING LN.			YES / NO
	STROLLING LN.	DRY CANYON TR.			YES / NO
	DRY CANYON TR.	COOL SANDS DR.			YES / NO
	COOL SANDS DR.	GRASS HOLLOW DR.			YES / NO
	GRASS HOLLOW DR.	NARROW PASS DR.			YES / NO
	NARROW PASS DR.	LAZY FORSET DR.			YES / NO
	LAZY FORSET DR.	RAINBOW FALLS			YES / NO
	RAINBOW FALLS	WHITE SANDS			YES / NO
GREYCLIFF DR.	SHIN OAK DR.	WELCOME DR.			YES / NO
	WELCOME DR.	WELCOME DR.			YES / NO
WELCOME DR.	GREYCLIFF DR. N.	GREYCLIFF DR. S.			YES / NO
	GREYCLIFF DR. S.	HIGH VISTA			YES / NO
	HIGH VISTA	VILLAGE OAK DR.			YES / NO

	VILLAGE OAK DR.	LITTLE OAKS			YES / NO
	LITTLE OAKS	SANDY OAKS			YES / NO
	SANDY OAKS	LOST FORSET DR.			YES / NO
	LOST FORSET DR.	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	MOUNTAIN SHADOWS			YES / NO
	MOUNTAIN SHADOWS	LOST FORSET DR.			YES / NO
	LOST FORSET DR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	SPLINTERED OAK			YES / NO
	SPLINTERED OAK	SPLINTERED OAK			YES / NO
	SPLINTERED OAK	OAK FOREST DR.			YES / NO
	OAK FOREST DR.	STREET END			YES / NO
RED RIPPLE	LONE SHADOW TR.	STREET END			YES / NO
JONQUILL	LONE SHADOW TR.	STREET END			YES / NO
STANDING OAK	SANDPIPER DR.	LONE SHADOW TR.			YES / NO
MOSS HOLLOW CT	SANDPIPER DR.	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	STREET END			YES / NO
HIGH VISTA	WELCOME DR.	STREET END			YES / NO
LITTLE OAKS	WELCOME DR.	STREET END			YES / NO
SANDY OAKS	WELCOME DR.	STREET END			YES / NO
SAGE OAK	TOEPPERWEIN RD.	LUCKY OAKS			YES / NO
	LUCKY OAKS	WILDERNESS TR.			YES / NO
	WILDERNESS TR.	NORTHEdge DR.			YES / NO
	NORTHEdge DR.	TRAILING OAKS			YES / NO
	TRAILING OAKS	LONE SHADOW TR.			YES / NO
LUCKY OAKS	SAGE OAK	STREET END			YES / NO
WILDERNESS TR.	LEADING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	SAGE OAK			YES / NO
	SAGE OAK	MOUNTAIN OAK			YES / NO
	MOUNTAIN OAK	VALLEY OAK			YES / NO
	VALLEY OAK	TOEPPERWEIN RD.			YES / NO
MOUNTAIN OAK	WILDERNESS TR.	VALLEY OAK			YES / NO
	VALLEY OAK	NORTHEdge DR.			YES / NO
TRAILING OAK	SAGE OAK	LONE SHADOW TR.			YES / NO
LOST FOREST DR.	WELCOME DR.	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	WELCOME DR.			YES / NO
MOUNTAIN SHADOWS	WELCOME DR.	STREET END			YES / NO
OLD SPANISH TR.	SMOKING OAKS	NORTHEdge DR.			YES / NO
	NORTHEdge DR.	HOLLOW GLEN			YES / NO
	HOLLOW GLEN	LONE SHADOW TR.			YES / NO
	LONE SHADOW TR.	LOST FORSET DR.			YES / NO
	LOST FORSET DR.	WELCOME DR.			YES / NO
	WELCOME DR.	SHIN OAK DR.			YES / NO
VALLEY OAK	WILDERNESS TR.	SMOKING OAKS			YES / NO
	SMOKING OAKS	MOUNTAIN OAK			YES / NO
WISHING OAKS WAY	SMOKING OAKS	NORTHEdge DR.			YES / NO
SMOKING OAKS	OLD SPANISH TR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	HIDDEN OAK TR.			YES / NO
	HIDDEN OAK TR.	OAK MARSH TR.			YES / NO
	OAK MARSH TR.	ANTIQUE OAK DR.			YES / NO
LEAFY HOLLOW	TOEPPERWEIN RD.	SMOKING OAKS			YES / NO

	SMOKING OAKS	NORTHEdge DR.			YES / NO
	NORTHEdge DR.	RAINEY MEADOW LN.			YES / NO
	RAINEY MEADOW LN.	LONGACRE			YES / NO
	LONGACRE	LONE SHADOW TR.			YES / NO
	LONE SHADOW TR.	FORSET NOOK CT.			YES / NO
	FORSET NOOK CT.	PRAIRIE OAK			YES / NO
	PRAIRIE	WELCOME DR.			YES / NO
HIDDEN OAK TR.	SMOKING OAKS	NORTHEdge DR.			YES / NO
OAK MARSH TRL.	SMOKING OAKS	NORTHEdge DR.			YES / NO
ANTIQUE OAK DR.	SMOKING OAKS	NORTHEdge DR.			YES / NO
RAINEY MEADOWS LN.	LEAFY HOLW	RUGGED OAK DR.			YES / NO
	RUGGED OAK DR.	LONE SHADOW TR.			YES / NO
RUGGED OAK DR.	RAINEY MEADOW LN.	STREET END			YES / NO
LONGACRE	LEAFY HOWL	STREET END			YES / NO
FORSET NOOK CK	LEAFY HOWL	STREET END			YES / NO
PRAIRIE OAK	LEAFY HOWL	STREET END			YES / NO
SPLINTERED OAK	WELCOME DR. N.	WELCOME DR. S.			YES / NO
OAK FORSET DR.	LONE SHADOW TR.	CROOKED OAK			YES / NO
	CROOKED OAK	WELCOME DR.			YES / NO
CROOKED OAK	OAK FORSET DR.	STREET END			YES / NO
MARIGOLD TRACE	GOLDEN OAK TR.	HONEY GROVE ST.			YES / NO
	HONEY GROVE ST.	LONE SHADOW TR.			YES / NO
GOLDEN OAK TR.	MARIGOLD TRACE	COOL SANDS DR.			YES / NO
	COOL SANDS DR.	GRASS HOLLOW DR.			YES / NO
HONEY GROVE ST.	MARIGOLD TRACE	STROLLING LN.			YES / NO
STROLLING LN.	HONEY GROVE ST.	LONE SHADOW TR.			YES / NO
DRY CANYON TR.	STREET END S.	LONE SHADOW TR.			YES / NO
	LONE SHADOW TR.	STREET END N.			YES / NO
COOL SANDS DR.	GOLDEN OAK TR.	LONE SHADOW TR.			YES / NO
GRASS HOLLOW DR.	GOLDEN OAK TR.	IVORY OAK			YES / NO
	IVORY OAK	LONE SHADOW TR.			YES / NO
	LONE SHADOW TR.	HOLLOW OAK			YES / NO
	HOLLOW OAK	LAZY FORSET DR.			YES / NO
	LAZY FORSET DR.	STREET END			YES / NO
HOLLOW OAK	GRASS HOLLOW DR.	STREET END			YES / NO
IVORY OAKS	GRASS HOLLOW DR.	STREET END			YES / NO
LAZY FORSET DR.	LONE SHADOW TR.	GRASS HOLLOW DR.			YES / NO
	GRASS HOLLOW DR.	STREET END			YES / NO
RAINBOW FALLS	LONE SHADOW TR.	STREET END	RAI-I-1(M)		YES / NO
CHURCH OAK	TOEPPERWEIN RD.	CHAMPION OAK			YES / NO
	CHAMPION OAK	STREET END			YES / NO
CHAMPION OAK	CHURCH OAK	BORDEN OAK			YES / NO
	BORDEN OAK	GNARLED OAK			YES / NO
	GNARLEC OAK	BROWN OAK			YES / NO
BORDEN OAK	CHAMPION OAK	STREET END			YES / NO
GNARLED OAK	CHAMPION OAK	STREET END			YES / NO
BROWN OAK	CHAMPION OAK	WHITE SANDS			YES / NO
WHITE SANDS	BROWN OAK	NARROW PASS DR.			YES / NO
	NARROW PASS DR.	HUNTER OAKS			YES / NO
	HUNTER OAKS	RANGER OAKS W.			YES / NO

	RANGER OAKS W.	RANGER OAKS S.		YES / NO
	RANGER OAKS S.	HUNTER OAKS		YES / NO
	HUNTER OAKS	LONE SHADOW TR.		YES / NO
NARROW PASS DR.	TOEPPERWEIN RD.	WHITE SANDS		YES / NO
	WHITE SANDS	LONE SHADOW TR.		YES / NO
HUNTER OAKS	WHITE SANDS W.	WHITE SANDS E.		YES / NO
RANGER OAKS	WHITE SANDS W.	WHITE SANDS E.		YES / NO
HOLLOW GLEN	OLD SPANISH TRAIL	STREET END		YES / NO
LOST RIDGE VILLAGE OAK	N. STREET END	VILLAGE OAK DR.		YES / NO
	VILLAGE OAK DR.	S. STREET END		YES / NO

INSPECTOR (SIGNATURE)



INSPECTOR (PRINTED)

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM
ZONE 9

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILICIT DISCHARGE OBSERVED?	COMMENTS
TOEPPERWEIN RD.	FOREST PATH	FOREST BLUFF	FPO-I-1(M)		YES / NO	
			FB-TD-5		YES / NO	
	FOREST BLUFF	CHURCH OAK	FBR-I-1(M)		YES / NO	
	CHURCH OAK	NARROW PASS DR.	CHA-I-1(M)		YES / NO	
			GOL-I-1(M)		YES / NO	
			TOE-I-2(M,U)		YES / NO	
			TOE-I-1(M,U)		YES / NO	
	NARROW PASS DR.	MILLER RD.	WHI-I-1(M)		YES / NO	
		FSU-I-1(M)		YES / NO		
RIMWOOD	VISTA HOLW	HYCROFT	RIM-I-3(M)		YES / NO	
	HYCROFT	BRENT TERRACE	RIM-I-2(M)		YES / NO	
FORSET FERN	AVERY RD	FORSET VALE	AVE-I-4(M,U)		YES / NO	
	FORSET VALE	FOREST BLUFF	FB-I-3		YES / NO	
FOREST PASS CT	FOREST BLUFF	FORSET SHOWER	FPA-I-2(M)		YES / NO	
FOREST HOLLOW	FOREST RUN	FOREST PATH	FHO-I-1(M)		YES / NO	
	FOREST PATH	FOREST MOON	FRA-I-2(M)		YES / NO	
	FOREST MOON	FOREST BLUFF			YES / NO	
FOREST CROWN	FOREST BLUFF	FOREST BREEZE	FB-I-4		YES / NO	
			FOR-I-1(M)		YES / NO	
	FOREST BREEZE	FOREST DREAM	FOD-I-2(M)		YES / NO	
	FOREST DREAM	FOREST CROSSING	FOC-I-1(M)		YES / NO	
FOREST FARM	FOREST ASH	FOREST BRIDGE			YES / NO	
	FOREST BRIDGE	FOREST DAWN			YES / NO	
	FOREST DAWN	FOREST BOW	FOF-I-1(M)		YES / NO	
CRYSTAL PLAIN	BYPASS CANYON	STREET END	CRY-I-1(M)		YES / NO	
FOREST BREEZE	BYPASS CANYON	STREET END	FOB-I-1(M)		YES / NO	
FORSET SUMMIT	FOREST RANCH	FOREST CABIN			YES / NO	
	FOREST CABIN	FOREST CROSSING			YES / NO	

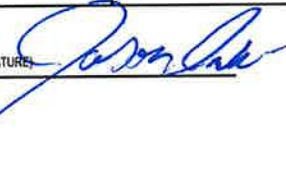
	FOREST CROSSING	FOREST ASH			YES / NO
	FOREST ASH	FOREST BRIDGE			YES / NO
	FOREST BRIDGE	FOREST DAWN			YES / NO
	FOREST DAWN	FOREST BOW	FSU-I-1(M)		YES / NO
AVERY RD	FOREST FERN	FOREST STREAM	AVE-I-4(M,U)		YES / NO
	FOREST STREAM	FOREST SHOWER			YES / NO
	FOREST SHOWER	FOREST NIGHT	AVE-I-3(M)		YES / NO
	FOREST NIGHT	FOREST GLEAM			YES / NO
	FOREST GLEAM	FOREST STREAM			YES / NO

INSPECTOR (SIGNATURE) 

INSPECTOR (PRINTED) Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM
 ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM
ZONE 10

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
AVERY RD.	FOREST STREAM	RIVERWOOD	AVE-I-2(M)		YES / NO	
			AVE-I-1(M)		YES / NO	
	RIVERWOOD	WAYMAN RIDGE			YES / NO	
	WAYMAN RDG	STREET END			YES / NO	
WAYMAN RDG	ELMWOOD CREST	SPEARWOOD	WAY-I-1		YES / NO	
ELMWOOD CREST	CREST HARVEST	CREST PLACE	ELM-I-1(M)		YES / NO	
	CREST PLACE	WOOD TERRACE	ELM-I-2(M)		YES / NO	
	WOOD TERRACE	FOREST BLF	ELM-I-3(M)		YES / NO	
FOREST BLUFF	FOREST STREAM	ELMWOOD CREST	FB-I-2		YES / NO	
	ELMWOOD CREST	SPEARWOOD			YES / NO	
	SPEARWOOD	ASHBY PT	FB-I-1		YES / NO	
DENAE DR.	WOOD BENCH	WOODBELL			YES / NO	
	WOODBELL	SHADDEN OAKS	DEN-I-1(M)		YES / NO	
	SHADDEN OAKS	ALMOND CREST	DEN-I-2(M)		YES / NO	
	ALMOND CREST	FOX CREST			YES / NO	
	FOX CREST	ALPINE CREST DR.	DEN-I-3(M)		YES / NO	
	ALPINE CREST DR.	ASHLEY WOOD			YES / NO	
	ASHLEY WOOD	MARBLE LAKE	DEN-I-4(M)		YES / NO	
SHADDEN OAK	DENAE DR.	STREET END	SHA-I-1(M)		YES / NO	
WALKER HILL	ALMOND WOOD	ALMOND WOOD	WH-I-1		YES / NO	
O' CONNER RD.	FOREST BLF	WEST CITY LIMIT	OCO-I-1(M,U)		YES / NO	
			OCO-I-2(M,U)		YES / NO	
			OCO-I-3(M,U)		YES / NO	
			OCO-I-4(M,U)		YES / NO	
			OCO-I-5(M,U)		YES / NO	
			OCO-I-6(M,U)		YES / NO	
			OCO-I-7(M,U)		YES / NO	

INSPECTOR (SIGNATURE) 

INSPECTOR (PRINTED) Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 11

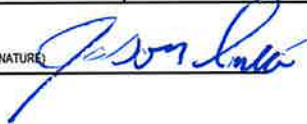
DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
TOEPPERWEIN RD.	IH 35 FRONTAGE RD.	JUDSON			YES / NO	
	JUDSON	WILDRNESS TRAIL			YES / NO	
	WILDRNESS TRAIL	AVERY RD.			YES / NO	
	AVERY RD.	FOREST BLUFF			YES / NO	
	FOREST BLUFF	MILLERD			YES / NO	
JUDSON	IH 35 FRONTAGE RD.	FIDDLERS GREEN			YES / NO	
	FIDDLERS GREEN	RETAMA HOLW	JUD-SD-1(M,U)		YES / NO	
			JUD-SD-2(M,U)		YES / NO	
	RETAMA HOLW	GUNN RD			YES / NO	
					YES / NO	
	GUNN RD	WOODSIRM ST.	JUD-I-1		YES / NO	
	WOODSIRM ST.	TOEPPERWEIN RD.			YES / NO	
GUNN RD	IH 35 FRONTAGE RD.	JUDSON	GUN-I-1(M)		YES / NO	
			GUN-I-2(M)		YES / NO	
FIDDLERS GREEN ST.	MIRCOM LOOP ST.	JUDSON			YES / NO	
MIRCOM LOOP ST.	SAILING LN	FIDDLERS GREEN ST			YES / NO	
	FIDDLERS GREEN ST	ARMS WAY ST.			YES / NO	
	ARMS WAY ST.	BENNING DR.			YES / NO	
SAILING LN.	SAILING AWAY ST.	MIRCOM LOOP ST.			YES / NO	
SAILING AWAY ST.	STREET END W.	SAILING LN.			YES / NO	
	SAILING LN.	STREET END E.			YES / NO	
ARMS WAY ST.	MIRCOM LOOP ST.	STREET END			YES / NO	
BENNING DR.	MIRCOM LOOP ST.	STREET END			YES / NO	
RETAMA HOLLOW	JUDSON	VISTA RIM			YES / NO	
	VISTA RIM	RIMWOOD			YES / NO	
WOODSIRM ST.	JUDSON	BROWNSTONE			YES / NO	
	BROWNSTONE	BRENTWOOD OAKS			YES / NO	
	BRENTWOOD OAKS	FAROS CT.			YES / NO	
	FAROS CT.	RIMWOOD			YES / NO	
BROWNSTONE ST.	WOODSIRM ST.	STEVENS CT.			YES / NO	
	STEVENS CT.	WILDRNESS TRAIL	BRO-I-1		YES / NO	
	WILDRNESS TRAIL	RIMWOOD			YES / NO	
STEVENS CT.	BROWNSTONE ST.	STREET END			YES / NO	
FARROS CT.	WOODSIRM ST.	STREET END			YES / NO	
WILDRNESS TRAIL	RIMWOOD	BROWNSTONE			YES / NO	
	BROWNSTONE	TOEPPERWEIN RD.			YES / NO	
RIMWOOD	BROWNSTONE	WILDRNESS TRAIL			YES / NO	
	WILDRNESS TRAIL	WOODSRIM			YES / NO	
	WOODSRIM	RETAMA HOLLOW	RIM-I-1(M)		YES / NO	
	RETAMA HOLLOW	BRENT TERRACE			YES / NO	
	BRENT TERRACE	HYCROFT	RIM-I-2(M)		YES / NO	

