

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE CITY OF LIVE OAK CITY HALL
8001 SHIN OAK DRIVE
TUESDAY, MARCH 26, 2024, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

The public may watch the meeting live at www.liveoaktx.net in the Live Meetings button.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD

Per Live Oak City Charter

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: “Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker.”

Section 2-21.1 – Preservation of order includes: “The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members’ motives.”

5. CONSENT AGENDA

A. Approval of Minutes

1. March 12, 2024

B. City Council to approve an excused absence for Mayor Dennis from the March 12, 2024, City Council meeting. —I. Gaytan

C. City Council to approve an excused absence for Councilmember Morgan from the March 12, 2024, City Council meeting.—I. Gaytan

6. SPECIAL CONSIDERATION

A. Proclamation for National Public Safety Telecommunications Week – April 14 through April 20, 2024 – Chief Hopper

B. Proclamation for 2024 National Bite Prevention Week, April 7 through April 13, 2024 – Chief Hopper and Stephanie Kinney

C. Presentation of Proclamation for National Child Abuse Prevention Month, April 2024 – Detren Scales

D. Presentation of a Proclamation for National Sexual Assault Awareness Month and Crime Victims’ Rights Week, April 21 through April 27, 2024 – Detren Scales

E. Proclamation for National Library Week, April 7 through April 13, 2024 – Mayor Dennis and Councilmember Morgan

F. Proclamation for Volunteer Appreciation Month, April 2024—Mayor Dennis and Councilmember Cimics

7. NEW BUSINESS

- A. Discussion and possible action to accept and approve the Monthly Financial Report ending January 31, 2024 – Mr. Kowalik
- B. Discussion and possible action regarding approval of an Ordinance for no parking on Gateway Blvd.—M Wagster

8. CITY COUNCIL REPORT

- A. City Council Member’s report regarding discussion of City issues with citizens.

9. EXECUTIVE SESSION

- A. City Council will meet in executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflict with this chapter of the statute related to an police incident on March 21, 2024.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

B. Staff

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

11. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on March 21, 2023, by 5:00 p.m.



Isa Gaytan, FMCA
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office, for concerns or requests, at (210) 653-9140, Ext. 2213

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 5A

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve an excused absence for Mayor Dennis from the March 12, 2024, meeting.

Staff Briefing:

Councilmember Mayor Dennis is requesting an excused absence from the March 12, 2024, City Council Meeting.

ACTION:

- Ordinance Resolution
 Proclamations Special Presentation
 Finance Report Public Hearing
 Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 5B

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve an excused absence for Councilmember Mendell Morgan from the March 12, 2024, meeting.

Staff Briefing:

Councilmember Mendell Morgan is requesting an excused absence from the March 12, 2024, City Council Meeting.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6A

Prepared by: Jay Allen, Lieutenant

Reviewed by: Anas Garfaoui, City Manager

Department: Police Department

AGENDA ITEM DESCRIPTION:

Proclamation for National Public Safety Telecommunications Week – April 14-20, 2024

Staff Briefing:

The week of April 14-20, 2024 is National Public Safety Telecommunications Week. It is designated as a time when citizens can thank public safety men and women who respond to emergency calls and dispatch emergency professionals and equipment during times of crisis. Americans can show gratitude to 9-1-1 telecommunications operators and staff who maintain radio and emergency phone systems across the country, who work tirelessly to help you during emergencies.

Live Oak Communications personnel are responsible for responding to telephone calls from the general public for police, fire, and emergency medical assistance. In doing so, their assistance helps save the lives and property of the citizens of the City of Live Oak and the general public.

We recognize their daily service to the public with this proclamation for National Public Safety Telecommunications Week.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1,2 & 3

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



National Public Safety Telecommunication Week



WHEREAS: The second full week in April has been declared “National Public Safety Telecommunications Week” by the Senate and House of Representatives of the United States of America; and

WHEREAS: The President of the United States will issue a proclamation calling upon the people of the United States to observe this week with appropriate ceremonies and activities; and

WHEREAS: Problems of crime, fire, and other disasters touch and affect all segments of our society, and if unabated, can undermine and erode both moral and economic strengths of our community; and men and women are engaged in the operation of emergency response systems for the City of Live Oak, Texas, and

WHEREAS: These individuals are responsible for responding to telephone calls from the general public for police, fire, and emergency medical assistance, and for communicating said assistance to help save the lives and property of the citizens of the City of Live Oak, Texas; and our public safety telecommunications personnel daily serve the public in countless ways without due recognition by the beneficiaries of their services.

