

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 12, 2018 AT 7:00 P.M.

1. CALL TO ORDER

Mayor Mary M. Dennis called the regular June 12, 2018 scheduled City Council Meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed.

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell D. Morgan Jr., Place 1 (Excused Absence)
Councilman Bob Tullgren, Place 2
Councilman Anthony Brooks, Place 3 (Excused Absence)
Councilman Ed Cimics, Mayor Pro-Tem, Place 4
Councilman Aaron Dahl, Place 5

4. CITIZENS TO BE HEARD

Former Councilman Hap Welch, 11102 Hunter Oak, came before City Council to speak about Code Violations in and around his neighborhood. He spoke about his neighbor who has received several warnings regarding grass violations and her unwillingness to correct the issue. In addition, he noted that on his drive to City Hall he noticed many violations of uncut grass, junked vehicles and cyclone fence violations. He asked for City Council assistance and support.

5. CONSENT AGENDA

A. Approval of Minutes

1. May 29, 2018

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Dahl

Vote FOR: Councilmembers Dahl, Cimics and Tullgren – 3/0 passed

6. NEW BUSINESS

A. Discussion and possible action regarding the 2018/19 budget calendar - Mr. Kowalik

Mr. Kowalik came before City Council to speak about the upcoming 2018/2019 Budget Calendar. He noted that one of the major budget tasks is to formulate a "Budget Calendar" for the process to ensure compliancy with all necessary steps that are required for the proper adoption and approval of the 2018/19 annual budget and the 2018 property tax rate. He discussed the dates that he has currently earmarked for the process, beginning with June 29 that would provide a working draft copy of the budget. Other dates noted were:

- July 10th, 7 p.m. (Tuesday, Regular City Council meeting) to discuss goal outcome and budget discussions
- July 17th, Tuesday, Special City Council Budget Meeting (if necessary) from 6:00 p.m. until 9:00 p.m.
- July 31st (Regular City Council meeting), for the Property Tax Rate or August 7 As a Special meeting if the rate information is not received from Bexar County.
- August 9th (Thursday) providing the City Secretary the Public Copy of Draft Budget, post the Draft Budget and Notice of Public Hearing on City's Website.

Mr. Kowalik indicated that other dates were possible to hold open for the Public Hearings were August 22nd (Wednesday) 1st public hearing on tax increase (if necessary); August 29th (Wednesday) Public Hearing on the proposed budget (and) 2nd public hearing on the tax increase (if necessary); Sept 11th (Tuesday) Regular City Council Meeting to Adopt Budget and Adopt Tax Rate (above tax rate two more hearings will be necessary).

Councilman Dahl asked if the August 29th meeting could be moved to August 28th, as a regular City Council meeting date. Mr. Kowalik indicated that he would review this request and get back with him.

No further action was taken on this item.

B. Discussion and possible action regarding the Monthly Financial Report ending April 2018 – Mr. Kowalik

Mr. Kowalik came before City Council to provide information on the monthly Financial Report. The report represents seven months into the fiscal year, revenues and expenditures should be targeted at around the 58.3% of budget. Other items discussed: General Fund (overall revenues are at 69%); overall expenditures on target at 52% of budget; Capital Project Funds for the City are Woodcrest Park Fund, Capital Project Fund, 2005 (Woodcrest Park Fund is \$17,662); 2014 GO Bond Fund has a fund balance of \$223,727 (This Fund is where all financial transactions for the 2014 bond projects get recorded); The Utility operating fund is on target on revenue collections (63%) and expenditures (50%);

The Storm Water Utility fund is standing firmly on its own two feet. Revenues are below the target as well as expenditures.

Councilman Cimics asked about the Sale Tax Report that had been received in the past and Mr. Kowalik indicated that this would start up soon. In addition, he spoke about the HVAC system at the PD indicating that had been repaired and due to weather if other systems had been identified for repair or maintenance. Mr. Wagster indicated that currently, other than the FD everything was maintained.

Councilman Dahl asked about the Capital Funds regarding Lookout Rd and Mr. Kowalik indicated that this fund was closed.

Councilman Tullgren asked about enough budgeted funding for infrastructure due to drought. Mr. Kowalik indicated that there was funding available for those instances.

Councilman Dahl made a motion to accept and approve the Monthly Financial Report ending April 2018; seconded by Councilman Cimics

Vote FOR: Councilmembers Tullgren, Cimics and Dahl – passed 3/0

7. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilman Cimics agreed with Mr. Welch regarding code violations. He acknowledged that Code Enforcement is doing their job, but many residents do violate the codes regarding grass etc. He revisited when the city had an advisory group that made recommendations and mentioned the Warning Cards door hangers vs. Friendly Reminders door hangers; nothing works, as the reminders may cause confusion. Item 2 referenced a citizen complaint regarding a pit bull dog attack on another dog. He asked if our dog Ordinance covered this item; Mr. Wayman said that it did not. Mr. Cimics indicated that the city needed to identify the dangerous dog (Ordinance does ID dangerous dogs, but not dog on dog attacks). He believed these dogs should have collars that are color coordinated or signs on fences that identify these types of dogs and he asked for staff recommendation. Councilman Tullgren had indicated that his dog was attacked by this same dog.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilman Tullgren reminded everyone about the 3 P's due to the heat.

Councilman Cimics spoke about Stage 2 water restrictions and that he observed the Fire Department doing the Hydrant Inspections/Checks. Unfortunately, now that we are in Stage 2 we need to continue with the Hydrant Inspections as they are a matter of life safety issues.

Mayor Dennis announced that she had attended the Philippine Independence Day Celebration at the Hilton Garden Inn on Saturday. In addition, the Ribbon Cutting for Kids are Delightful took place on Friday, June 8th.

B. Staff

Mr. Wayman announced NEP on Thursday at 1130.

Chief Pue announced the Jr. Police Academy will begin on June 18th.

Ms. Matney announced that the Live Oak pool is open for the summer.

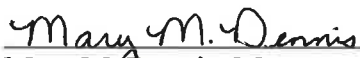
Mr. Kowalik announced that he and the mayor would be giving presentations at the Newly Elected Officials Workshop on Friday June 15, 2018.

Ms. Rodriguez announced that Denton, Navarro, Rocha Bernal & Zech are sponsoring Newly Elected Officials Workshop on Friday June 15, 2018 & Hog Wild on July 20th at the Live Oak Hilton Garden Inn.

9. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn, seconded by Councilman Dahl. The City Council meeting adjourned at 7:39 p.m.

APPROVED:



Mary M. Dennis, Mayor

ATTEST:



Deborah L. Goza, City Secretary