VISTA RIM	HYCROFT	STREET END	RIM-I-3(M)		YES / NO
	RETAMA HOLLOW	VISTA LOOP			YES / NO
	VISTA LOOP	VISTA HOLLOW	VRIM-I-1(U)		YES / NO
			VRIM-I-2(U)		YES / NO
HYCROFT	RIMWOOD	STREET END			YES / NO
BRENT TERRACE	RIMWOOD	CAMBIE CT			YES / NO
	CAMBIE CT	STREET END			YES / NO
CAMBIE CT	BRENT TERRACE	STREET END			YES / NO
WESP WAY	WEIMER WAY	VISTA HOLLOW			YES / NO
AVERY RD.	TOEPPERWEIN RD.	FOREST HOLLOW			YES / NO
	FOREST HOLLOW	FOREST FERN	AVE-I-1(M)		YES / NO
	FOREST FERN	FOREST STREAM	AVE-I-4(M,U)		YES / NO
FOREST FERN	AVERY RD.	FOREST VALE	FOF-I-2(M,U)		YES / NO
	FOREST VALE	FOREST MOON	FOF-TD-1		YES / NO
	FOREST MOON	FOREST RAIN			YES / NO
FOREST VALE	FOREST FERN	FOREST HOLLOW			YES / NO
FOREST MOON	FOREST FERN	FOREST DEER CT.			YES / NO
	FOREST DEER CT.	FOREST RAIN			YES / NO
FOREST DEER CT.	FOREST MOON	STREET END			YES / NO
FOREST RAIN	FOREST POND	FOREST GLEE			YES / NO
	FOREST GLEE	FOREST HOLLOW			YES / NO
	FOREST HOLLOW	FOREST MOON			YES / NO
	FOREST MOON	FOREST FERN			YES / NO
	FOREST FERN	FOREST BLUFF			YES / NO
	FOREST BLUFF	FOREST GNOME CT.			YES / NO
	FOREST GNOME CT.	FOREST BREEZE	FOR-I-1(M)		YES / NO
FOREST HOLLOW	AVERY RD.	FOREST VALE			YES / NO
	FOREST VALE	FOREST RAIN			YES / NO
	FOREST RAIN	FOREST RUN			YES / NO
	FOREST RUN	FOREST PATH	FHO-I-1(M)		YES / NO
	FOREST PATH	FOREST ELF			YES / NO
	FOREST ELF	FOREST BLUFF			YES / NO
FOREST RAIN	FOREST HOLLOW	FOREST GLEE			YES / NO
	FOREST GLEE	FOREST POND			YES / NO
FOREST GLEE	FOREST RAIN	STREET END			YES / NO
FOREST RUN	FOREST HOLLOW	FOREST POND			YES / NO
FOREST PATH	FOREST HOLLOW	FOREST POND			YES / NO
FOREST POND	FOREST RAIN	FOREST RUN			YES / NO
	FOREST RUN	FOREST PATH	FPO-I-1(M)		YES / NO
FOREST ELF	FOREST HOLLOW	FOREST BLUFF			YES / NO
FOREST SQUARE	FOREST BLUFF	STREET END			YES / NO
FOREST BRANCH	FOREST BRIAR	FOREST BLUFF			YES / NO
	FOREST BLUFF	STREET END			YES / NO
FOREST BLUFF	TOEPPERWEIN RD.	FOREST BRANCH	FB-TD-5		YES / NO
	FOREST BRANCH	FOREST SQUARE			YES / NO
	FOREST SQUARE	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST ELF			YES / NO
	FOREST ELF	FOREST RAIN	FB-I-4		YES / NO
	FOREST RAIN	FOREST PASS CT.			YES / NO
	FOREST PASS CT.	FOREST STREAM	FB-I-3		YES / NO
FOREST PASS CT.	FOREST BREEZE	MARCO CREST			YES / NO

	MARCO CREST	FOREST DREAM			YES / NO
	FOREST DREAM	FOREST ARBOR			YES / NO
	FOREST ARBOR	FOREST BLUFF	FPA-I-2(M)		YES / NO
	FOREST BLUFF	STREET END			YES / NO
FOREST BREEZE	FOREST RAIN	FOREST MAGIC CT.			YES / NO
	FOREST MAGIC CT.	FOREST DREAM			YES / NO
	FOREST DREAM	BYPASS CANYON			YES / NO
	BYPASS CANYON	FOREST PASS CT.			YES / NO
FOREST MAGIC CT.	FOREST BREEZE	STREET END			YES / NO
FOREST DREAM	FOREST PASS CT.	FOREST BREEZE			YES / NO
	FOREST BREEZE	STREET END			YES / NO
BYPASS CANYON	FOREST BREEZE	CRYSTAL PLAIN			YES / NO
CRYSTAL PLAIN	N. STREET END	BYPASS CANYON			YES / NO
	BYPASS CANYON	S. STREET END	CRY-I-1(M)		YES / NO
FOREST CROWN	FOREST BRIAR	FOREST RANCH			YES / NO
	FOREST RANCH	FOREST CABIN			YES / NO
	FOREST CABIN	FOREST CROSSING	FOC-I-1(M)		YES / NO
FOREST BRIAR	FOREST CROWN	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST BRANCH	FBR-I-1(M)		YES / NO
FOREST RANCH	FOREST CROWN	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST CABIN	FOREST CROWN	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST CROSSING	FOREST CROWN	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST CORNER	FOREST BLUFF	FOREST BRIAR			YES / NO
	FOREST BRIAR	FOREST RANCH			YES / NO
	FOREST RANCH	FOREST CABIN			YES / NO
	FOREST CABIN	FOREST CROSSING			YES / NO
	FOREST CROSSING	FOREST ASH			YES / NO
	FOREST ASH	FOREST BRIDGE			YES / NO
	FOREST BRIDGE	FOREST DAWN			YES / NO
	FOREST DAWN	FOREST BOW			YES / NO
	FOREST BOW	MILLER RD.			YES / NO
FOREST FARM	MILLER RD.	FOREST BRIDGE			YES / NO
	FOREST BRIDGE	FOREST DAWN			YES / NO
	FOREST DAWN	FOREST BOW	FOF-I-1(M)		YES / NO
FOREST ASH	FOREST FARM	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST BRIDGE	FOREST FARM	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST DAWN	FOREST FARM	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST BOW	FOREST FARM	FOREST CORNER			YES / NO
	FOREST CORNER	FOREST SUMMIT			YES / NO
FOREST SUMMIT	FOREST SUMMIT	FOREST CABIN			YES / NO
	FOREST CABIN	FOREST CROSSING			YES / NO
	FOREST CROSSING	FOREST ASH			YES / NO
	FOREST ASH	FOREST BRIDGE			YES / NO
	FOREST BRIDGE	FOREST DAWN			YES / NO
	FOREST DAWN	FOREST BOW	FSU-I-1(M)		YES / NO

WRIGHT PATTERSON	MIRCOM LOOP ST.	STREET END			YES / NO	
VISTA HOLLOW	RIMWOOD	VISTA LOOP			YES / ND	
	VISTA LOOP	VISTA RIM			YES / ND	
VISTA LOOP	RIMWOOD	VISTA RIM			YES / ND	
BRENTWOOD OAKS	WOODSRIM	STREET END			YES / ND	
MARCO CREST	FOREST PASS CT.	STREET END			YES / ND	
FOREST ARBOR	FOREST PASS CT.	STREET END			YES / ND	
FOREST GNOME CT.	FOREST RAIN	STREET END			YES / ND	

INSPECTOR (SIGNATURE)



INSPECTOR (PRINTED)

Jason Smith

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 12

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILLICIT DISCHARGE OBSERVED?	COMMENTS
O'CONNOR ROAD	CITY LIMIT (UTILITY EASMENT)	FOREST BLUFF			YES / NO	
	FOREST BLUFF	CITY LIMIT (MILLER ROAD)			YES / NO	
AVERY ROAD	STREET END	WAYMAN RIDGE			YES / NO	
	WAYMAN RIDGE	RIVERWOOD			YES / NO	
	RIVERWOOD	FOREST STREAM			YES / NO	
	FOREST STREAM	FOREST GLEAM			YES / NO	
	FOREST GLEAM	FOREST NIGHT			YES / NO	
	FOREST NIGHT	FOREST SHOWER			YES / NO	
	FOREST SHOWER	FOREST STREAM			YES / NO	
ELMWOOD CREST	WAYMAN RIDGE	SPEARWOOD			YES / NO	
	SPEARWOOD	RIVERWOOD			YES / NO	
	RIVERWOOD	CREST PL.			YES / NO	
	CREST PL.	CREST HARVEST			YES / NO	
	CREST HARVEST	CREST PL.			YES / NO	
	CREST PL.	WOOD TERRACE			YES / NO	
WAYMAN RIDGE	WOOD TERRACE	FOREST BLUFF			YES / NO	
	AVERY RD.	ELMWOOD CREST			YES / NO	
SPEARWOOD	ELMWOOD CREST	SPEARWOOD			YES / NO	
	WAYMAN RIDGE	FOREST BLUFF			YES / NO	
RIVERWOOD	AVERY RD.	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	WOOD TERRACE			YES / ND	
CREST PLACE	ELMWOOD CREST	ELMWOOD CREST			YES / NO	
CREST HARVEST	STREET END (CUL DE SAC)	ELMWOOD CREST			YES / NO	
FOREST BLUFF	O'CONNOR ROAD	BAYWAVE			YES / NO	
	BAYWAVE	ASHBY POINT			YES / ND	
	ASHBY POINT	SPEARWOOD			YES / ND	
	SPEARWOOD	ELMWOOD CREST			YES / ND	
	ELMWOOD CREST	FOREST STREAM			YES / ND	
	FOREST STREAM	FOREST NIGHT			YES / ND	

LIVE OAK STORM WATER MANAGEMENT PROGRAM

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 12

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF	POTENTIAL ILICIT DISCHARGE OBSERVED?	COMMENTS
O'CONNOR ROAD	CITY LIMIT (UTILITY EASMENT)	FOREST BLUFF			YES / NO	
	FOREST BLUFF	CITY LIMIT (MILLER ROAD)			YES / NO	
AVERY ROAD	STREET END	WAYMAN RIDGE			YES / NO	
	WAYMAN RIDGE	RIVERWOOD			YES / NO	
	RIVERWOOD	FOREST STREAM			YES / NO	
	FOREST STREAM	FOREST GLEAM			YES / NO	
	FOREST GLEAM	FOREST NIGHT			YES / NO	
	FOREST NIGHT	FOREST SHOWER			YES / NO	
	FOREST SHOWER	FOREST STREAM			YES / NO	
ELMWOOD CREST	WAYMAN RIDGE	SPEARWOOD			YES / NO	
	SPEARWOOD	RIVERWOOD			YES / NO	
	RIVERWOOD	CREST PL.			YES / NO	
	CREST PL.	CREST HARVEST			YES / NO	
	CREST HARVEST	CREST PL.			YES / NO	
	CREST PL.	WOOD TERRACE			YES / NO	
WAYMAN RIDGE	WOOD TERRACE	FOREST BLUFF			YES / NO	
	AVERY RD.	ELMWOOD CREST			YES / NO	
SPEARWOOD	ELMWOOD CREST	SPEARWOOD			YES / NO	
	WAYMAN RIDGE	FOREST BLUFF			YES / NO	
RIVERWOOD	AVERY RD.	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	WOOD TERRACE			YES / NO	
CREST PLACE	ELMWOOD CREST	ELMWOOD CREST			YES / NO	
CREST HARVEST	STREET END (CUL DE SAC)	ELMWOOD CREST			YES / NO	
FOREST BLUFF	O'CONNOR ROAD	BAYWAVE			YES / NO	
	BAYWAVE	ASHBY POINT			YES / NO	
	ASHBY POINT	SPEARWOOD			YES / NO	
	SPEARWOOD	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	FOREST STREAM			YES / NO	
	FOREST STREAM	FOREST NIGHT			YES / NO	
	ASHBY POINT	DENAE DR.			YES / NO	
DENAE DR.	WOOD BENCH	WOODBELL			YES / NO	
	WOODBELL	SHADDEN OAKS			YES / NO	
	SHADDEN OAKS	ALMOND CREST			YES / NO	
	ALMOND CREST	FOX CREST			YES / NO	
	FOX CREST	ALPINE CREST			YES / NO	
	ALPINE CREST	ASHLEY WOOD			YES / NO	
	ASHLEY WOOD	MARBLE LAKE			YES / NO	
FOX CREST	DENAE DR.	MARBLE ARROW			YES / NO	
	MARBLE ARROW	MARBLE LAKE			YES / NO	
MARBLE ARROW	STREET END (CUL DE SAC)	FOX CREST			YES / NO	
ALPINE CREST	STREET END (CUL DE SAC)	DENAE DR.			YES / NO	
ASHLEY WOOD	STREET END (CUL DE SAC)	DENAE DR.			YES / NO	
MARBLE LAKE	FOX CREST	DENAE DR.			YES / NO	

WOOD TERRACE	SPEARWOOD	RIVERWOOD			YES / NO	
	RIVERWOOD	ELMWOOD CREST			YES / NO	
LOWDER LANE	FOREST BLUFF	WALKER'S LOOP			YES / NO	
	WALKER'S LOOP	HAYES HORIZON			YES / NO	
	HAYES HORIZON	WALKER'S LOOP			YES / NO	
	WALKER'S LOOP	STREET END			YES / NO	
HAYES HORIZON	LOWDER LANE	WALKER'S LOOP	LOT-1-1(M)		YES / NO	
CARLYLE SPRINGS	WALKER'S LOOP	STREET END	WKS-1-3(M)		YES / NO	
ALMOND CREST	DENAE DR.	ALMOND WOOD			YES / NO	
	ALMOND WOOD	WALKER HILL			YES / NO	
ALMOND WOOD	STREET END	ALMOND CREST			YES / NO	
	ALMOND CREST	WALKER HILL			YES / NO	
TOWNESS PASS	FOREST BLUFF	WALKER'S LOOP			YES / NO	

INSPECTOR (SIGNATURE)

Jason Smith

INSPECTOR (PRINTED)

Jason Smith

WKS-1-2 (M)
WKS-1-1 (M)

Exhibit C

Supporting Documents for MCM 3

- 3.2 Site Plan Review Program
- 3.6 City Staff Training and Development



GATEWAY-ALTERMAN

Storm Water Pollution Prevention Plan

TPDES General Permit

No. TXR 150000

July 2022



July 25, 2022

Mr. Chris Thiel
Alterman Inc.
3510 N. Loop 1604 E.
San Antonio, TX 78247

Re: Gateway-Alterman
TPDES Storm Water Pollution Prevention Plan

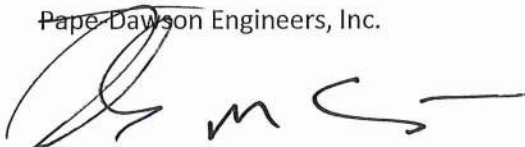
Dear Mr. Thiel:

Attached please find a copy of the Texas Pollutant Discharge Elimination System (TPDES) Storm Water Pollution Prevention Plan (SWP3) for Gateway-Alterman prepared for Alterman Inc. This document is a key element for construction of the referenced project and should be maintained on site at all times during construction. To best protect yourself, we suggest you familiarize yourself with the requirements in the Storm Water Pollution Prevention Plan.

Please note, your contractor must complete a Notice of Intent (NOI) form and forward it to the City of Live Oak and submit electronically to the Texas Commission on Environmental Quality (TCEQ). If you as the owner qualify as the primary operator (see Plan Implementation Checklist) then you must also submit an NOI. If you elect not to file an NOI as the secondary operator, you will not receive notices, including contractor violations and correspondence from TCEQ. Both you and your contractor must also complete a Construction Site Notice (CSN) and submit it to the City of Live Oak (MS4) as instructed in the Plan Implementation Checklist. In addition, your contractor should pay particular attention to the instructions regarding maintenance and inspections of erosion control items and should maintain the forms included herein.

If you have questions regarding this TPDES Storm Water Pollution Prevention Plan, please contact our office. We appreciate the opportunity to serve Alterman Inc. on this project.

Sincerely,
Pape Dawson Engineers, Inc.



Thomas M. Carter, P.E.
Senior Vice President

Attachments

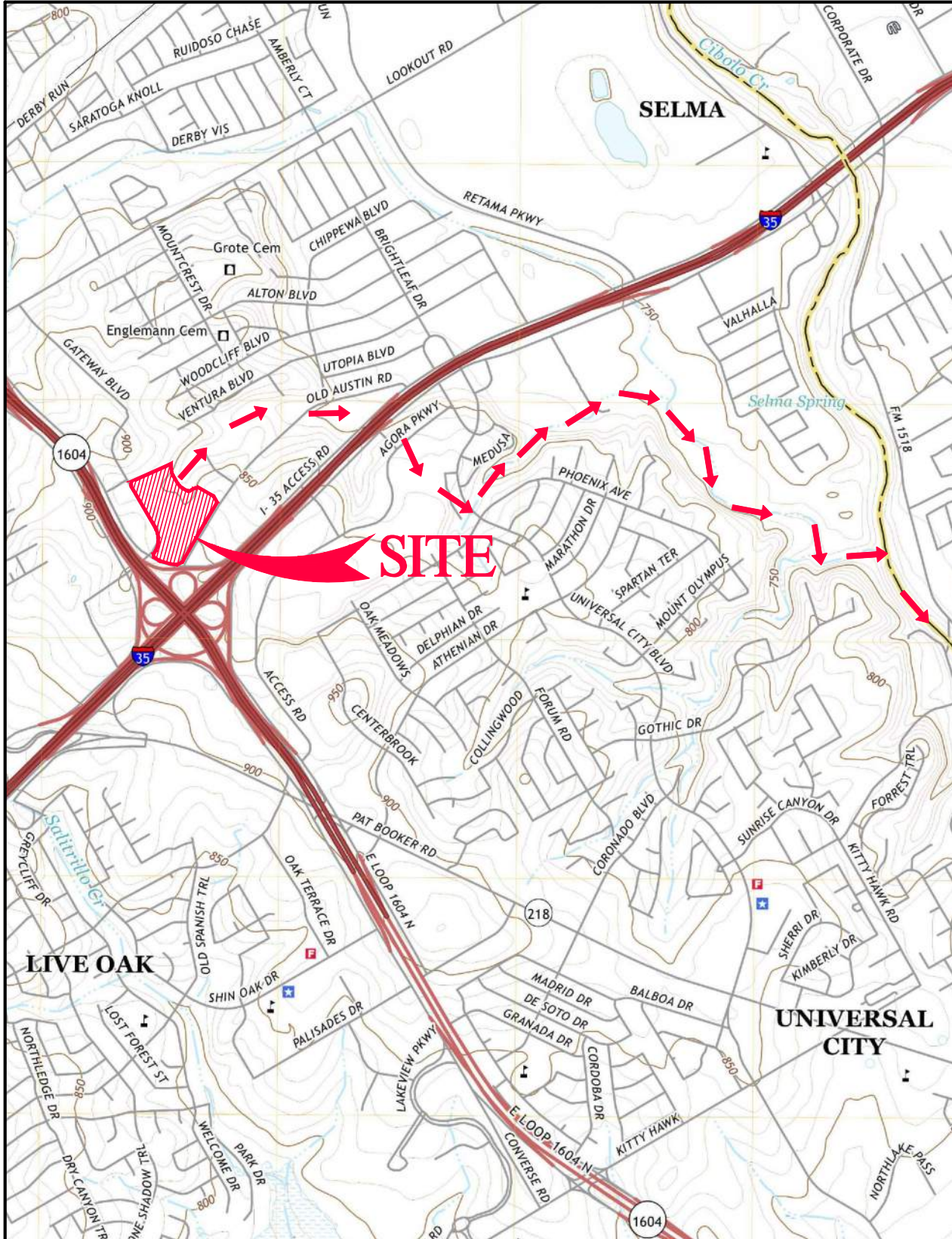
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7/27/22