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim April 2024 as Sexual Assault Awareness and Prevention Month in Live Oak, Texas

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6B

Prepared by: Chief Gary Hopper

Reviewed by: Anas Garfaoui, City Manager

Department: Police Department – Animal Control

AGENDA ITEM DESCRIPTION:

Proclamation for National Dog Bite Prevention Week – April 7-13, 2024.

Staff Briefing:

The 2024 National Dog Bite Prevention Week will be celebrated April 7 through April 13, 2024.

Every year, millions of Americans are bitten by dogs. With some care and knowledge, most bites can be prevented.

ACTION:

- Ordinance Resolution
- Proclamation Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	2 & 3

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



National Bite Prevention Week



WHEREAS: Almost 400,000 persons are bitten by dogs every year in Texas; and

WHEREAS: Dog attacks represent a major public health problem in children; and

WHEREAS: Dog attacks can cause disfigurement; psychological trauma, and death, and

WHEREAS: By fostering proper socialization and training for both dogs and their owners, alongside early education initiatives for children, we can significantly reduce the occurrence of preventable dog bites,

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim April 7-13, 2024 as National Bite Prevention Week and encourage the community to observe this week with appropriate programs, and education in Live Oak, Texas

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024,

Agenda item: 6C

Prepared by: Detren Scales

Reviewed by: Anas Garfaoui, City Manager

Department: Police Department

AGENDA ITEM DESCRIPTION:

Proclamation for National Child Abuse Awareness and Prevention Month

Staff Briefing:

April is the month set aside to bring awareness to Child Abuse Awareness and Prevention. The City of Live Oak is urged to encourage all citizens to work together to reduce child abuse and neglect and to significantly improve the response of our community when child abuse occurs in the months and years ahead.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	3

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



Child Abuse Awareness and Prevention Month 2024



WHEREAS: National Child Abuse Prevention Month, also known as Child Abuse Prevention Month in America, is an annual observance in the United States dedicated to raising awareness and preventing child abuse. April has been designated Child Abuse Prevention Month in the United States since 1983;

WHEREAS: Throughout the year, communities are encouraged to increase awareness about child and family well-being and work together to implement effective strategies that support families and prevent child abuse and neglect.; and

WHEREAS: This year's theme is, "Doing Things Differently: Moving from the Challenge to the Change." importance of families and communities working together to prevent child abuse and neglect.; and

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim April 2024, as Child Abuse Awareness and Prevention Month in Live Oak, Texas.

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6D

Prepared by: Detren Scales

Reviewed by: Anas Garfaoui, City Manager

Department: Police Department

AGENDA ITEM DESCRIPTION:

Proclamation for National Sexual Assault Awareness and Prevention Month

Staff Briefing:

In the United States, April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and to educate communities on how to prevent it. Sexual violence is a major public health, human rights and social justice issue. Every 68 seconds another person in the United States is sexually assaulted, and in Texas, two in five women and one in five men are victims of sexual assault.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1-Stability, 2- Secure, 3- Supportive and 4- Beautiful

Staff Recommended Motion:

None.



Sexual Assault Awareness and Prevention Month



WHEREAS: Approximately 33% of adult Texans, (2 in 5) women and (1 in 5) men, are victims of sexual assault during their lifetime;

WHEREAS: Most victims are sexually assaulted by someone they know and only ten percent of rapes are ever reported to the police;

WHEREAS: Physical, mental and emotional problems that limit activities are nearly twice as prevalent among sexual assault victims than among non-victims;

WHEREAS: Police, forensic workers, and prosecutors should be recognized and commended for their hard work and innovative strategies to increase the percentage of sexual assault cases.

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim April 2024 as Sexual Assault Awareness and Prevention Month in Live Oak, Texas

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6D

Prepared by: Detren Scales

Reviewed by: Anas Garfaoui, City Manager

Department: Police Department

AGENDA ITEM DESCRIPTION:

Proclamation for National Crime Victims' Right's Week, April 21-27, 2024.