EXHIBITS

GATEWAY - ALTERMAN Storm Water Pollution Prevention Plan



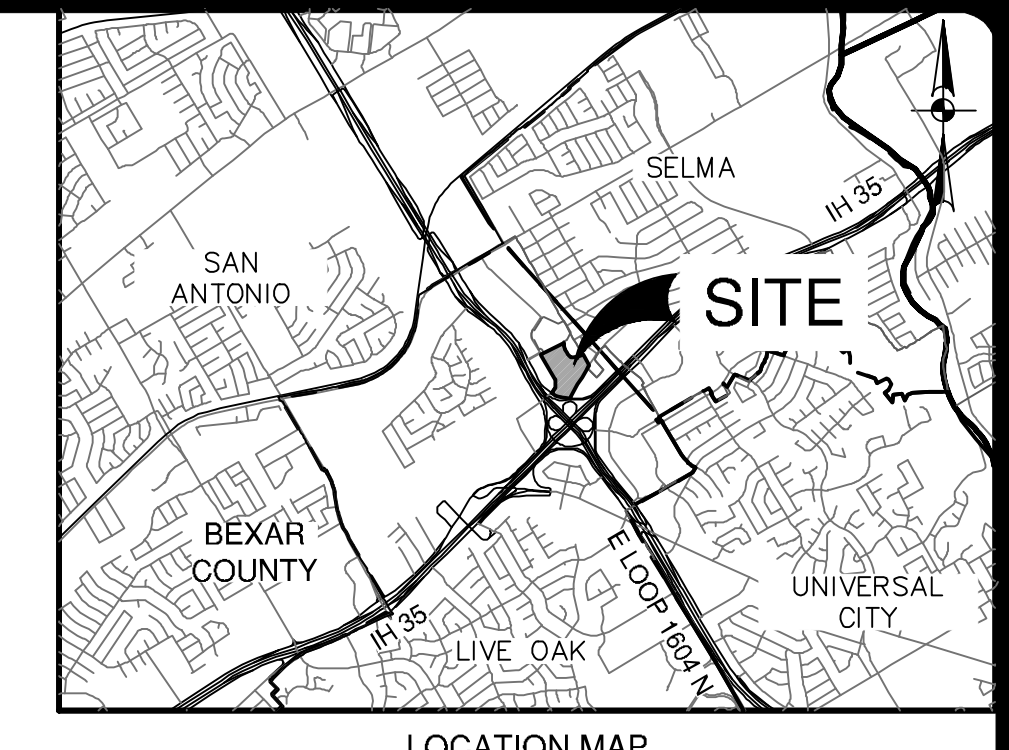
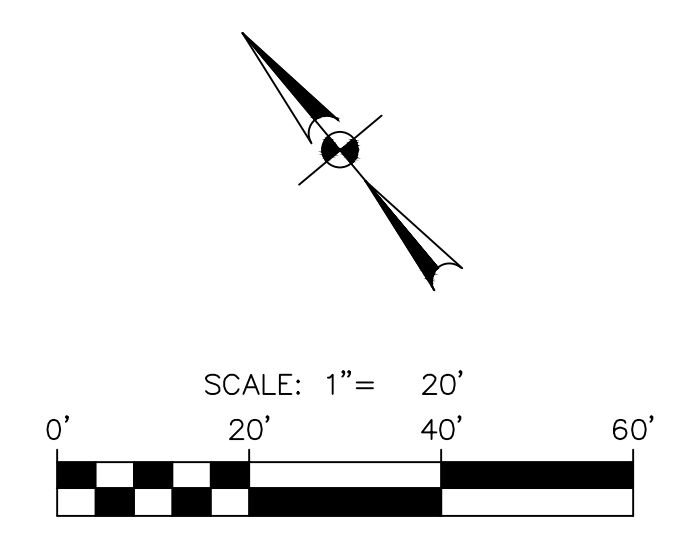
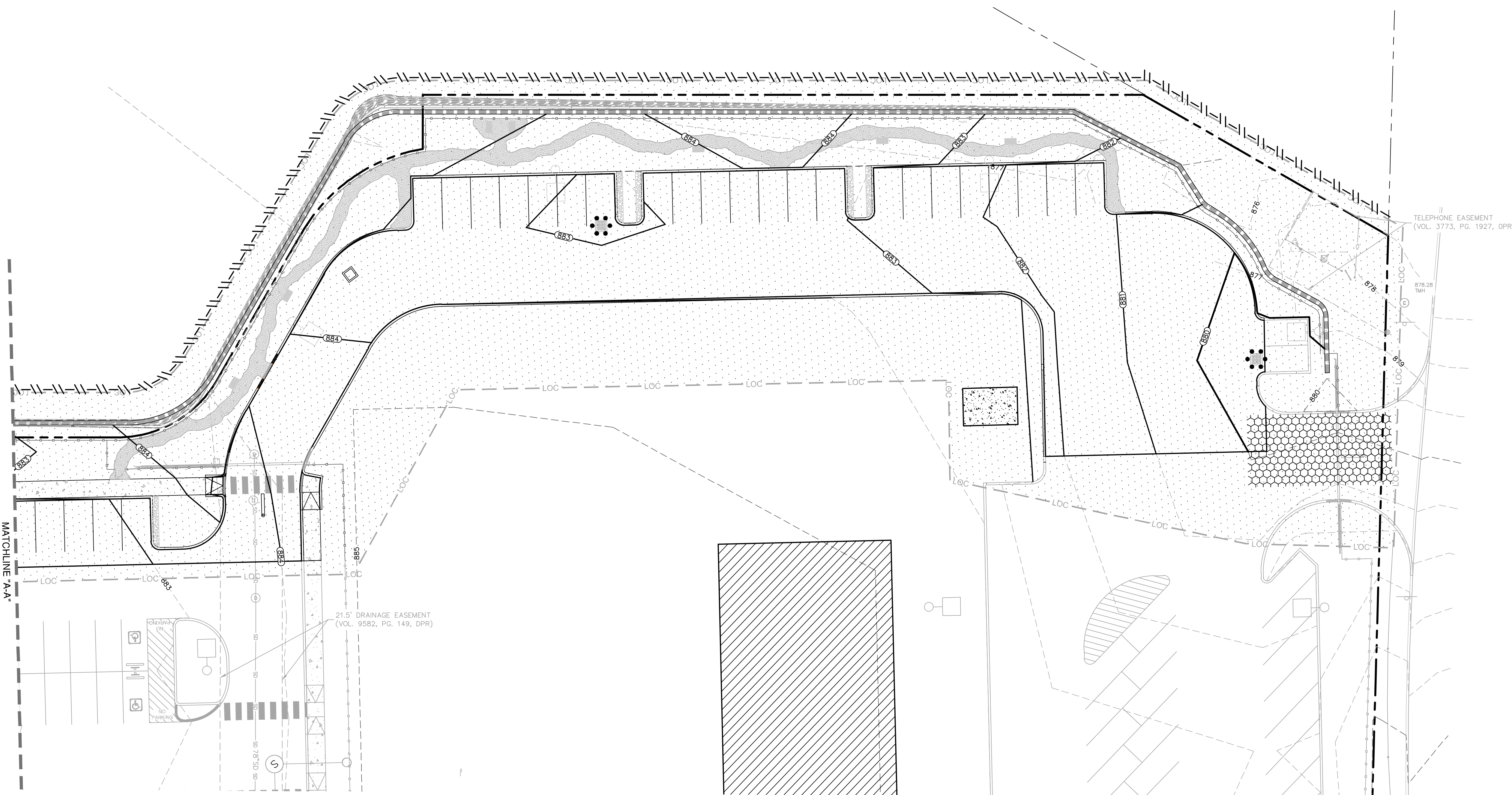
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→ → DRAINAGE FLOW

EXHIBIT 1

GENERAL LOCATION MAP - SCHERTZ, TX QUAD
 SCALE: 1" = 2000'

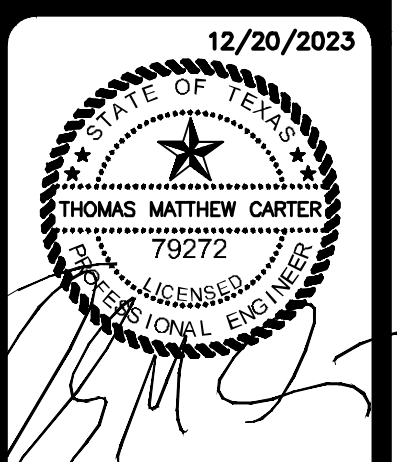




SWP3 MODIFICATIONS

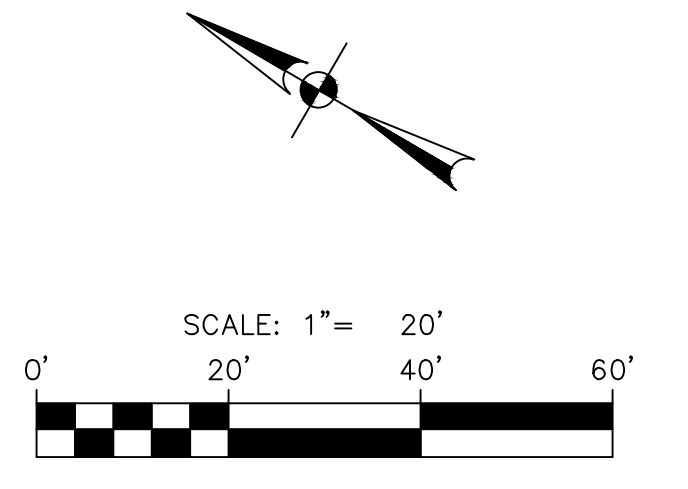
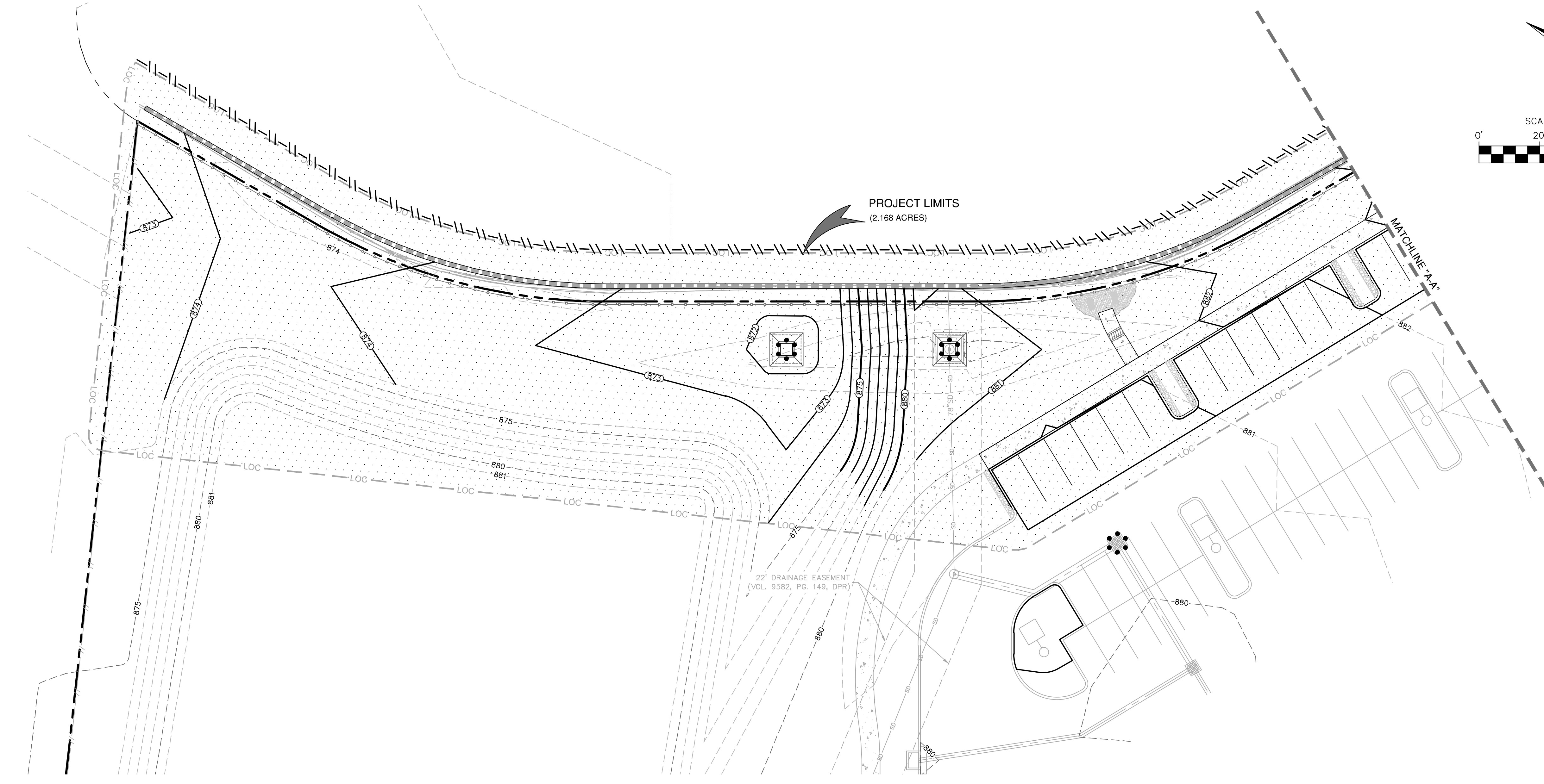
DATE	SIGNATURE	DESCRIPTION

NO.	REVISION	DATE



LEGEND

	LOC	LIMITS OF CONSTRUCTION
	EXISTING CONTOUR	EXISTING CONTOUR
	PROPOSED CONTOUR	PROPOSED CONTOUR
	FLOW ARROW (EXISTING)	FLOW ARROW (EXISTING)
	FLOW ARROW (PROPOSED)	FLOW ARROW (PROPOSED)
	SILT FENCE	SILT FENCE
	ROCK BERM	ROCK BERM
	GRAVEL FILTER BAGS	GRAVEL FILTER BAGS
	GRATE INLET PROTECTION	GRATE INLET PROTECTION
	STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)	STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
	CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)	CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
	CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)	CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)
	DISTURBED AREA	DISTURBED AREA



- GENERAL NOTES**
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 - CONSTRUCTION ENTRANCE/EXIT LOCATION, CONCRETE WASH-OUT PIT, AND CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD TO BE DETERMINED IN THE FIELD.
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THIS SHEET HAS BEEN PREPARED FOR PURPOSES OF THE SWP3 ONLY. ALL OTHER CIVIL ENGINEERING RELATED INFORMATION SHOULD BE ACQUIRED FROM THE APPROPRIATE SHEET IN THE CIVIL IMPROVEMENT PLANS.

EXHIBIT 2

ADDRESS:
 7805 N. LOOP 1804 E.
 LIVE OAK, TEXAS 78233

GATEWAY - ALTERMAN - RETAINING WALL
 CITY OF LIVE OAK, TEXAS

STORM WATER POLLUTION PREVENTION PLAN

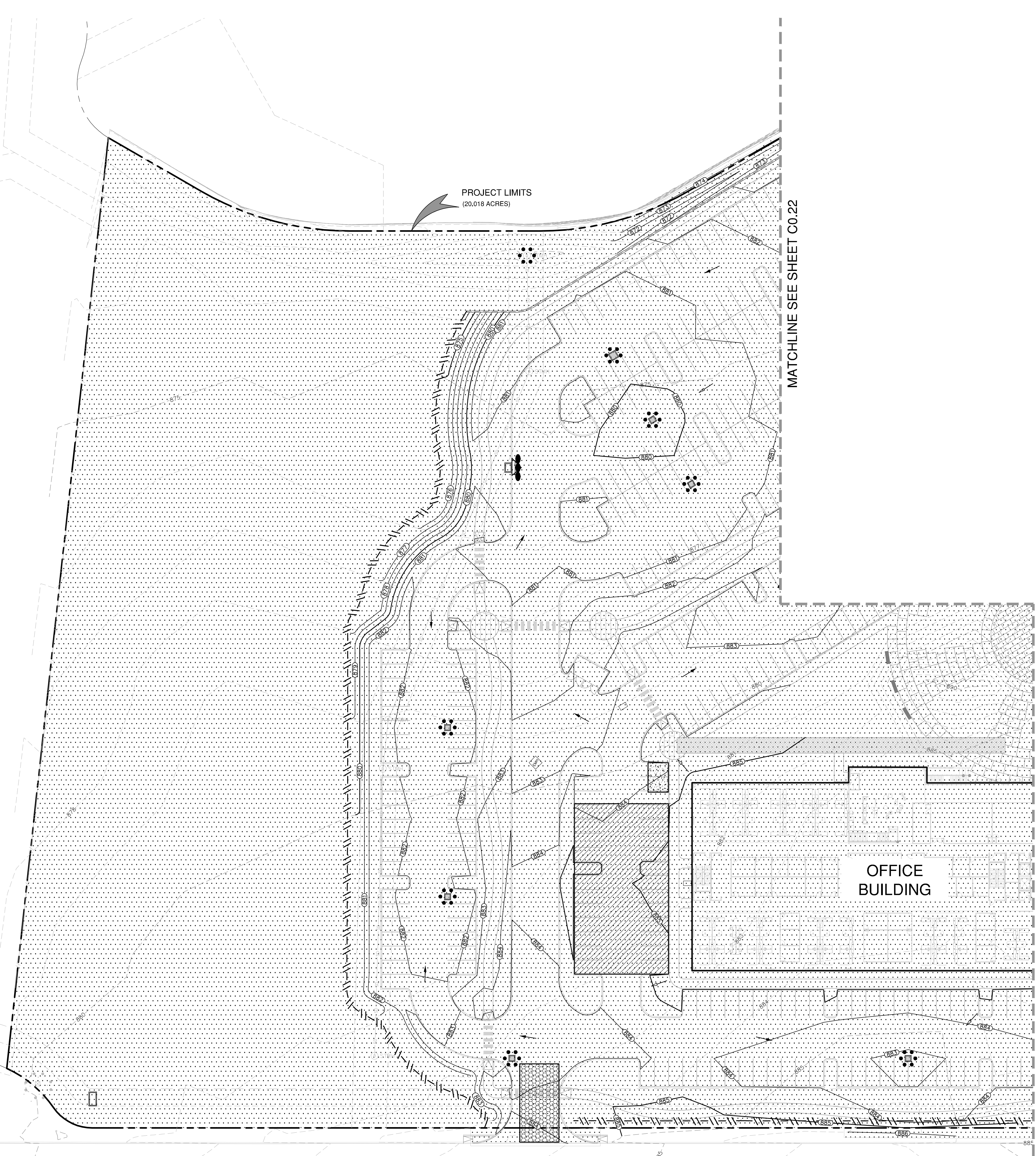
PLAT NO.	N/A
JOB NO.	12314-00
DATE	DECEMBER 2023
DESIGNER	
CHECKED	DRAWN
SHEET	C0.20

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FOR PERMIT

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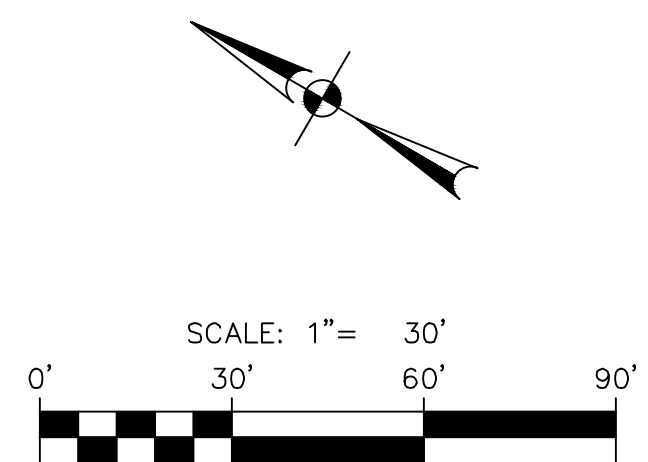
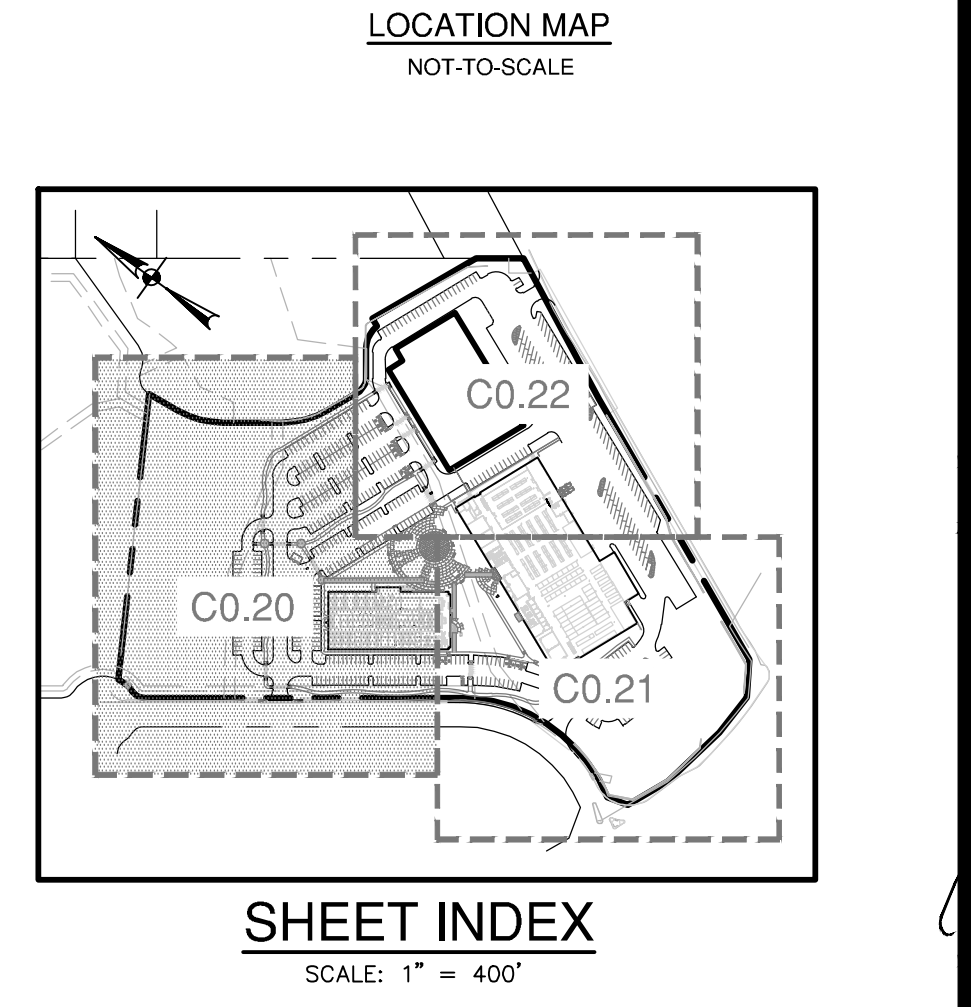
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PROJECT LIMITS
(20.018 ACRES)

MATCHLINE SEE SHEET C0.22

MATCHLINE SEE SHEET C0.21



LEGEND

	PROJECT LIMITS
	EXISTING CONTOUR
	PROPOSED CONTOUR
	FLOW ARROW (EXISTING)
	FLOW ARROW (PROPOSED)
	SILT FENCE
	ROCK BERM
	GRAVEL FILTER BAGS
	GRATE INLET PROTECTION
	LIMITS OF DISTURBED AREA
	STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
	CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
	CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)

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SWP3 MODIFICATIONS

DATE	SIGNATURE	DESCRIPTION

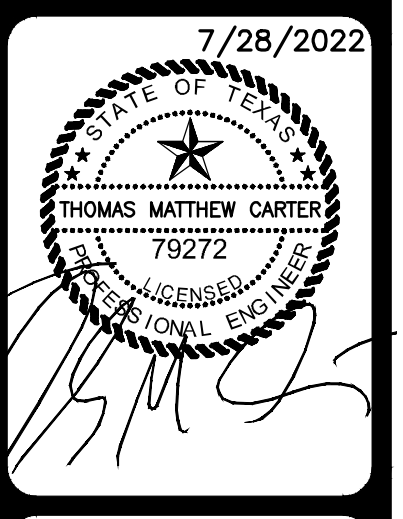
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EXHIBIT 2

ADDRESS:
7805 N. LOOP 1604 E.
LIVE OAK, TEXAS 78233
LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

NO.	REVISION	DATE



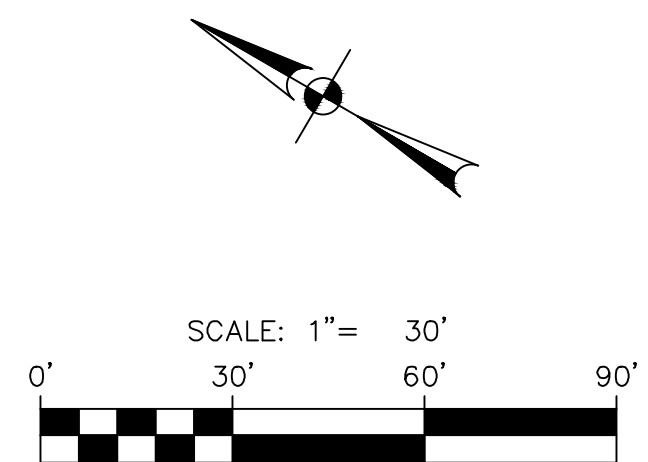
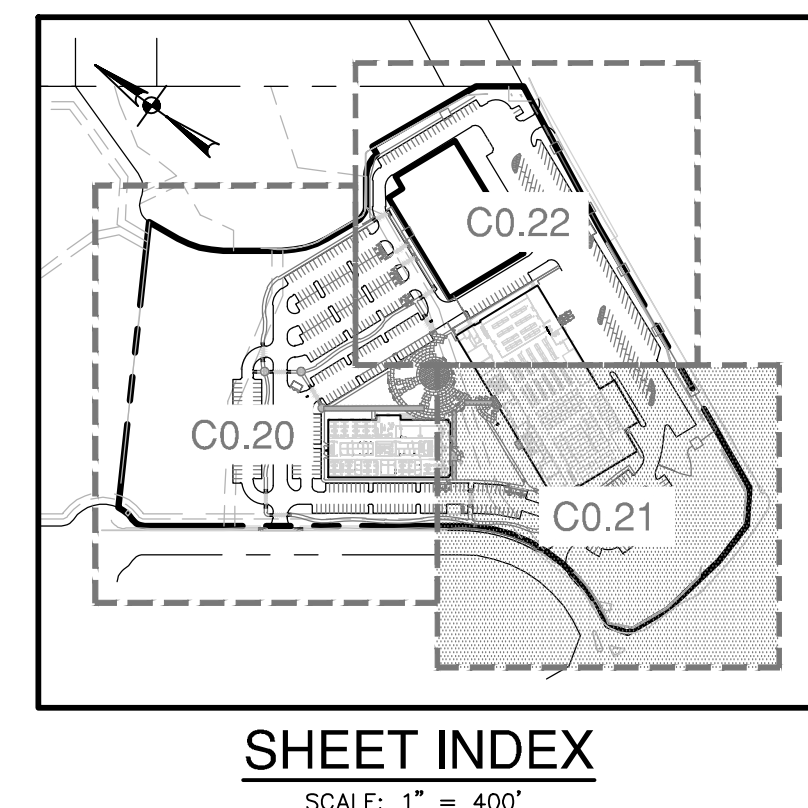
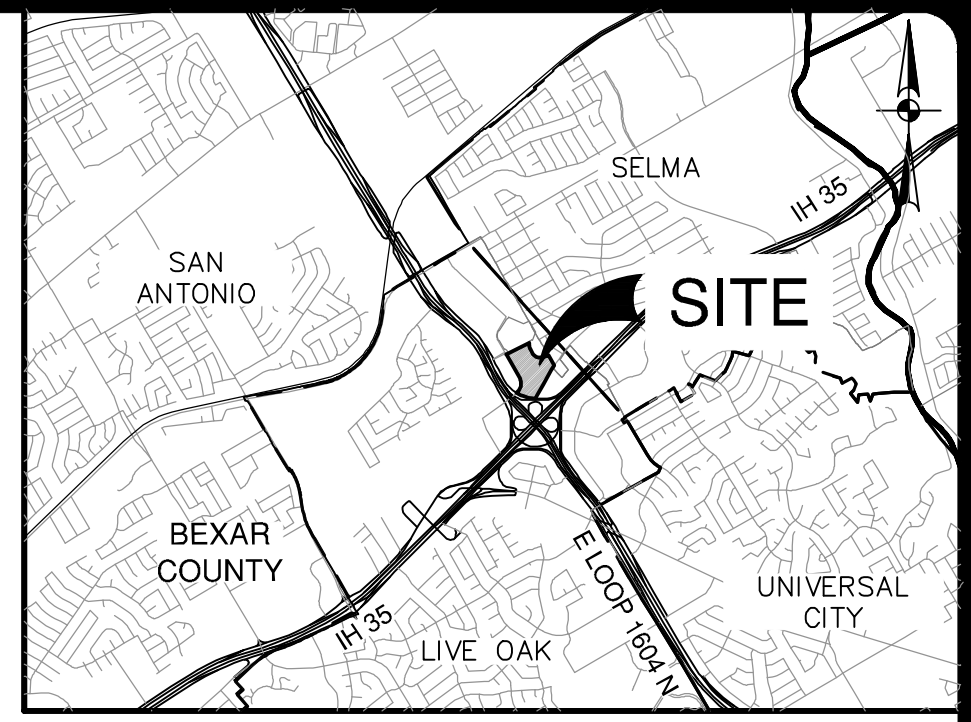
Pape-Dawson Engineers
 SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
 2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210.975.8000
 TEXAS ENGINEERING FIRM #120 | TEXAS SURVEYING FIRM #11088890

GATEWAY - ALTERMAN
 CITY OF LIVE OAK, TEXAS
STORM WATER POLLUTION PREVENTION PLAN
 SHEET 1 OF 3

PLAT NO.	N/A
JOB NO.	12314-00
DATE	APRIL 2022
DESIGNER	GM
CHECKED	DRAWN GM
SHEET	C0.20

PERMIT SET

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LEGEND

--- 976 ---	PROJECT LIMITS
--- 970 ---	EXISTING CONTOUR
---	PROPOSED CONTOUR
→	FLOW ARROW (EXISTING)
→	FLOW ARROW (PROPOSED)
- - - - -	SILT FENCE
- - - - -	ROCK BERM
- - - - -	GRAVEL FILTER BAGS
•••••	GRATE INLET PROTECTION
[Stippled Area]	LIMITS OF DISTURBED AREA
[Hatched Area]	STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
[Hatched Area]	CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
[Hatched Area]	CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)

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EXHIBIT 2

ADDRESS:
7805 N. LOOP 1604 E.
LIVE OAK, TEXAS 78233
LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

SWP3 MODIFICATIONS		
DATE	SIGNATURE	DESCRIPTION

DATE: 7/28/2022
NO. REVISION:

PAPE-DAWSON ENGINEERS
SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210-375-8000
TEXAS ENGINEERING FIRM #170 | TEXAS SURVEYING FIRM #1008880

GATEWAY - ALTERMAN
CITY OF LIVE OAK, TEXAS

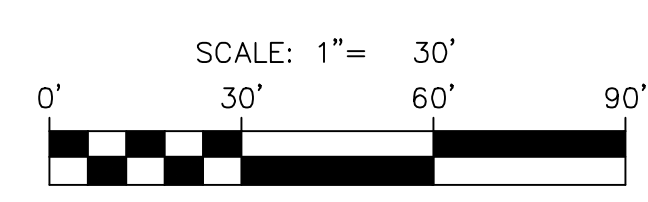
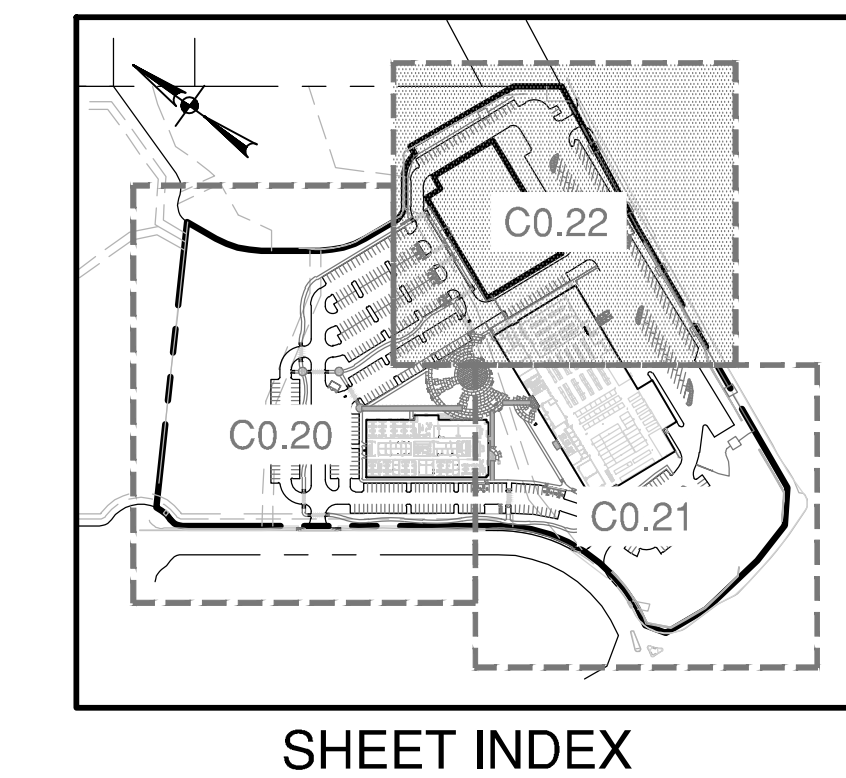
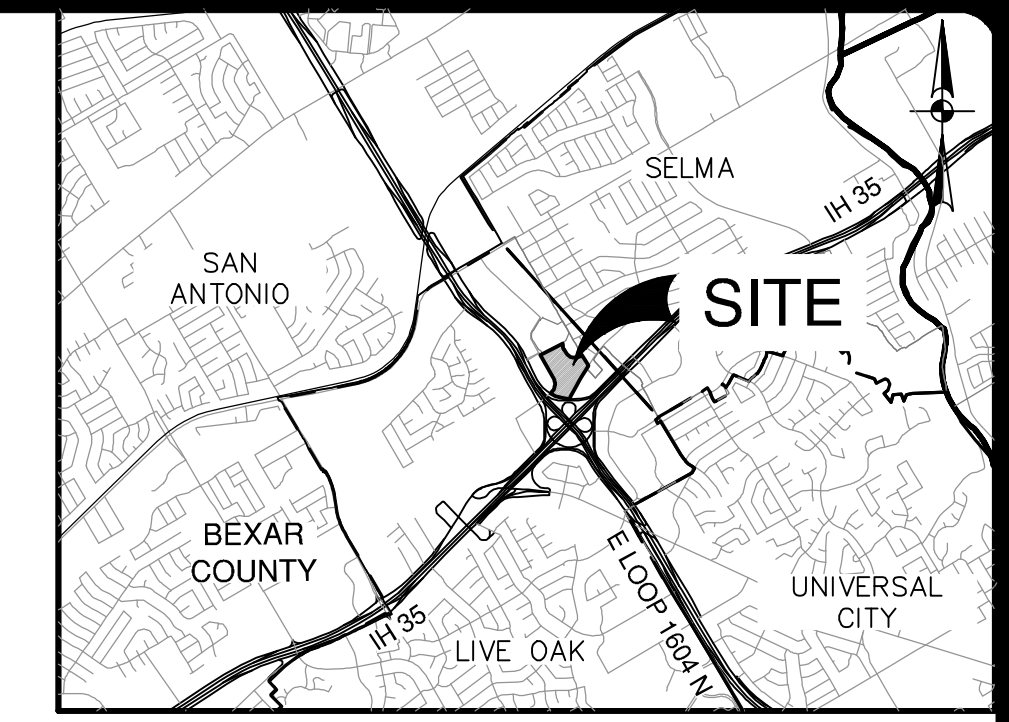
STORM WATER POLLUTION PREVENTION PLAN
SHEET 2 OF 3

PLAT NO. N/A
JOB NO. 12314-00
DATE APRIL 2022
DESIGNER GM
CHECKED DRAWN GM
SHEET C0.21

MATCHLINE - SEE SHEET C0.20



MATCHLINE - SEE SHEET C0.21



LEGEND

- PROJECT LIMITS
- - - EXISTING CONTOUR
- - - PROPOSED CONTOUR
- FLOW ARROW (EXISTING)
- FLOW ARROW (PROPOSED)
- - - SILT FENCE
- ROCK BERM
- GRAVEL FILTER BAGS
- GRATE INLET PROTECTION
- ▭ LIMITS OF DISTURBED AREA
- ▭ STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
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6. FOR A COMPLETE LISTING OF TEMPORARY STORM WATER POLLUTION PREVENTION CONTROLS REFER TO THE TPDES STORM WATER POLLUTION PREVENTION PLAN.
7. STORM WATER POLLUTION PREVENTION STRUCTURES SHOULD BE CONSTRUCTED WITHIN THE SITE BOUNDARIES. SOME OF THESE FEATURES MAY BE SHOWN OUTSIDE THE SITE BOUNDARIES ON THIS PLAN FOR VISUAL CLARITY.
8. AS SOON AS PRACTICAL, ALL DISTURBED SOIL THAT WILL NOT BE COVERED BY IMPERVIOUS COVER SUCH AS PARKWAY AREAS, EASEMENT AREAS, EMBANKMENT SLOPES, ETC. WILL BE STABILIZED PER APPLICABLE PROJECT SPECIFICATIONS.
9. BEST MANAGEMENT PRACTICES MAY BE INSTALLED IN STAGES TO COINCIDE WITH THE DISTURBANCE OF UPGRADIENT AREAS.
10. BEST MANAGEMENT PRACTICES MAY BE REMOVED IN STAGES ONCE THE WATERSHED FOR THAT PORTION CONTROLLED BY THE BEST MANAGEMENT PRACTICES HAS BEEN STABILIZED IN ACCORDANCE WITH TPDES REQUIREMENTS.
11. UPON COMPLETION OF THE PROJECT, INCLUDING SITE STABILIZATION, AND BEFORE FINAL PAYMENT IS ISSUED, CONTRACTOR SHALL REMOVE ALL CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD, ARE NOT A PART OF THIS TPDES STORM WATER POLLUTION PREVENTION PLAN (SWP3) AND WILL NOT BE DISTURBED BY CIVIL CONSTRUCTION ACTIVITIES. HOUSE CONSTRUCTION ACTIVITIES WILL REQUIRE A SEPARATE STORM WATER POLLUTION PREVENTION PLAN.
12. WHERE VEGETATED FILTER STRIPS ARE INDICATED, CONTRACTOR SHALL VERIFY THAT SUFFICIENT VEGETATION EXISTS; OTHERWISE CONTRACTOR SHALL PLACE SILT FENCING IN LIEU OF VEGETATED FILTER STRIP.
13. SHADED AREA ▭ DENOTES LIMITS OF DISTURBED AREAS. OTHER AREAS WITHIN THE PROJECT LIMITS, WITH THE EXCEPTION OF A CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD, ARE NOT A PART OF THIS TPDES STORM WATER POLLUTION PREVENTION PLAN (SWP3) AND WILL NOT BE DISTURBED BY CIVIL CONSTRUCTION ACTIVITIES. HOUSE CONSTRUCTION ACTIVITIES WILL REQUIRE A SEPARATE STORM WATER POLLUTION PREVENTION PLAN.
14. PRIOR TO BEGINNING CONSTRUCTION, CONTRACTOR SHALL COORDINATE PLACEMENT OF TEMPORARY BEST MANAGEMENT PRACTICES WITHIN TxDOT RIGHT-OF-WAY WITH TxDOT.
15. CPS ENERGY MAY FUNCTION AS A SECONDARY OPERATOR ON THIS PROJECT AND MAY BE INSTALLING ELECTRIC UTILITIES FOR ON-SITE CONSTRUCTION AND OFF-SITE FEED TO THE PROJECT.