Staff Briefing:

The primary goal of National Crime Victims' Rights Week (NCVRRW) is to raise public awareness of victims' rights and the services available to victims of crime. Communities are encouraged to commit to serving victims of crime throughout the year but are highlighted during this week. The City of Live Oak is dedicated to serving victims, building trust, and restoring hope for justice and healing.

ACTION:

- Ordinance Resolution
 Proclamations Special Presentation
 Finance Report Public Hearing
 Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1-Stability, 2- Secure, 3- Supportive and 4- Beautiful

Staff Recommended Motion:

None.

Crime Victims' Rights Week 2024

WHEREAS: Americans are the victims of more than 20 million crimes each year, and crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status;

WHEREAS: Intervening early with services that support and empower victims provides a pathway to recovery from crime and abuse;

WHEREAS: Honoring the rights of victims, including the right to be heard and to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice and social service systems;

WHEREAS: National Crime Victims' Rights Week, April 21-27, 2024, asks all of us—friends, family members, neighbors, colleagues, community leaders, victim service providers, criminal justice practitioners, and health professionals—how we can help crime victims.

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim the week of April 21-27, 2024 as Crime Victims' Rights Week in Live Oak, Texas.

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6E

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Proclamation for National Library Week, April 7 through April 13, 2024.

Staff Briefing:

First sponsored in 1958, National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April. It is a time to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. All types of libraries - school, public, academic and special - participate.

Today's libraries are more than just books. Increasingly, they are places of creativity where people can meet to share a hobby, use a 3D printer, edit a video, or use software to record their own music. Libraries offer access to the tools and technology essential to the economic and cultural lives of their communities.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



National Library Week



WHEREAS: First sponsored in 1958, National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April and it is a time to celebrate the contributions of our nation's libraries and librarians and to promote library use and support; and

WHEREAS: National Library Week is an annual celebration highlighting the valuable role libraries, librarians, and library workers play in transforming lives and strengthening our communities; and

WHEREAS: National Library Week is a time to celebrate our nation's libraries, library workers' contributions and promote library use and support. First sponsored in 1958, National Library Week is sponsored by the American Library Association (ALA) and observed in libraries across the country each April; and

WHEREAS: Libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status.

NOW THEREFORE I, Mary M. Dennis, for and on behalf of the citizens of Live Oak, do hereby proclaim the week of April 7-13, 2024 as National Library Week in Live Oak, Texas with the 2024 theme "Ready, Set, Library".

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH, 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 6F

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Proclamation for Volunteer Appreciation Month, April 2024.

Staff Briefing:

The month of April has been designated nationally as Volunteer Appreciation Month.

ACTION:

- Ordinance Resolution
- Proclamation Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	2 & 3

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



Volunteer Appreciation Month



WHEREAS: The month of April has been designated nationally as Volunteer Appreciation Month to recognize the hard work, dedication and passion of volunteers and national service members throughout our nation; and

WHEREAS: The City of Live Oak believes that government alone cannot meet all of our city's needs, so we partner with businesses, faith-based organizations, non-profit organizations, foundations and individuals who serve in city government and in our community to make a difference; and

WHEREAS: The City is committed to encouraging volunteerism and service among its employees, residents, partners, businesses and organizations and wishes to thank them for their dedication to keeping our City the Premier Community to Live, Learn, Work and Play; and

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the residents of Live Oak, do hereby proclaim the month of April 2024 as "Volunteer Appreciation Month" in the City of Live Oak, Texas and urge our residents to recognize the positive impact of volunteerism and service in our communities.

IN WITNESS WHEREOF, I HAVE SET MY HAND, THIS 26th DAY OF MARCH 2024, AND HAVE CAUSED THIS SEAL TO BE AFFIXED HERETO:

Mary M. Dennis, Mayor

March 26, 2024



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda item: 7A

Prepared by: L. Kowalik, Finance Dir

Reviewed by: Anas Garfaoui, City Manager

Department: Finance

AGENDA ITEM DESCRIPTION:

Discussion and possible action to accept and approve the monthly financial report for the period ending January 31, 2024.