SWP3 MODIFICATIONS

DATE	SIGNATURE	DESCRIPTION

THE ENGINEERING SEAL HAS BEEN AFFIXED TO THIS SHEET ONLY FOR THE PURPOSE OF DEMONSTRATING COMPLIANCE WITH THE TPDES-STORM WATER POLLUTION PREVENTION PLAN (SWP3) REGULATIONS.

THIS SHEET HAS BEEN PREPARED FOR PURPOSES OF THE SWP3 ONLY. ALL OTHER CIVIL ENGINEERING RELATED INFORMATION SHOULD BE ACQUIRED FROM THE APPROPRIATE SHEET IN THE CIVIL IMPROVEMENT PLANS.

EXHIBIT 2

ADDRESS:

7805 N. LOOP 1604 E.
LIVE OAK, TEXAS 78233
LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

NO.	REVISION	DATE

PAPE-DAWSON ENGINEERS

7/28/2022

THOMAS MATTHEW CARTER
79272
REGISTERED PROFESSIONAL ENGINEER
CIVIL
STATE OF TEXAS

SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.8000
TEXAS ENGINEERING FIRM #170 | TEXAS SURVEYING FIRM #1008880

GATEWAY - ALTERMAN
CITY OF LIVE OAK, TEXAS

STORM WATER POLLUTION PREVENTION PLAN

SHEET 3 OF 3

PLAT NO.	N/A
JOB NO.	12314-00
DATE	APRIL 2022
DESIGNER	GM
CHECKED	DRAWN_GM
SHEET	C0.22

PERMIT SET



LARGE CONSTRUCTION SITE NOTICE

Texas Commission on Environmental Quality (TCEQ)
Stormwater Program

TPDES GENERAL PERMIT TXR150000

“PRIMARY OPERATOR” NOTICE

This notice applies to construction sites operating under Part II.E.3. of the TPDES General Permit Number TXR150000 for discharges of stormwater runoff from construction sites equal to or greater than five acres, including the larger common plan of development. The information on this notice is required in Part III.D.2. of the general permit. Additional information regarding the TCEQ stormwater permit program may be found on the internet at:

http://www.tceq.state.tx.us/nav/permits/wq_construction.html

Site-Specific TPDES Authorization Number:	
Operator Name:	
Contact Name and Phone Number:	
Project Description: <i>Physical address or description of the site's location, and estimated start date and projected end date, or date that disturbed soils will be stabilized.</i>	7805 N Loop 1604 E, Live Oak, TX 78233 Start Date: 09/19/2022 End Date: 09/19/2023
Location of Stormwater Pollution Prevention Plan (SWP3):	



LARGE CONSTRUCTION SITE NOTICE

Texas Commission on Environmental Quality (TCEQ)
Stormwater Program

TPDES GENERAL PERMIT TXR150000 "SECONDARY OPERATOR" NOTICE

This notice applies to secondary operators of construction sites operating under Part II.E.3. of the TPDES General Permit Number TXR150000 for discharges of stormwater runoff from construction sites equal to or greater than five acres, including the larger common plan of development. The information on this notice is required in Part III.D.2. of the general permit. Additional information regarding the TCEQ stormwater permit program may be found on the internet at:

http://www.tceq.state.tx.us/nav/permits/wq_construction.html

Site-Specific TPDES Authorization Number:	
Operator Name:	
Contact Name and Phone Number:	
Project Description: <i>Physical address or description of the site's location, and estimated start date and projected end date, or date that disturbed soils will be stabilized.</i>	7805 N Loop 1604 E, Live Oak, TX 78233 Start Date: 09/19/2022 End Date: 09/19/2023
Location of Stormwater Pollution Prevention Plan (SWP3):	

For Large Construction Activities Authorized Under Part II.E.3. (Obtaining Authorization to Discharge) the following certification must be completed:

I _____ (Typed or Printed Name Person Completing This Certification) certify under penalty of law that I have read and understand the eligibility requirements for claiming an authorization under Part II.E.3. of TPDES General Permit TXR150000 and agree to comply with the terms of this permit. A stormwater pollution prevention plan has been developed and will be implemented prior to construction, according to permit requirements. A copy of this signed notice is supplied to the operator of the MS4 if discharges enter an MS4. I am aware there are significant penalties for providing false information or for conducting unauthorized discharges, including the possibility of fine and imprisonment for knowing violations.

Signature and Title _____ Date _____

_____ Date Notice Removed

_____ MS4 operator notified per Part II.F.3.

MARCH 5, 2018
TPDES GENERAL PERMIT
TXR150000

Texas Commission on Environmental Quality

P.O. Box 13087, Austin, Texas 78711-3087



GENERAL PERMIT TO DISCHARGE UNDER THE TEXAS POLLUTANT DISCHARGE ELIMINATION SYSTEM

under provisions of
Section 402 of the Clean Water Act
and Chapter 26 of the Texas Water Code

This permit supersedes and replaces
TPDES General Permit No. TXR150000, issued March 5, 2013

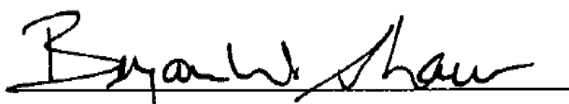
Construction sites that discharge stormwater associated with construction activity
located in the state of Texas
may discharge to surface water in the state

only according to monitoring requirements and other conditions set forth in this general permit, as well as the rules of the Texas Commission on Environmental Quality (TCEQ or Commission), the laws of the State of Texas, and other orders of the Commission of the TCEQ. The issuance of this general permit does not grant to the permittee the right to use private or public property for conveyance of stormwater and certain non-stormwater discharges along the discharge route. This includes property belonging to but not limited to any individual, partnership, corporation or other entity. Neither does this general permit authorize any invasion of personal rights nor any violation of federal, state, or local laws or regulations. It is the responsibility of the permittee to acquire property rights as may be necessary to use the discharge route.

This general permit and the authorization contained herein shall expire at midnight, five years from the permit effective date.

EFFECTIVE DATE: March 5, 2018

ISSUED DATE: 2-8-18


For the Commission



CONSTRUCTION SITE SWP3 REVIEW APPLICATION

CITY OF LIVE OAK

A. General Information:	Project Name:	
	Project Address:	
	Project Point of Contact:	
	Phone: () -	Email:
B. Category:		Total number of acres of the entire property.
		Total number of acres where construction activities will occur.
Place an "X" in the Appropriate Box		Non-Regulatory: Total Land Disturbance Area is less than 1.0 acre. Complete "D".
		Small: Total Land Disturbance Area is equal to or greater than 1.0 acre but less than 5.0 acres. Complete "G" and "I".
		Large: Total Land Disturbance Area is equal to or greater than 5.0 acres. Complete "H" and "I".
C. Review Fee		Total Land Disturbance Area as a whole number of acres – round up fractional acreage.
	x \$100.00	Multiply rounded Total Land Disturbance Area by \$100/acre.
	\$	
	+ \$200.00	Add \$200 Base Review Fee to previous line.
	\$	Initial Construction Stormwater Control Review Fee. (Total Fee will be based)
D. Non-Regulatory	<p>"I certify that the proposed land disturbance will be less than 1.0 acre. If the project is modified so as to disturb more than 1.0 acre, I will obtain approval of a modified Construction Stormwater Runoff Control Application before proceeding with the additional disturbance. I also agree to control construction stormwater runoff pollution even though a stormwater pollution prevention plan is not required to be submitted in conjunction with this permit application."</p>	
	<p>_____</p> <p style="text-align: center;"><i>Signature</i></p>	
	<p>_____</p> <p style="text-align: center;"><i>Printed Name</i></p>	
	<p>_____ _____</p> <p style="text-align: center;"><i>Title</i> <i>Date</i></p>	
G. Small	Check Box	<p>Complete "Small Construction Site Notice." https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15smallsite.pdf</p>
H. Large		<p>Complete "Large Construction Site Notice." https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15largepri.pdf https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15largesec.pdf</p>
		Provide Engineer's opinion of SWP3 cost.
		Provide faithful performance bond, letter of credit, or other security to cover SWP3 costs.
		<p>Complete NOI, submit to TCEQ, and attach copy to this application. NOI form can be found at: http://www.tceq.texas.gov/assets/public/permitting/waterquality/forms/20022.pdf</p>

	Check Box		
I. Small or Large		1. Submit a Storm Water Pollution Prevention Plan with the following elements:	
		a) Site address and lot description;	
		b) Soil disturbance description;	
		c) Potential pollutants affecting water quality of site storm water discharges (including description of mitigation practices), and their sources;	
		d) Best Management Practices (BMP's) that will be used to minimize runoff pollution;	
		e) Schedule or phased sequence of activities that will disturb soils;	
		f) Total acreage of project property and acreage where soil disturbance will occur, including off-site material storage areas, overburden and stockpiles of dirt, and borrow areas that are authorized under the permittee's NOI;	
		g) Data describing the soil or quality of any discharge from the site;	
		h) Temporary and permanent vegetative control measures;	
		i) A maintenance plan for BMP's;	
			2. Submit a General Map showing the location of the site.
			3. Submit a Detailed Topographic Site Map (or maps) indicating the following elements:
			a) North arrow;
			b) Identifying property lines;
			c) Easements;
			d) Access to the site;
			e) Existing site conditions;
			f) Areas and extent of proposed soil disturbance;
			g) Proposed project conditions;
			h) Conveyances and watercourses;
			i) Drainage patterns and approximate slopes anticipated after any major grading activities;
			j) Locations of all planned or in-place structural controls;
			k) Locations of all temporary and permanent stabilization measures;
		l) Locations of any construction support activities;	
		m) Surface waters at, adjacent to, or in close proximity to the site;	
		n) Locations where storm water will discharge from the site directly to a surface water body or to the City's drainage system;	
		o) Vehicle wash areas;	



Ecopliant Environmental, Inc.

P.O. Box 188
Parker, CO 80134
Ph: (720) 235-2783
Fax: 720-600-2658
E-mail: contactus@ecopliant.org




Ecopliant Environmental, Inc. Ecopliant CISEC Wallet Card

Name: Kyle Stengl

Order Date: November 2023

Below is your wallet card.

Please print this card and keep it in your wallet or your files.

 <p>Ecopliant Environmental, Inc. Board of Directors certifies that Kyle Stengl</p> <p><i>has demonstrated satisfactory evidence of sediment and erosion control inspection skills and successfully passed the certification examination and therefore, as required by Ecopliant Environmental, Inc. is authorized to use the title of</i></p> <p>Certified Inspector of Sediment and Erosion Control</p> <p>3269  November 30, 2024</p>	<p>As a CISEC Registrant, I agree to the following:</p> <ul style="list-style-type: none"> At all times, strictly abide by the Ecopliant CISEC Code of Ethics, Perform all services in a professional manner and uphold professional standards in relating to the public, to other Ecopliant CISEC registrants and to other professionals within the industry, Earn at least 12 PDHs each year after becoming a CISEC registrant, and Pay the annual renewal fees.  <p>Ecopliant ENVIRONMENTAL P.O. Box 188 Parker, CO 80134 720-235-2783 www.ecopliant.org</p>						
<table border="1"> <tr> <td>CISEC #</td> <td>Ecopliant Environmental</td> <td>Expire Date</td> </tr> <tr> <td></td> <td>President</td> <td></td> </tr> </table>	CISEC #	Ecopliant Environmental	Expire Date		President		<p>Signature (required)</p>
CISEC #	Ecopliant Environmental	Expire Date					
	President						

Certificate of Training



this certifies that

Kyle Stengl
of
Givler Engineering

has successfully completed one professional development hour on

STORMTANK

stormwater treatment and storage products by

 **BRENTWOOD**

Signed *Michael K. Sumption*

Date April 20, 2023

PROFESSIONAL DEVELOPMENT CERTIFICATE

State of Texas

One (1) Professional Development Hours (PDH)

Kyle Stengl (TX Registration No.), attended the ParkUSA Presentation described below. We believe that Engineering Presentations constitute continuing education under §131.139 Continuing Education Program. The requirements and conditions for the Continuing education program required by 7 of SB277, 78th Regular Session of Texas, 2003. Section (f), of §131.139, states, "PDH units may be earned as follows:

- (4) *Presenting or attending seminars, in-house courses, workshops, or professional or technical presentations made at meetings, conventions, or conferences sponsored by a corporation, other business entity, professional or technical societies, associations, agencies, organizations, or other groups.*"

The professional engineer, by filling his or her name above, documents that this topic is relevant to his or her practice and therefore constitutes one PDH.

SPONSOR FORM INFORMATION

TYPE OF ACTIVITY: Technical Presentation and Discussion:
Potable, fire, storm, waste, and reclaim water technologies

ATTENDING FIRM: **Givler Engineering**
*515 Busby drive
San Antonio, Texas 78209*

SPONSORING FIRM: Park USA
7015 Fairbanks N. Houston
Houston, TX 77040

DATE/DURATION: *July 27, 2023 - 60 minutes*

SPEAKER: *John DiTullio – Business Development Director*

PDHs EARNED: One (1) Professional Development Hour

Speaker: *John DiTullio* Date: *7/28/23*



Certificate of Credit

May it be known by all who read this that on **2023 July 11**

Kyle Stengl

has successfully completed

Common BMPs: A Practical Approach, Bridging Theory and Practice

and has earned **1.00** Professional Development Hour(s)

A handwritten signature in black ink, appearing to read "Samantha Rose".

CEO

A handwritten signature in black ink, appearing to read "Gary B. Sander".

IECA President

Certificate of Completion

This certificate has been awarded to

KYLE STENGL

for the completion of the following course

Stormwater Pollution Prevention

04/12/2023

Completion Date



A handwritten signature in black ink, positioned above the text 'Learning & Development Team'.

Learning & Development Team

Exhibit D

Supporting Documents for MCM 4

4.2 Post-Construction Site Plan Program



GATEWAY-ALTERMAN

Storm Water Pollution Prevention Plan

TPDES General Permit

No. TXR 150000

July 2022



July 25, 2022

Mr. Chris Thiel
Alterman Inc.
3510 N. Loop 1604 E.
San Antonio, TX 78247

Re: Gateway-Alterman
TPDES Storm Water Pollution Prevention Plan

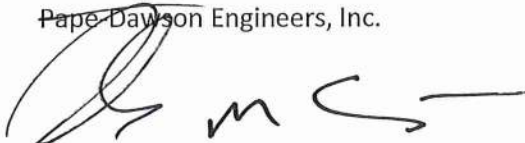
Dear Mr. Thiel:

Attached please find a copy of the Texas Pollutant Discharge Elimination System (TPDES) Storm Water Pollution Prevention Plan (SWP3) for Gateway-Alterman prepared for Alterman Inc. This document is a key element for construction of the referenced project and should be maintained on site at all times during construction. To best protect yourself, we suggest you familiarize yourself with the requirements in the Storm Water Pollution Prevention Plan.

Please note, your contractor must complete a Notice of Intent (NOI) form and forward it to the City of Live Oak and submit electronically to the Texas Commission on Environmental Quality (TCEQ). If you as the owner qualify as the primary operator (see Plan Implementation Checklist) then you must also submit an NOI. If you elect not to file an NOI as the secondary operator, you will not receive notices, including contractor violations and correspondence from TCEQ. Both you and your contractor must also complete a Construction Site Notice (CSN) and submit it to the City of Live Oak (MS4) as instructed in the Plan Implementation Checklist. In addition, your contractor should pay particular attention to the instructions regarding maintenance and inspections of erosion control items and should maintain the forms included herein.

If you have questions regarding this TPDES Storm Water Pollution Prevention Plan, please contact our office. We appreciate the opportunity to serve Alterman Inc. on this project.

Sincerely,
Pape Dawson Engineers, Inc.