Staff Briefing:

The presented financial reports are cumulative from October 1, 2023 through the period ending date. These reports are presented to keep the City Council, Mayor and City Manager up to date on the financial condition of the City of Live Oak.

Attached is a memorandum outlining some of the major points of interest, along with, the Financial Report for the period ending January 31, 2024. The financial reports are cumulative from October 1, 2023 through the ending period. This report is also unaudited and subject to slight changes.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	N/A
Actual	N/A
Acct. Name	N/A
Acct. Fund	N/A
Other Funding	N/A
Strategic Goal #	1 and 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion is to accept the monthly financial report for the period ending January 31, 2024.

MEMORANDUM

Date: March 26, 2024

To: Mayor and City Council

Via: Anas Garfaoui, City Manager

From: Leroy Kowalik, Finance Director

RE: Financial update through period ending January 31, 2024

Attached is a financial report for all funds that represents a snapshot of the financial status as of January 31, 2024. This report represents four months into the fiscal year; therefore, revenues and expenditures should be targeted around the 33.3% of budget. Interfund transfers are recorded for quarterly financial reports. The amounts reflected in the attached report are unaudited and are subject to minor changes. In the remainder of this memo, I have focused on some of the points of interests within some of the major funds. Should you desire further information or more detailed information, please feel free to contact me at your convenience. This financial update is cumulative (October 2023 through ending period).

General Fund:

Overall revenues are at 47% of budget. Revenues are above the target percentage primarily because of timing of which the City receives its different revenue sources. Property taxes are already at 79% because the largest portion of property tax revenue comes to the City in late December through January. Other taxes including sales tax revenue are at 32%. Sales tax remittance for October 2023 thru January of 2024 was lower (3.56%) than the same months in 2022-2023. Fines & forfeitures are at 45%. Permits and Licenses are at 22%. Franchise fees (31%) and Service Use fees (19%) are below the targeted percentage but mainly because of when they are paid to the City. Some of the franchise fees accrue and pay out quarterly and service use fees are seasonal. Interest is at 82% which is indicative of where the Federal Funds Rate is.

Overall expenditures are on target at 30% of budget. Most of the departments are close to the targeted percentage. One thing that affect the overall percentage is the timing of some of the larger expenditures. Longevity pay is paid out in November. Workers Comp and Property and Liability Insurance are paid early in the fiscal year. Other several annual expenditures don't get started till the spring and summer months. There are several departments that are slightly lower than the target mainly because of vacancies, emergency contingencies that were budgeted and seasonal activities. Outstanding encumbrances are approximately \$198,867 for items placed on order but have not been received. Once again, transfers and some accruals are recorded on a quarterly basis.

As of the report date, total revenue recorded through January 31, 2024 is \$7,936,332. Total expenditures recorded through the same period are \$6,00,248. This activity results in a current

net gain of \$1,936,084. This current net gain brings the City's General Fund balance to \$16,745,623. This is a normal pattern for this period of the Fiscal Year.

The Capital Project Funds:

The Capital Project Funds are created with specific projects to get accomplished.

As of January 2024:

The 2022 GO Bond Fund was created to track the receipt of the bond proceeds and accompany interest income and the expenditures to be made in accordance with the street projects identified as part of the 2022 bond election. As of this period, \$324,225 was recorded as interest income. \$3,096,308 was expended on project work. The fund balance as of this period is \$15,262,979.

The Capital Project Fund is where the City tracks a variety of projects that are not recorded through the General Fund. This keeps this function separate from General Fund operations. The fund balance as of this period is \$4,582,376. As of this period, \$766,417 has been expended on project work.

The Utility Funds:

The Utility operating fund is slightly above target on revenue collections (37%) and above the target on expenditures (41%). Recorded revenues are below expenditures through January 2024 by \$116,772. There are some accruals that get recorded on a quarterly basis and are not reflective in this report. Also, the City's annual water lease payment and EAA management fees get paid early in the year. Cash and cash equivalents (working capital) is currently at \$155,577. Operating transfers occur on a quarterly basis. The fund balance for the Utility R&R fund through this period is \$953,659. Again, the transfers into this fund are recorded on a quarterly basis.

The Stormwater Utility Fund revenues are right at the target at 33%. Expenditures are below at 25%. The cash and cash equivalents (working capital) for the Stormwater fund is currently \$350,760. As with the other funds, operating transfers out occur on a quarterly basis and will draw this fund balance down.