Thomas M. Carter, P.E.
Senior Vice President

Attachments

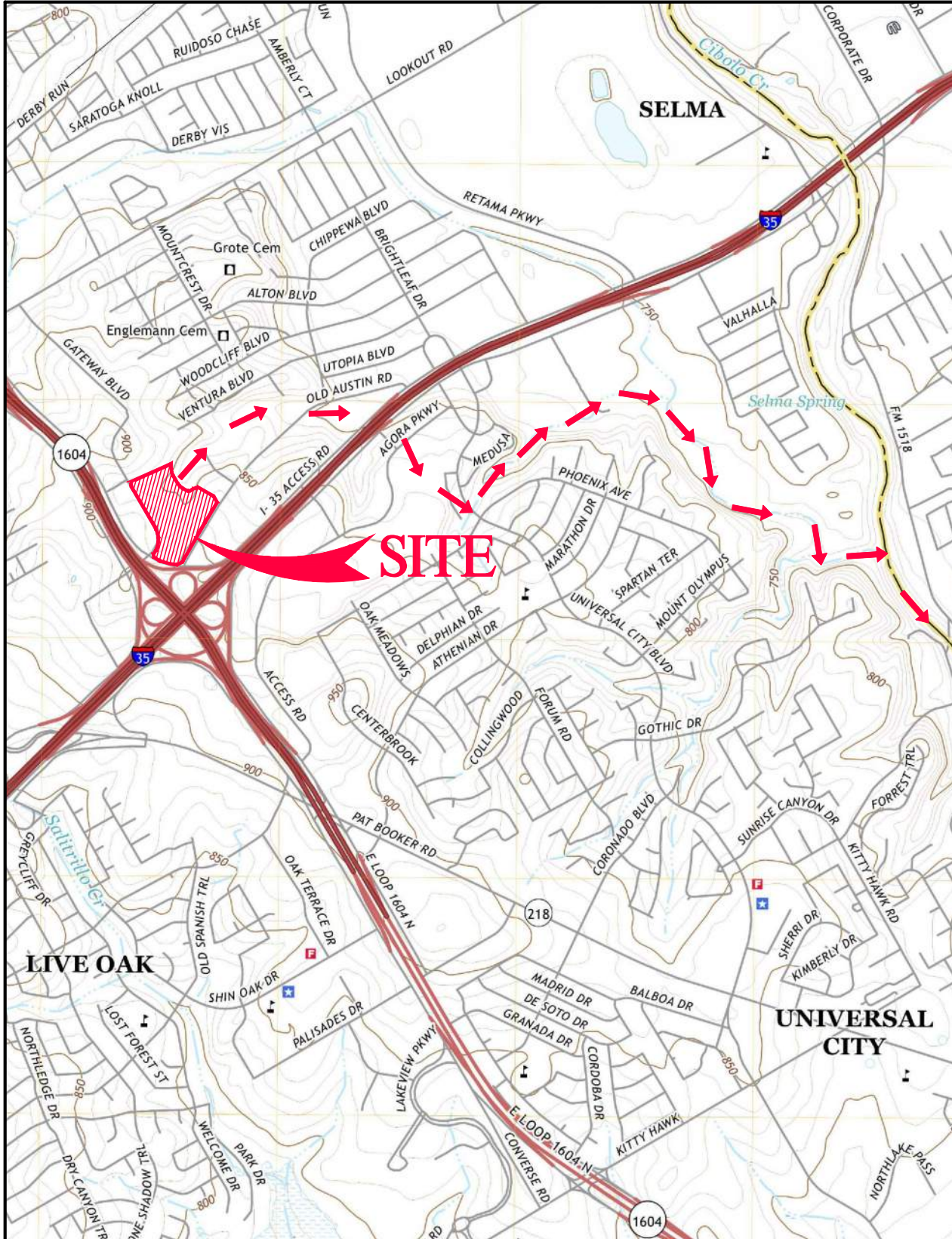
P:\123\14\00\Word\Reports\TPDES\220725a1.docx

7/27/22



EXHIBITS

GATEWAY - ALTERMAN Storm Water Pollution Prevention Plan



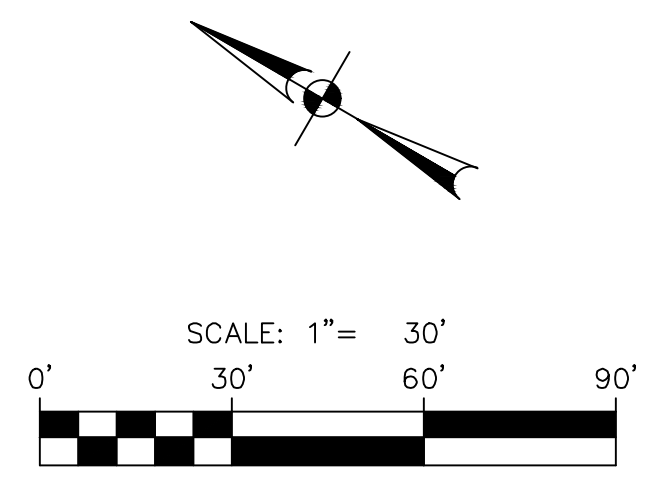
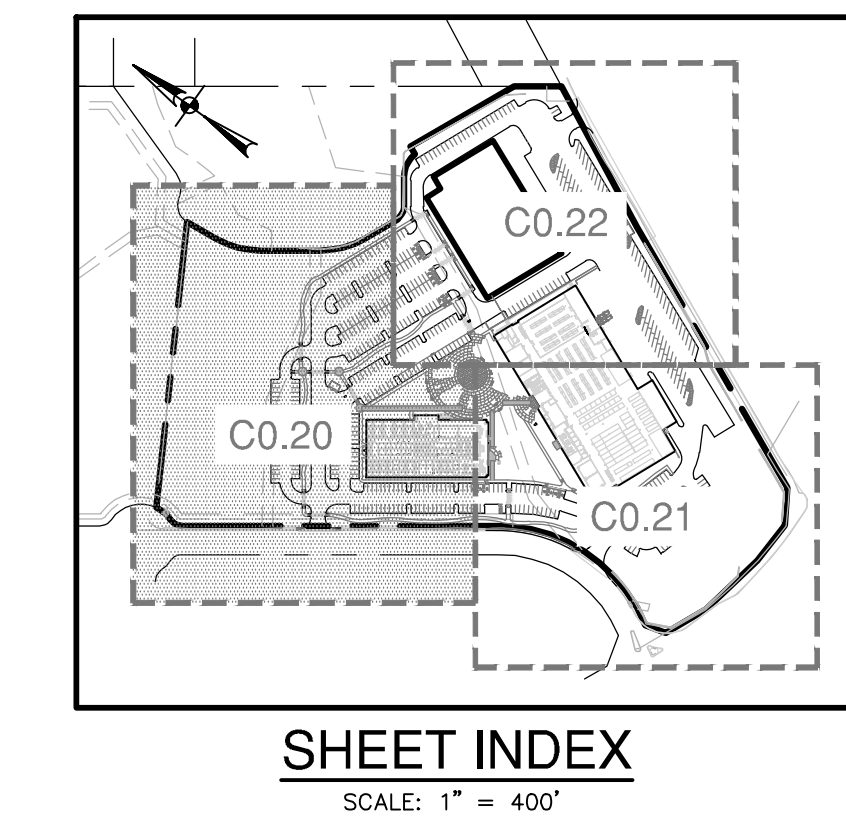
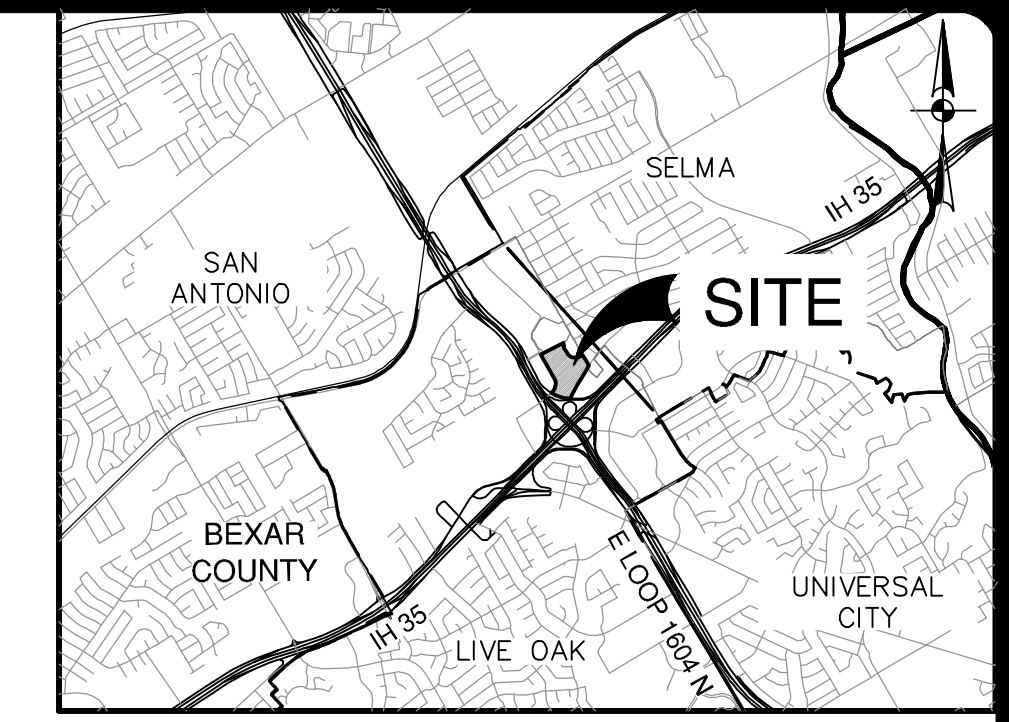
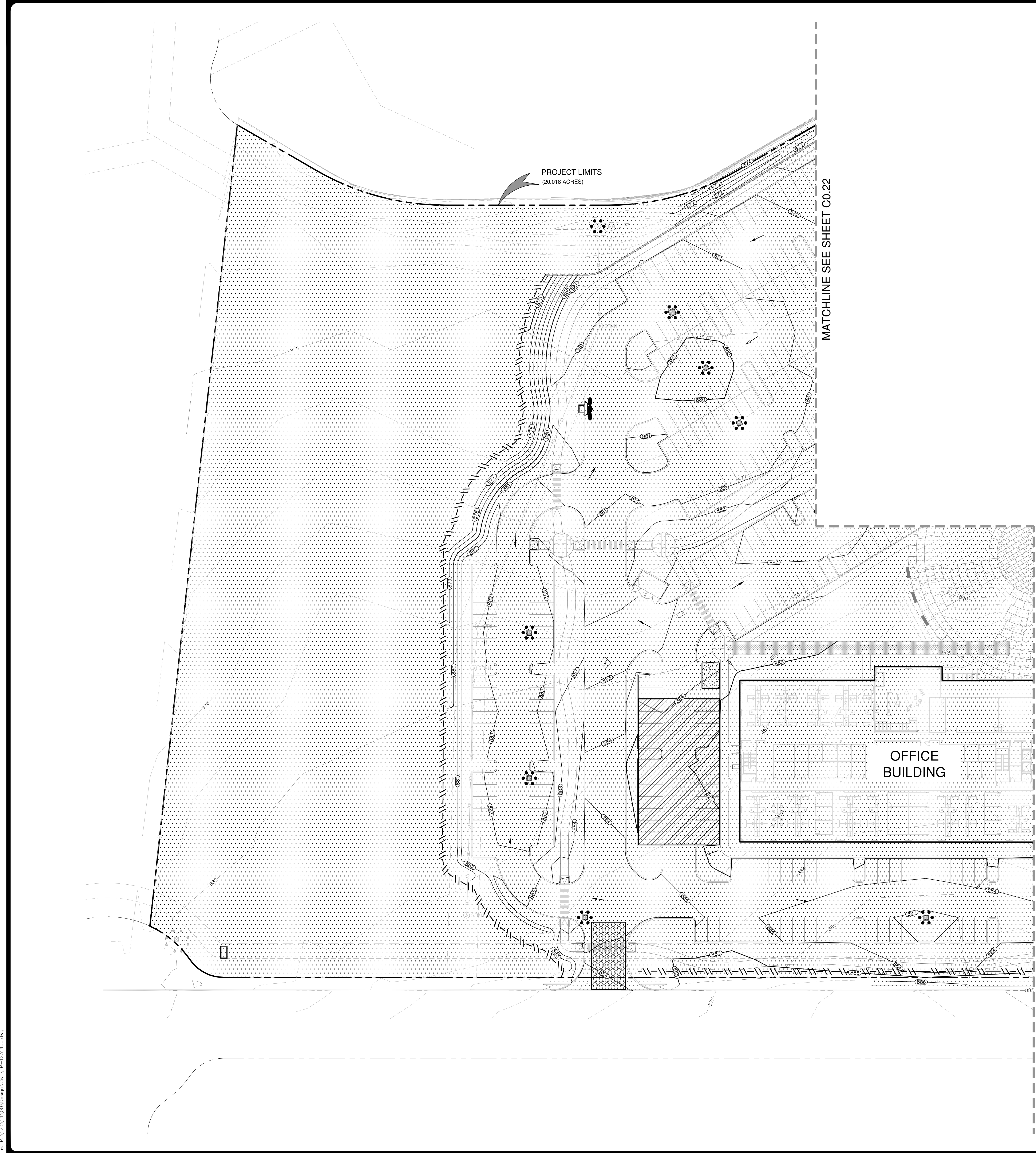
Date: Jul 25, 2022, 2:27pm User ID: rolvarez
 File: P:\123\14\00\Design\Environmental\TPDES\TP1231400_A1.dwg

→ → DRAINAGE FLOW

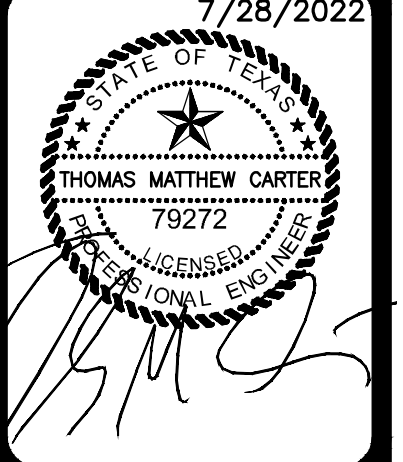
EXHIBIT 1

GENERAL LOCATION MAP - SCHERTZ, TX QUAD
 SCALE: 1" = 2000'





NO.	REVISION	DATE



PAPE-DAWSON ENGINEERS
 SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
 2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.8000
 TEXAS ENGINEERING FIRM #1270 | TEXAS SURVEYING FIRM #10088900

	PROJECT LIMITS
	EXISTING CONTOUR
	PROPOSED CONTOUR
	FLOW ARROW (EXISTING)
	FLOW ARROW (PROPOSED)
	SILT FENCE
	ROCK BERM
	GRAVEL FILTER BAGS
	GRATE INLET PROTECTION
	LIMITS OF DISTURBED AREA
	STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
	CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
	CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)

- GENERAL NOTES**
- DO NOT DISTURB VEGETATED AREAS (TREES, GRASS, WEEDS, BRUSH, ETC.) ANY MORE THAN NECESSARY FOR CONSTRUCTION.
 - CONSTRUCTION ENTRANCE/EXIT LOCATION, CONCRETE WASH-OUT PIT, AND CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD TO BE DETERMINED IN THE FIELD.
 - STORM WATER POLLUTION PREVENTION CONTROLS MAY NEED TO BE MODIFIED IN THE FIELD TO ACCOMPLISH THE DESIRED EFFECT. ALL MODIFICATIONS ARE TO BE NOTED ON THIS EXHIBIT AND SIGNED AND DATED BY THE RESPONSIBLE PARTY.
 - RESTRICT ENTRY/EXIT TO THE PROJECT SITE TO DESIGNATED LOCATIONS BY USE OF ADEQUATE FENCING, IF NECESSARY.
 - ALL STORM WATER POLLUTION PREVENTION CONTROLS ARE TO BE MAINTAINED AND IN WORKING CONDITIONS AT ALL TIMES.
 - FOR A COMPLETE LISTING OF TEMPORARY STORM WATER POLLUTION PREVENTION CONTROLS REFER TO THE TPDES STORM WATER POLLUTION PREVENTION PLAN.
 - STORM WATER POLLUTION PREVENTION STRUCTURES SHOULD BE CONSTRUCTED WITHIN THE SITE BOUNDARIES. SOME OF THESE FEATURES MAY BE SHOWN OUTSIDE THE SITE BOUNDARIES ON THIS PLAN FOR VISUAL CLARITY.
 - AS SOON AS PRACTICAL, ALL DISTURBED SOIL THAT WILL NOT BE COVERED BY IMPERVIOUS COVER SUCH AS PARKWAY AREAS, EASEMENT AREAS, EMBANKMENT SLOPES, ETC. WILL BE STABILIZED PER APPLICABLE PROJECT SPECIFICATIONS.
 - BEST MANAGEMENT PRACTICES MAY BE INSTALLED IN STAGES TO COINCIDE WITH THE DISTURBANCE OF UPGRADIENT AREAS.
 - BEST MANAGEMENT PRACTICES MAY BE REMOVED IN STAGES ONCE THE WATERSHED FOR THAT PORTION CONTROLLED BY THE BEST MANAGEMENT PRACTICES HAS BEEN STABILIZED IN ACCORDANCE WITH TPDES REQUIREMENTS.
 - UPON COMPLETION OF THE PROJECT, INCLUDING SITE STABILIZATION, AND BEFORE FINAL PAYMENT IS ISSUED, CONTRACTOR SHALL REMOVE ALL CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD, ARE NOT PART OF THIS TPDES STORM WATER POLLUTION PREVENTION PLAN (SWP3) AND WILL NOT BE DISTURBED BY CIVIL CONSTRUCTION ACTIVITIES. HOUSE CONSTRUCTION ACTIVITIES WILL REQUIRE A SEPARATE STORM WATER POLLUTION PREVENTION PLAN.
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 - CPS ENERGY MAY FUNCTION AS A SECONDARY OPERATOR ON THIS PROJECT AND MAY BE INSTALLING ELECTRIC UTILITIES FOR ON-SITE CONSTRUCTION AND OFF-SITE FEED TO THE PROJECT.

MATCHLINE SEE SHEET C0.21

MATCHLINE SEE SHEET C0.22

DATE	SIGNATURE	DESCRIPTION

THE ENGINEERING SEAL HAS BEEN AFFIXED TO THIS SHEET ONLY FOR THE PURPOSE OF DEMONSTRATING COMPLIANCE WITH THE TPDES STORM WATER POLLUTION PREVENTION PLAN (SWP3) REGULATIONS.

THIS SHEET HAS BEEN PREPARED FOR PURPOSES OF THE SWP3 ONLY. ALL OTHER CIVIL ENGINEERING RELATED INFORMATION SHOULD BE ACQUIRED FROM THE APPROPRIATE SHEET IN THE CIVIL IMPROVEMENT PLANS.

EXHIBIT 2

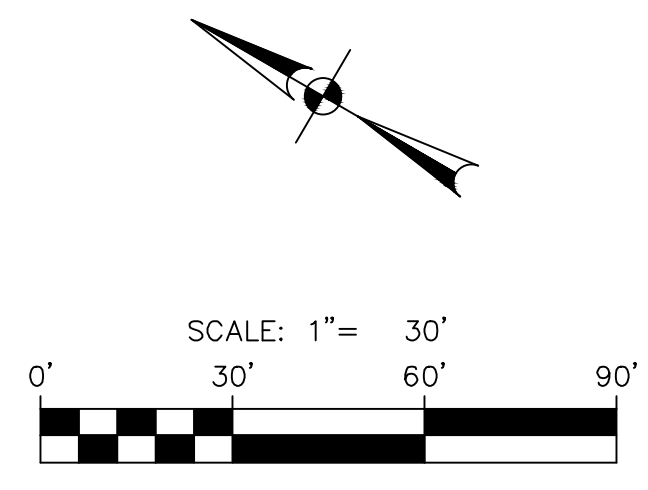
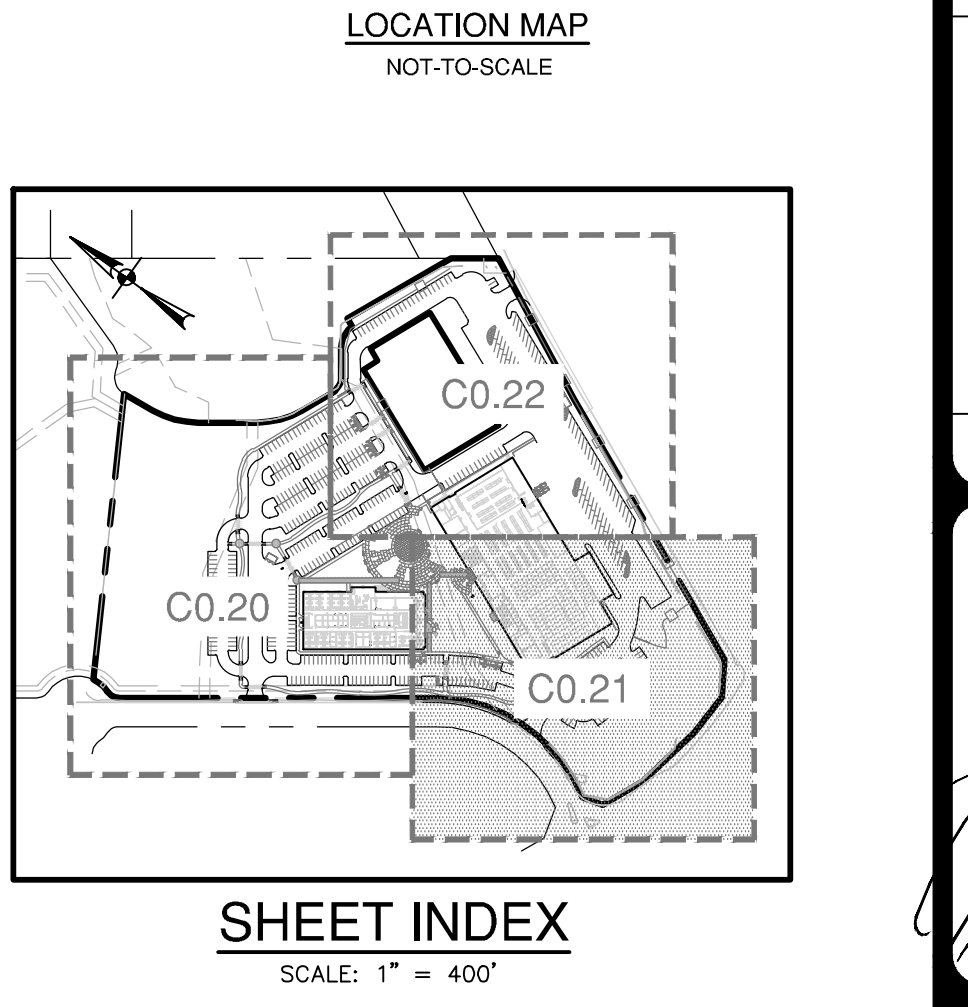
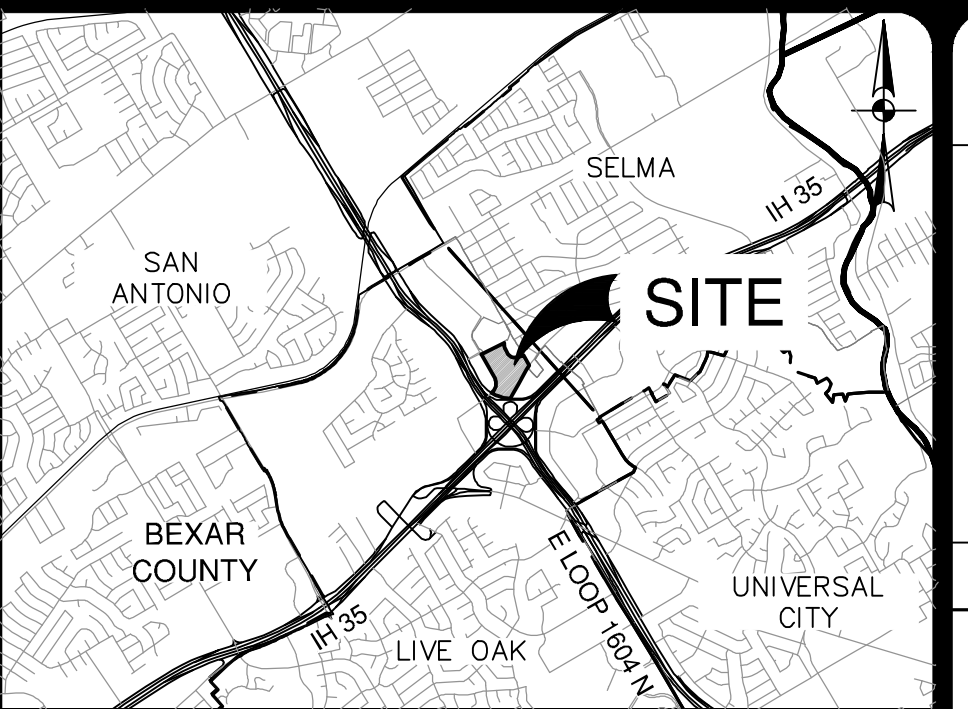
ADDRESS:
 7805 N. LOOP 1604 E.
 LIVE OAK, TEXAS 78233
 LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

GATEWAY - ALTERMAN
 CITY OF LIVE OAK, TEXAS
 STORM WATER POLLUTION PREVENTION PLAN
 SHEET 1 OF 3

PLAT NO.	N/A
JOB NO.	12314-00
DATE	APRIL 2022
DESIGNER	GM
CHECKED	DRAWN GM
SHEET	C0.20

PERMIT SET

THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN INDIVIDUALLY ALTERED. RELY ONLY ON FINAL HARD COPY MATERIALS BEARING THE CONSULTANT'S ORIGINAL SIGNATURE AND SEAL. AERIAL IMAGERY PROVIDED BY GOOGLE/US UNLESS OTHERWISE NOTED. Imagery © 2016, Google/US. Data: Texas Orthometric Program, USA Form Service Agency.



NO.	REVISION	DATE

7/28/2022

PAPE-DAWSON ENGINEERS
 SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
 2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.8000
 TEXAS ENGINEERING FIRM #170 | TEXAS SURVEYING FIRM #1008800

GATEWAY - ALTERMAN
 CITY OF LIVE OAK, TEXAS

STORM WATER POLLUTION PREVENTION PLAN
 SHEET 2 OF 3

PLAT NO.	N/A
JOB NO.	12314-00
DATE	APRIL 2022
DESIGNER	GM
CHECKED	DRAWN GM
SHEET	C0.21

LEGEND

- PROJECT LIMITS
- EXISTING CONTOUR
- PROPOSED CONTOUR
- FLOW ARROW (EXISTING)
- FLOW ARROW (PROPOSED)
- SILT FENCE
- ROCK BERM
- GRAVEL FILTER BAGS
- GRATE INLET PROTECTION
- LIMITS OF DISTURBED AREA
- STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
- CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
- CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)

GENERAL NOTES

- DO NOT DISTURB VEGETATED AREAS (TREES, GRASS, WEEDS, BRUSH, ETC.) ANY MORE THAN NECESSARY FOR CONSTRUCTION.
- CONSTRUCTION ENTRANCE/EXIT LOCATION, CONCRETE WASH-OUT PIT, AND CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD TO BE DETERMINED IN THE FIELD.
- STORM WATER POLLUTION PREVENTION CONTROLS MAY NEED TO BE MODIFIED IN THE FIELD TO ACCOMPLISH THE DESIRED EFFECT. ALL MODIFICATIONS ARE TO BE NOTED ON THIS EXHIBIT AND SIGNED AND DATED BY THE RESPONSIBLE PARTY.
- RESTRICT ENTRY/EXIT TO THE PROJECT SITE TO DESIGNATED LOCATIONS BY USE OF ADEQUATE FENCING, IF NECESSARY.
- ALL STORM WATER POLLUTION PREVENTION CONTROLS ARE TO BE MAINTAINED AND IN WORKING CONDITIONS AT ALL TIMES.
- FOR A COMPLETE LISTING OF TEMPORARY STORM WATER POLLUTION PREVENTION CONTROLS REFER TO THE TPDES STORM WATER POLLUTION PREVENTION PLAN.
- STORM WATER POLLUTION PREVENTION STRUCTURES SHOULD BE CONSTRUCTED WITHIN THE SITE BOUNDARIES. SOME OF THESE FEATURES MAY BE SHOWN OUTSIDE THE SITE BOUNDARIES ON THIS PLAN FOR VISUAL CLARITY.
- AS SOON AS PRACTICAL, ALL DISTURBED SOIL THAT WILL NOT BE COVERED BY IMPERVIOUS COVER SUCH AS PARKWAY AREAS, EASEMENT AREAS, EMBANKMENT SLOPES, ETC. WILL BE STABILIZED PER APPLICABLE PROJECT SPECIFICATIONS.
- BEST MANAGEMENT PRACTICES MAY BE INSTALLED IN STAGES TO COINCIDE WITH THE DISTURBANCE OF UPGRADE AREAS.
- BEST MANAGEMENT PRACTICES MAY BE REMOVED IN STAGES ONCE THE WATERSHED FOR THAT PORTION CONTROLLED BY THE BEST MANAGEMENT PRACTICES HAS BEEN STABILIZED IN ACCORDANCE WITH REQUIREMENTS.
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- WHERE VEGETATED FILTER STRIPS ARE INDICATED, CONTRACTOR SHALL VERIFY THAT SUFFICIENT VEGETATION EXISTS; OTHERWISE CONTRACTOR SHALL PLACE SILT FENCING IN LIEU OF VEGETATED FILTER STRIP.
- SHADED AREA DENOTES LIMITS OF DISTURBED AREAS. OTHER AREAS WITHIN THE PROJECT LIMITS, WITH THE EXCEPTION OF A CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE YARD, ARE NOT A PART OF THIS TPDES STORM WATER POLLUTION PREVENTION PLAN (SWP3) AND WILL NOT BE DISTURBED BY CIVIL CONSTRUCTION ACTIVITIES. HOUSE CONSTRUCTION ACTIVITIES WILL REQUIRE A SEPARATE STORM WATER POLLUTION PREVENTION PLAN.
- PRIOR TO BEGINNING CONSTRUCTION, CONTRACTOR SHALL COORDINATE PLACEMENT OF TEMPORARY BEST MANAGEMENT PRACTICES WITHIN TxDOT RIGHT-OF-WAY WITH TxDOT.
- CPS ENERGY MAY FUNCTION AS A SECONDARY OPERATOR ON THIS PROJECT AND MAY BE INSTALLING ELECTRIC UTILITIES FOR ON-SITE CONSTRUCTION AND OFF-SITE FEED TO THE PROJECT.

SWP3 MODIFICATIONS		
DATE	SIGNATURE	DESCRIPTION

THE ENGINEERING SEAL HAS BEEN AFFIXED TO THIS SHEET ONLY FOR THE PURPOSE OF DEMONSTRATING COMPLIANCE WITH THE TPDES-STORM WATER POLLUTION PREVENTION PLAN (SWP3) REGULATIONS.

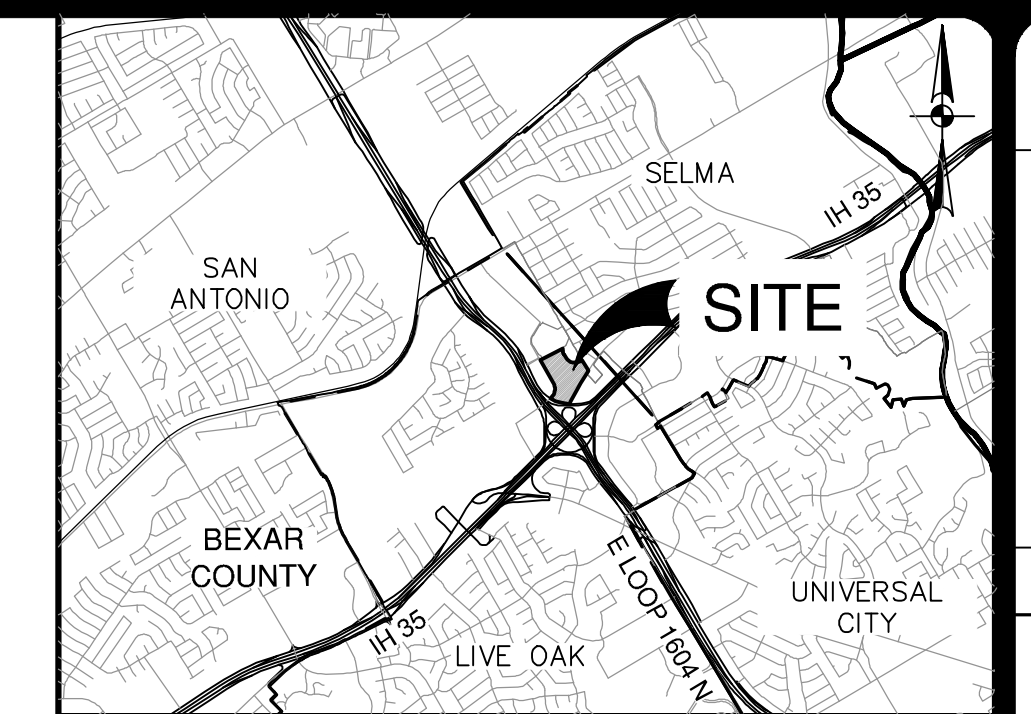
THIS SHEET HAS BEEN PREPARED FOR PURPOSES OF THE SWP3 ONLY. ALL OTHER CIVIL ENGINEERING RELATED INFORMATION SHOULD BE ACQUIRED FROM THE APPROPRIATE SHEET IN THE CIVIL IMPROVEMENT PLANS.

EXHIBIT 2

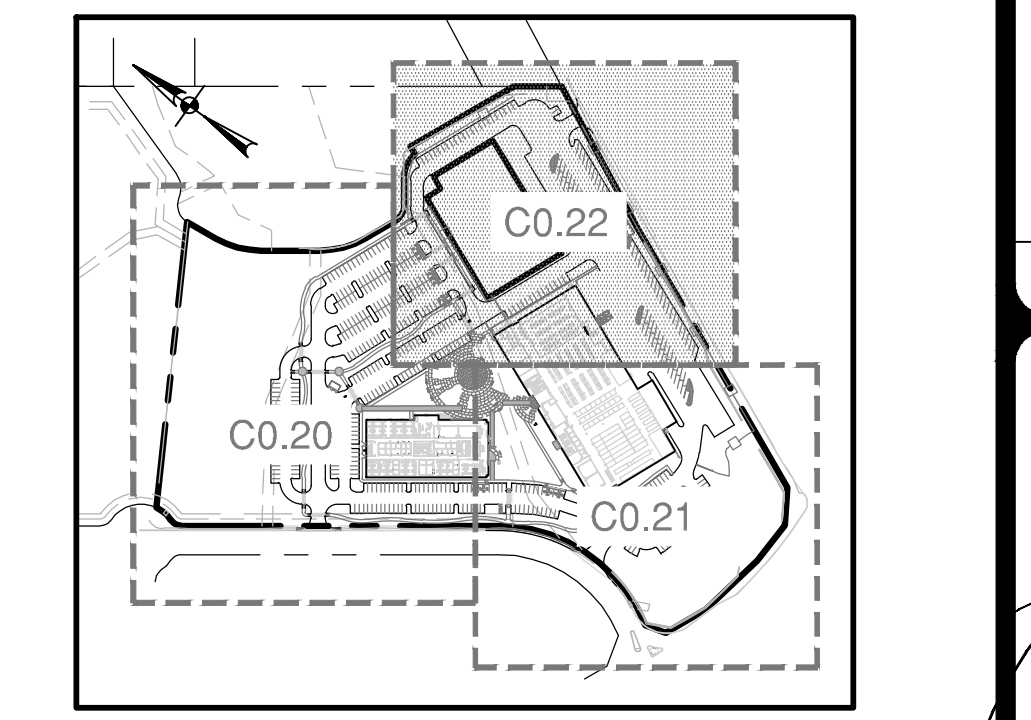
ADDRESS:
 7805 N. LOOP 1604 E.
 LIVE OAK, TEXAS 78233
 LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

PERMIT SET

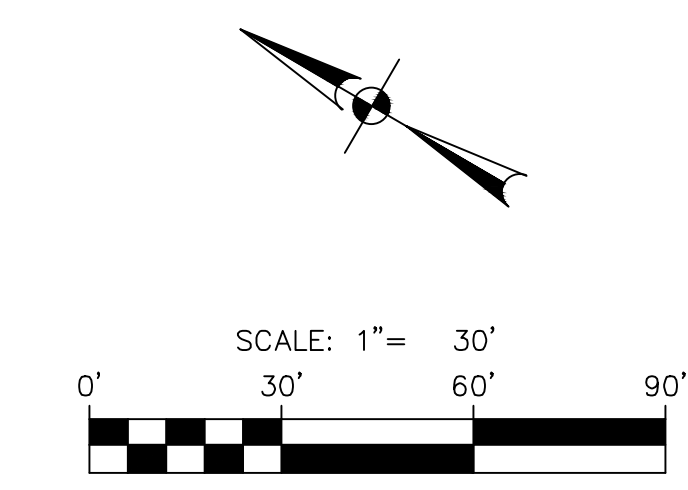
THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN INADVERTENTLY ALTERED. RELY ONLY ON FINAL HARD COPY MATERIALS BEARING THE CONSULTANT'S ORIGINAL SIGNATURE AND SEAL. AERIAL IMAGERY PROVIDED BY GOOGLE/GOOGLE EARTH UNLESS OTHERWISE NOTED. Ingepco © 2016, LDC/2016 Ingepco Data/Team Orthoregistry Program, USA Form Service Agency.



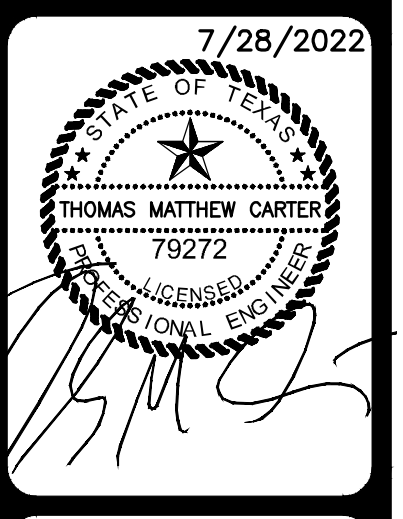
LOCATION MAP
NOT-TO-SCALE



SHEET INDEX
SCALE: 1" = 400'



NO.	REVISION	DATE



MATCHLINE - SEE SHEET C0.20

MATCHLINE - SEE SHEET C0.21

LEGEND

- PROJECT LIMITS
- - - EXISTING CONTOUR
- PROPOSED CONTOUR
- FLOW ARROW (EXISTING)
- FLOW ARROW (PROPOSED)
- |-|- SILT FENCE
- |-|- ROCK BERM
- GRAVEL FILTER BAGS
- GRATE INLET PROTECTION
- [Stippled Box] LIMITS OF DISTURBED AREA
- [Cross-hatched Box] STABILIZED CONSTRUCTION ENTRANCE/EXIT (FIELD LOCATE)
- [Diagonal Lines Box] CONSTRUCTION EQUIPMENT, VEHICLE & MATERIALS STORAGE AREA (FIELD LOCATE)
- [Dotted Box] CONCRETE TRUCK WASH-OUT PIT (FIELD LOCATE)

GENERAL NOTES

1. DO NOT DISTURB VEGETATED AREAS (TREES, GRASS, WEEDS, BRUSH, ETC.) ANY MORE THAN NECESSARY FOR CONSTRUCTION.
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SWP3 MODIFICATIONS		
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EXHIBIT 2

ADDRESS:
7805 N. LOOP 1604 E.
LIVE OAK, TEXAS 78233
LOT X, BLOCK X, NEW COUNTY BLOCK XXXXX

PAPE-DAWSON ENGINEERS
SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 HW LOOP 410 | SAN ANTONIO, TX 78213 | 210.975.8000
TEXAS ENGINEERING FIRM #170 | TEXAS SURVEYING FIRM #1008890

GATEWAY - ALTERMAN
CITY OF LIVE OAK, TEXAS

STORM WATER POLLUTION PREVENTION PLAN
SHEET 3 OF 3

PLAT NO.	N/A
JOB NO.	12314-00
DATE	APRIL 2022
DESIGNER	GM
CHECKED	DRAWN_GM
SHEET	C0.22

Date: 05/05/2022 4:17pm User: B. KACZMAREK
 File: P:\12314\12314\DWG\SWP3\12314_SWP3.dwg
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LARGE CONSTRUCTION SITE NOTICE

Texas Commission on Environmental Quality (TCEQ)
Stormwater Program

TPDES GENERAL PERMIT TXR150000

“PRIMARY OPERATOR” NOTICE

This notice applies to construction sites operating under Part II.E.3. of the TPDES General Permit Number TXR150000 for discharges of stormwater runoff from construction sites equal to or greater than five acres, including the larger common plan of development. The information on this notice is required in Part III.D.2. of the general permit. Additional information regarding the TCEQ stormwater permit program may be found on the internet at:

http://www.tceq.state.tx.us/nav/permits/wq_construction.html

Site-Specific TPDES Authorization Number:	
Operator Name:	
Contact Name and Phone Number:	
Project Description: <i>Physical address or description of the site's location, and estimated start date and projected end date, or date that disturbed soils will be stabilized.</i>	7805 N Loop 1604 E, Live Oak, TX 78233 Start Date: 09/19/2022 End Date: 09/19/2023
Location of Stormwater Pollution Prevention Plan (SWP3):	



LARGE CONSTRUCTION SITE NOTICE

Texas Commission on Environmental Quality (TCEQ)
Stormwater Program

TPDES GENERAL PERMIT TXR150000 "SECONDARY OPERATOR" NOTICE

This notice applies to secondary operators of construction sites operating under Part II.E.3. of the TPDES General Permit Number TXR150000 for discharges of stormwater runoff from construction sites equal to or greater than five acres, including the larger common plan of development. The information on this notice is required in Part III.D.2. of the general permit. Additional information regarding the TCEQ stormwater permit program may be found on the internet at:

http://www.tceq.state.tx.us/nav/permits/wq_construction.html

Site-Specific TPDES Authorization Number:	
Operator Name:	
Contact Name and Phone Number:	
Project Description: <i>Physical address or description of the site's location, and estimated start date and projected end date, or date that disturbed soils will be stabilized.</i>	7805 N Loop 1604 E, Live Oak, TX 78233 Start Date: 09/19/2022 End Date: 09/19/2023
Location of Stormwater Pollution Prevention Plan (SWP3):	

For Large Construction Activities Authorized Under Part II.E.3. (Obtaining Authorization to Discharge) the following certification must be completed:

I _____ (Typed or Printed Name Person Completing This Certification) certify under penalty of law that I have read and understand the eligibility requirements for claiming an authorization under Part II.E.3. of TPDES General Permit TXR150000 and agree to comply with the terms of this permit. A stormwater pollution prevention plan has been developed and will be implemented prior to construction, according to permit requirements. A copy of this signed notice is supplied to the operator of the MS4 if discharges enter an MS4. I am aware there are significant penalties for providing false information or for conducting unauthorized discharges, including the possibility of fine and imprisonment for knowing violations.