The summary report for all funds, supporting this memo is attached. For detailed information, or should you have any questions, please contact me.

**City of Live Oak
General Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 5,018,229	\$ -	\$ 5,018,229	\$ 3,968,404	79%
Taxes - Sales Tax, Mixed Beverage	9,037,659	-	9,037,659	2,933,022	32%
Franchise Fees	1,129,000	-	1,129,000	354,824	31%
Permits & Licenses	298,100	-	298,100	64,821	22%
Grants & Intergovernmental	230,000	-	230,000	55,000	24%
Service Use Fees	115,200	-	115,200	21,928	19%
Fines and Forfeitures	486,000	-	486,000	220,365	45%
Interest	200,000	-	200,000	163,281	82%
Miscellaneous	66,000	-	66,000	34,186	52%
Total Revenues:	<u>16,580,188</u>	<u>-</u>	<u>16,580,188</u>	<u>7,815,832</u>	<u>47%</u>
Expenditures by Department:					
City Council	45,650	-	45,650	12,352	27%
Council Contingency	200,000	-	200,000	-	0%
City Manager's Office	336,950	-	336,950	89,011	26%
City Secretary's Office	616,575	-	616,575	322,967	52%
Municipal Court	424,605	-	424,605	123,918	29%
Finance	881,425	-	881,425	281,729	32%
Emergency Management	21,835	-	21,835	9,947	46%
Police Department	5,329,455	-	5,329,455	1,802,962	34%
Communication Services	910,580	-	910,580	279,662	31%
Fire and EMS Services Department	3,632,095	-	3,632,095	1,223,442	34%
Public Works	1,824,600	-	1,824,600	362,039	20%
Streets Maintenance	947,900	-	947,900	151,630	16%
Animal Control	364,554	-	364,554	93,975	26%
Parks Maintenance	1,104,700	-	1,104,700	319,398	29%
Recreation	428,050	-	428,050	71,832	17%
Planning and Zoning	246,750	-	246,750	17,513	7%
Development Services	289,450	-	289,450	66,966	23%
Information Technology	500,140	-	500,140	222,825	45%
Total Expenditures	<u>18,105,314</u>	<u>-</u>	<u>18,105,314</u>	<u>5,452,168</u>	<u>30%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(1,525,126)	-	(1,525,126)	2,363,664	
Other Sources and (Uses):					
Interfund Transfers In	482,000	-	482,000	120,500	25%
Interfund Transfers Out	(2,172,819)	-	(2,172,819)	(548,080)	25%
Total Other Sources and Uses:	<u>(1,690,819)</u>	<u>-</u>	<u>(1,690,819)</u>	<u>(427,580)</u>	<u>25%</u>
Net Change in Fund Balance	(3,215,945)	-	(3,215,945)	1,936,084	
Beginning Fund Balance - October 1, 2023	<u>\$ 14,556,076</u>	<u>\$ 253,463</u>	<u>\$ 14,809,539</u>	<u>\$ 14,809,539</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 11,340,131</u>	<u>\$ 253,463</u>	<u>\$ 11,593,594</u>	<u>\$ 16,745,623</u>	
Approved Designated Fund Balance Appropriations					
Undesignated Fund Balance	3,215,945	-	3,215,945	-	
	<u>3,215,945</u>	<u>-</u>	<u>3,215,945</u>	<u>-</u>	

**City of Live Oak
Asset Replacement Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 65,000	\$ -	\$ 65,000	\$ 49,977	77%
Miscellaneous	-	-	-	-	0%
Total Revenues:	<u>65,000</u>	<u>-</u>	<u>65,000</u>	<u>49,977</u>	<u>77%</u>
Expenditures:					
Vehicles/Equipment	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>174,843</u>	<u>18%</u>
Total Expenditures	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>174,843</u>	<u>18%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(899,000)	-	(899,000)	(124,866)	
Other Sources and Uses:					
Interfund Transfers In	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>294,102</u>	<u>25%</u>
Total Other Sources and Uses:	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>294,102</u>	<u>25%</u>
Net Change in Fund Balance	277,409	-	277,409	169,236	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,736,473</u>	<u>\$ 15,862</u>	<u>\$ 2,752,335</u>	<u>\$ 2,752,335</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 3,013,882</u>	<u>\$ 15,862</u>	<u>\$ 3,029,744</u>	<u>\$ 2,921,571</u>	