Signature and Title _____ Date _____

_____ Date Notice Removed

_____ MS4 operator notified per Part II.F.3.

MARCH 5, 2018
TPDES GENERAL PERMIT
TXR150000

Texas Commission on Environmental Quality

P.O. Box 13087, Austin, Texas 78711-3087



GENERAL PERMIT TO DISCHARGE UNDER THE TEXAS POLLUTANT DISCHARGE ELIMINATION SYSTEM

under provisions of
Section 402 of the Clean Water Act
and Chapter 26 of the Texas Water Code

This permit supersedes and replaces
TPDES General Permit No. TXR150000, issued March 5, 2013

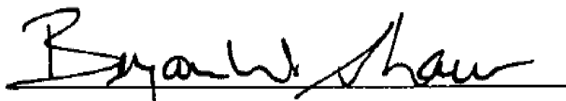
Construction sites that discharge stormwater associated with construction activity
located in the state of Texas
may discharge to surface water in the state

only according to monitoring requirements and other conditions set forth in this general permit, as well as the rules of the Texas Commission on Environmental Quality (TCEQ or Commission), the laws of the State of Texas, and other orders of the Commission of the TCEQ. The issuance of this general permit does not grant to the permittee the right to use private or public property for conveyance of stormwater and certain non-stormwater discharges along the discharge route. This includes property belonging to but not limited to any individual, partnership, corporation or other entity. Neither does this general permit authorize any invasion of personal rights nor any violation of federal, state, or local laws or regulations. It is the responsibility of the permittee to acquire property rights as may be necessary to use the discharge route.

This general permit and the authorization contained herein shall expire at midnight, five years from the permit effective date.

EFFECTIVE DATE: March 5, 2018

ISSUED DATE: 2-8-18


For the Commission



CONSTRUCTION SITE SWP3 REVIEW APPLICATION

CITY OF LIVE OAK

A. General Information:	Project Name:	
	Project Address:	
	Project Point of Contact:	
	Phone: () -	Email:
B. Category:	<input type="checkbox"/>	Total number of acres of the entire property.
	<input type="checkbox"/>	Total number of acres where construction activities will occur.
Place an "X" in the Appropriate Box	<input type="checkbox"/>	Non-Regulatory: Total Land Disturbance Area is less than 1.0 acre. Complete "D".
	<input type="checkbox"/>	Small: Total Land Disturbance Area is equal to or greater than 1.0 acre but less than 5.0 acres. Complete "G" and "I".
	<input type="checkbox"/>	Large: Total Land Disturbance Area is equal to or greater than 5.0 acres. Complete "H" and "I".
C. Review Fee	<input type="checkbox"/>	Total Land Disturbance Area as a whole number of acres – round up fractional acreage.
	x \$100.00	Multiply rounded Total Land Disturbance Area by \$100/acre.
	\$	
	+ \$200.00	Add \$200 Base Review Fee to previous line.
	\$	Initial Construction Stormwater Control Review Fee. (Total Fee will be based)
D. Non-Regulatory	<p>"I certify that the proposed land disturbance will be less than 1.0 acre. If the project is modified so as to disturb more than 1.0 acre, I will obtain approval of a modified Construction Stormwater Runoff Control Application before proceeding with the additional disturbance. I also agree to control construction stormwater runoff pollution even though a stormwater pollution prevention plan is not required to be submitted in conjunction with this permit application."</p> <p>_____</p> <p style="text-align: center;"><i>Signature</i></p> <p>_____</p> <p style="text-align: center;"><i>Printed Name</i></p> <p>_____ _____</p> <p style="text-align: center;"><i>Title</i> <i>Date</i></p>	
		Check Box
G. Small	<input type="checkbox"/>	Complete "Small Construction Site Notice." https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15smallsite.pdf
H. Large	<input type="checkbox"/>	Complete "Large Construction Site Notice." https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15largepri.pdf https://www.tceq.texas.gov/assets/public/permitting/stormwater/txr15largesec.pdf
	<input type="checkbox"/>	Provide Engineer's opinion of SWP3 cost.
	<input type="checkbox"/>	Provide faithful performance bond, letter of credit, or other security to cover SWP3 costs.
	<input type="checkbox"/>	Complete NOI, submit to TCEQ, and attach copy to this application. NOI form can be found at: http://www.tceq.texas.gov/assets/public/permitting/waterquality/forms/20022.pdf

	Check Box	
I. Small or Large		1. Submit a Storm Water Pollution Prevention Plan with the following elements:
		a) Site address and lot description;
		b) Soil disturbance description;
		c) Potential pollutants affecting water quality of site storm water discharges (including description of mitigation practices), and their sources;
		d) Best Management Practices (BMP's) that will be used to minimize runoff pollution;
		e) Schedule or phased sequence of activities that will disturb soils;
		f) Total acreage of project property and acreage where soil disturbance will occur, including off-site material storage areas, overburden and stockpiles of dirt, and borrow areas that are authorized under the permittee's NOI;
		g) Data describing the soil or quality of any discharge from the site;
		h) Temporary and permanent vegetative control measures;
		i) A maintenance plan for BMP's;
		2. Submit a General Map showing the location of the site.
		3. Submit a Detailed Topographic Site Map (or maps) indicating the following elements:
		a) North arrow;
		b) Identifying property lines;
		c) Easements;
		d) Access to the site;
		e) Existing site conditions;
		f) Areas and extent of proposed soil disturbance;
		g) Proposed project conditions;
		h) Conveyances and watercourses;
		i) Drainage patterns and approximate slopes anticipated after any major grading activities;
		j) Locations of all planned or in-place structural controls;
		k) Locations of all temporary and permanent stabilization measures;
	l) Locations of any construction support activities;	
	m) Surface waters at, adjacent to, or in close proximity to the site;	
	n) Locations where storm water will discharge from the site directly to a surface water body or to the City's drainage system;	
	o) Vehicle wash areas;	

Exhibit E

Supporting Documents for MCM 5

- 5.2 Municipal Employee Training
- 5.3 Street Sweeping
- 5.4 Pest Management Program
- 5.7 Inventory of Facilities and Stormwater Controls
- 5.8 Assessment of Operations and Maintenance Activities

ATTENDANCE SHEET
Municipal Employee Stormwater Training



PROJECT: Phase II Stormwater
 PROJECT NO: LVOAK-001

INSTRUCTOR: Givler Engineering, Inc.
 LOCATION: City of Live Oak

515 Busby Drive,
 San Antonio, Texas 78209

	NAME	DATE	DEPARTMENT
1.	Kevin Jacobs	11/2/2023	PARKS + RECS
2.	Danny Jackson	11-2-23	UTILITIES
3.	Mitchell Doherty	11-2-23	Utilities
4.	Donald Kilianski	11-2-23	utilities
5.	Brian Alvarez	11-2-23	UTILITIES
6.	Robert Scott	11/2/23	PARKS & REC
7.	Charles Hillert	11-02-2023	Public Works
8.	Todd King	11-2-23	Public Works
9.	James Neeley	11-2-23	Utilities
10.	Kyle Weese	11-2-23	PARKS
11.	Joe N. Brown	11/2/23	Parks
12.	Jason Smith	11-2-23	public works
13.			
14.			

ATTENDANCE SHEET
Municipal Employee Stormwater Training



PROJECT: Phase II Stormwater
 PROJECT NO: LVOAK-001

INSTRUCTOR: Givler Engineering, Inc.
 LOCATION: City of Live Oak

515 Busby Drive,
 San Antonio, Texas 78209

NAME	DATE	DEPARTMENT
1. Michael Holin	11-07-23	PARKS
2. Scott May	11-2-23	Parks
3. Courtney Davis	11/2/23	Utility
4. Brian Poe	11/2/23	Utilities
5. DAVID ABBOTT	11-2-23	Storm Water
6. <i>[Signature]</i>	11-2-23	STORM WATER
7. Terry Mayhew	11-2-23	BUSINESS
8.		
9.		
10.		
11.		
12.		
13.		
14.		



Street Sweeper Log January - December 2023



Q1

Month	Day	Zone	Volume in Yards
January	10	1	2
January	9, 11	2	3
January	13	3	1.5
January	17	4	3
January	12, 18	5	3
January	19	6	2
January	25-26	7	3
January	30	8	4
February	3	1	1.5
February	6, 9	2	2.5
February	15	3	1.5
February	20, 21	4	3
February	10, 13	5	3
February	16	6	1
February	23, 24	7	3
February	27, 28	8	3.5
March	2	1	2
March	7	2	3
March	8	3	2.5
March	14, 17	4	3.5
March	6, 13	5	3.5
March	16	6	2
March	22-23, 27	7	4
March	22, 29	8	4

Q2

Month	Day	Zone	Volume in Yards
April	3-4	1	1
April	4-5	2	2
		3	
		4	
		5	
		6	
		7	
		8	
May	1	1	1.25
May	2-3	2	2.5
May	3-4	3	1.5
May	5, 8-9	4	3
May	4, 8	5	3
May	12	6	2
May	10-11, 15	7	3.5
May	15, 17	8	3.5
June	1	1	1.25
June	2	2	2.5
June	6	3	1.5
June	8-9, 13	4	3
June	7, 12	5	3.25
June	13, 15	6	2
June	14, 19	7	3
June	19, 21-22	8	3.5

Q3

Month	Day	Zone	Volume in Yards
July	6	1	1.5
July	5, 7	2	2
July	11	3	1.5
July	11, 13, 18	4	3
July	12, 13, 15	5	3
July	14	6	1.5
July	17, 19	7	2.5
July	19-20	8	3
August	1	1	1
August	2	2	1.5
August	4	3	1
August	10-11	4	2.5
August	3, 7, 9	5	3
August	8	6	1
August	21, 28	7	2
August	28, 30-31	8	2.75
September	5	1	1
September	6	2	2
September	8	3	1
September	7, 12	4	3
September	11, 13	5	3
September	14	6	1.5
September	18-19	7	2.5
September	25, 27	8	3

Q4

Month	Day	Zone	Volume in Yards
October	2	1	1
October	3, 5	2	2
October	4	3	1
October	9	4	3
October	11, 16	5	3
October	10	6	1
October	17-18	7	2
October	23, 26	8	3
November	2	1	1.25
November	1, 3	2	2
November	7	3	1
November	6	4	2.5
November	8	5	3
November	30	6	1.25
November	27	7	2.5
November	29	8	3
December	4	1	1
December	11	2	1.5
December	5	3	1
December	6, 7	4	3
December	18, 19	5	2.5
December	21, 22	6	2.25
December	27	7	1.5
December	28, 29	8	2.5



Street Sweeper Log
January 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	10	9, 11	13	17	12, 18	19	25-26	30
Volume Collected	2 yards	3 yards	1.5 yards	3 yards	3 yards	2 yards	3 yards	4 yards



Street Sweeper Log
February 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	3	6, 9	15	20, 21	10, 13	16	23, 24	27, 28
Volume Collected	1.5 yards	2.5 yards	1.5	3 yards	3 yards	1 yard	3 yards	3.5 yards



Street Sweeper Log
March 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	2	7	8	14, 17	6, 13	16	22-23, 27	22, 29
Volume Collected	2 yards	3 yards	2.5 yards	3.5 yards	3.5 yards	2 yards	4 yards	4 yards



Street Sweeper Log
April 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	3-4	4-5						
Volume Collected	1 yard	2 yards						



Street Sweeper Log
May 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	1	2-3	3-4	5, 8-9	4, 8	12	10-11, 15	15, 17
Volume Collected	1.25 yards	2.5 yards	1.5 yards	3 yards	3 yards	2 yards	3.5 yards	3.5 yards



Street Sweeper Log
June 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	1	2	6	8-9, 13	7, 12	13, 15	14, 19	19, 21-22
Volume Collected	1.25 yards	2.5 yards	1.5 yards	3 yards	3.25 yards	2 yards	3 yards	3.5 yards



Street Sweeper Log
July 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	6	5, 7	11	11, 13, 18	12, 13, 15	14	17, 19	19-20
Volume Collected	1.5 yards	2 yards	1.5 yards	3 yards	3 yards	1.5 yards	2.5 yards	3 yards



Street Sweeper Log
August 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	1	2	4	10-11	3, 7, 9	8	21, 28	28, 30-31
Volume Collected	1 yard	1.5 yards	1 yard	2.5 yards	3 yards	1 yard	2 yards	2.75 yards



Street Sweeper Log
September 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	5	6	8	7, 12	11, 13	14	18-19	25, 27
Volume Collected	1 yard	2 yards	1 yard	3 yards	3 yards	1.5 yards	2.5 yards	3 yards



Street Sweeper Log
October 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	2	3, 5	4	9	11, 16	10	17-18	23, 26
Volume Collected	1 yard	2 yards	1 yard	3 yards	3 yards	1 yard	2 yards	3 yards



Street Sweeper Log
November 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	2	1, 3	7	6	8	30	27	29
Volume Collected	1.25 yards	2 yards	1 yard	2.5 yards	3 yards	1.25 yards	2.5 yards	3 yards



Street Sweeper Log
December 2023



	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
Day	4	11	5	6, 7	18, 19	21, 22	27	28, 29
Volume Collected	1 yard	1.5 yards	1 yard	3 yards	2.5 yards	2.25 yards	1.5 yards	2.5 yards



Inventory of Facilities & Stormwater Controls

I. CITY INFORMATION			
City Name:	The City of Live Oak	Reporting Period Year:	2023
Main Address:	8001 Shin Oak Drive, Live Oak, TX 78233		
II. FACILITIES AND CONTROLS			
a. Composting Facility			
<ul style="list-style-type: none"> None 			
b. Equipment Storage and Maintenance Facilities			
1) <i>Equipment Storage Facility, 11602 Welcome Dr., Live Oak, TX 78233</i>			
c. Fuel Storage Facilities			
<ul style="list-style-type: none"> None 			
d. Hazardous Waste Disposal Facilities			
<ul style="list-style-type: none"> None 			
e. Hazardous Waste Handling and Transfer Facilities			
<ul style="list-style-type: none"> None 			
f. Incinerators			
<ul style="list-style-type: none"> None 			
g. Landfills			
<ul style="list-style-type: none"> None 			
h. Material Storage Yards			
<ul style="list-style-type: none"> None 			
i. Pesticides Storage Facilities			
<ul style="list-style-type: none"> None 			
j. Buildings, Including Schools, Libraries, Police Stations, Fire Stations, and Office Buildings			
1) <i>Live Oak City Hall & Municipal Office, 8001 Shin Oak Dr., Live Oak, TX 78233</i>			
2) <i>Live Oak Fire Department, 8001 Shin Oak Dr., Live Oak, TX 78233</i>			
3) <i>Live Oak Animal Control, 8001 Shin Oak Dr., Live Oak, TX 78233</i>			
4) <i>Live Oak Police Department, 7966 Shin Oak Dr., Live Oak, TX 78233</i>			
k. Parking Lots			
1) <i>Live Oak's Main City Park, 18001 Park Dr, Live Oak, TX 78233</i>			
2) <i>Live Oak Hillside Disc Golf Course, 7924 Shin Oak Dr, Live Oak, TX 78233</i>			
3) <i>Woodcrest Park, Live Oak, TX 78233</i>			
l. Golf Courses			
<ul style="list-style-type: none"> None 			
m. Swimming Pools			
1) <i>City of Live Oak Pool, 7901 Shin Oak Dr., Live Oak TX 78233</i>			
n. Public Works Yards			
1) <i>Water Tower, 403 Cherrywood Ln, Live Oak, TX 78233</i>			
2) <i>Water Tower, 7523 Marigold Trace, TX 78233</i>			
3) <i>Water Tower, 13989 N IH 35, TX 78233</i>			
4) <i>Water Tower, Old Spanish Trail, Live Oak, TX 78233</i>			
5) <i>Public Works Yard, 8001 Shin Oak Dr, TX 78233</i>			
6) <i>Public Works Yard, 12739 Sandpiper Dr, TX 78233</i>			

o. Recycling Facilities

- *None*

p. Salt Storage Facilities

- *None*

q. Solid Waste Handling and Transfer Facilities

- *None*

r. Street Repair and Maintenance Yards

- 1) *Public Works Building, 8001 Shin Oak Dr., Live Oak, TX 78233*

s. Vehicle storage and maintenance yards; and

- *None*

t. Structural Stormwater Controls

- Refer to BMP 2.1.



Municipal Operation & Maintenance Evaluation Log

Date	Operation & Maintenance Activity	Location	Note any comments and/or compliance issues
09/20/2023	Street Sweeping	Welcome Dr.	No compliance issues cited.
09/20/2023	Grass cutting	Live Oak Main City Park	No compliance issues cited.
11/29/2023	Street Sweeping	Marigold Trace St	No compliance issues cited.
12/19/2023	Street Sweeping	Leafy Hollow Ct	No compliance issues cited.
01/09/2023	Building Maintenance	Shin Oak Dr	No compliance issues cited.