**City of Live Oak
Abatement Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Fees	\$ 7,000	\$ -	\$ 7,000	\$ 34,247	0%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>34,247</u>	<u>0%</u>
Expenditures:					
Public Works	16,000	-	16,000	-	0%
Total Expenditures	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>-</u>	<u>0%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(9,000)	-	(9,000)	34,247	
Other Sources and Uses:					
Interfund Transfers In	10,000	-	10,000	2,500	0%
Total Other Sources and Uses:	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>2,500</u>	<u>0%</u>
Net Change in Fund Balance	1,000	-	1,000	36,747	
Beginning Fund Balance - October 1, 2023	<u>\$ 7,354</u>	<u>\$ 4,800</u>	<u>\$ 12,154</u>	<u>\$ 12,154</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 8,354</u>	<u>\$ -</u>	<u>\$ 13,154</u>	<u>\$ 48,901</u>	

**City of Live Oak
Debt Service Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 2,135,686	\$ -	\$ 2,135,686	\$ 1,708,431	80%
Interest	12,000	-	12,000	9,901	83%
Total Revenues:	<u>2,147,686</u>	<u>-</u>	<u>2,147,686</u>	<u>1,718,332</u>	<u>80%</u>
Expenditures:					
Debt Service	<u>3,234,450</u>	<u>-</u>	<u>3,234,450</u>	<u>540,725</u>	<u>17%</u>
Total Expenditures	<u>3,234,450</u>	<u>-</u>	<u>3,234,450</u>	<u>540,725</u>	<u>17%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,086,764)	-	(1,086,764)	1,177,607	
Other Sources and Uses:					
Interfund Transfers In	<u>1,086,764</u>	<u>-</u>	<u>1,086,764</u>	<u>271,691</u>	<u>25%</u>
Total Other Sources and Uses:	<u>1,086,764</u>	<u>-</u>	<u>1,086,764</u>	<u>271,691</u>	<u>25%</u>
Net Change in Fund Balance	-	-	-	1,449,298	
Beginning Fund Balance - October 1, 2023	<u>\$ 497,180</u>	<u>\$ 44,362</u>	<u>\$ 541,542</u>	<u>\$ 541,542</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 497,180</u>	<u>\$ 44,362</u>	<u>\$ 541,542</u>	<u>\$ 1,990,840</u>	

**City of Live Oak
Forfeiture Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 52,000	\$ -	\$ 52,000	\$ 31,600	61%
Interest	3,000	-	3,000	4,636	0%
Total Revenues:	<u>55,000</u>	<u>-</u>	<u>55,000</u>	<u>36,236</u>	<u>66%</u>
Expenditures:					
Federal Forfeitures	103,000	-	103,000	\$ 3,500	3%
State Forfeitures	-	-	-	-	0%
Total Expenditures	<u>103,000</u>	<u>-</u>	<u>103,000</u>	<u>\$ 3,500</u>	<u>3%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(48,000)	-	(48,000)	\$ 32,736	
Net Change in Fund Balance	(48,000)	-	(48,000)	\$ 32,736	
Beginning Fund Balance - October 1, 2023	<u>\$ 203,429</u>	<u>\$ 144,201</u>	<u>\$ 347,630</u>	<u>\$ 347,630</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 155,429</u>	<u>\$ 144,201</u>	<u>\$ 299,630</u>	<u>\$ 380,366</u>	

**City of Live Oak
Federal /State Grants**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ -	\$ -	\$ -	\$ -	0%
Interest	-	-	-	-	0%
Total Revenues:	-	-	-	-	0%
Expenditures:					
Project Construction	-	-	-	-	0%
Total Expenditures	-	-	-	-	0%
Net Change in Fund Balance	-	-	-	-	
Beginning Fund Balance - October 1, 2023	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Ending Fund Balance - January 31, 2024	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**City of Live Oak
Child Safety Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ 16,000	\$ -	\$ 16,000	\$ 4,709	29%
Interest	4,000	-	4,000	2,438	61%
Total Revenues:	<u>20,000</u>	<u>-</u>	<u>20,000</u>	<u>7,147</u>	<u>36%</u>
Expenditures:					
Police Department	3,500	-	3,500	380	11%
Fire & Inspections	2,500	-	2,500	-	0%
Public Works-General	44,735	-	44,735	-	0%
Total Expenditures	<u>50,735</u>	<u>-</u>	<u>50,735</u>	<u>380</u>	<u>1%</u>
Net Change in Fund Balance	(30,735)	-	(30,735)	6,767	
Beginning Fund Balance - October 1, 2023	<u>\$ 152,329</u>	<u>\$ 1,461</u>	<u>\$ 153,790</u>	<u>\$ 153,790</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 121,594</u>	<u>\$ 1,461</u>	<u>\$ 123,055</u>	<u>\$ 160,557</u>	

**City of Live Oak
Court Technology Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 5,432	42%
Interest	2,000	-	2,000	2,193	110%
Total Revenues:	<u>15,000</u>	<u>-</u>	<u>15,000</u>	<u>7,625</u>	<u>51%</u>
Expenditures:					
Municipal Court	26,000	-	26,000	10,138	39%
Total Expenditures	<u>26,000</u>	<u>-</u>	<u>26,000</u>	<u>10,138</u>	<u>39%</u>
Net Change in Fund Balance	(11,000)	-	(11,000)	(2,513)	
Beginning Fund Balance - October 1, 2023	<u>\$ 118,326</u>	<u>\$ 973</u>	<u>\$ 119,299</u>	<u>\$ 119,299</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 107,326</u>	<u>\$ 973</u>	<u>\$ 108,299</u>	<u>\$ 116,786</u>	

**City of Live Oak
Court Security Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 6,433	49%
Interest	1,000	-	1,000	978	98%
Total Revenues:	<u>14,000</u>	<u>-</u>	<u>14,000</u>	<u>7,411</u>	<u>53%</u>
Expenditures:					
Municipal Court	25,375	-	25,375	3,686	15%
Total Expenditures	<u>25,375</u>	<u>-</u>	<u>25,375</u>	<u>3,686</u>	<u>15%</u>
Net Change in Fund Balance	(11,375)	-	(11,375)	3,725	
Beginning Fund Balance - October 1, 2023	<u>\$ 64,252</u>	<u>\$ 5,283</u>	<u>\$ 69,535</u>	<u>\$ 69,535</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 52,877</u>	<u>\$ 5,283</u>	<u>\$ 58,160</u>	<u>\$ 73,260</u>	

**City of Live Oak
Hotel Occupancy Tax (HOT) Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Occupancy Tax	\$ 615,000	\$ -	\$ 615,000	\$ 133,935	22%
Interest	25,000	-	25,000	23,398	0%
Total Revenues:	<u>640,000</u>	<u>-</u>	<u>640,000</u>	<u>157,333</u>	<u>25%</u>
Expenditures:					
Administration Department	640,000	-	640,000	149,329	23%
Total Expenditures	<u>640,000</u>	<u>-</u>	<u>640,000</u>	<u>149,329</u>	<u>23%</u>
Net Change in Fund Balance	-	-	-	8,004	
Beginning Fund Balance - October 1, 2023	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,286,498</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,294,502</u>	

**City of Live Oak
Emergency Radio System Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Use Fees	\$ 5,000	\$ -	\$ 5,000	\$ 450	9%
Interest	2,000	-	2,000	1,479	74%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>1,929</u>	<u>28%</u>
Expenditures:					
Emergency Radio System	19,070	-	19,070	731	4%
Total Expenditures	<u>19,070</u>	<u>-</u>	<u>19,070</u>	<u>731</u>	<u>4%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(12,070)	-	(12,070)	1,198	
Other Sources and Uses:					
Interfund Transfers Out	(10,000)	-	(10,000)	(2,500)	25%
Total Other Sources and Uses:	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>	<u>(2,500)</u>	<u>25%</u>
Net Change in Fund Balance	(22,070)	-	(22,070)	(1,302)	
Beginning Fund Balance - October 1, 2023	<u>\$ 93,634</u>	<u>\$ 511</u>	<u>\$ 94,145</u>	<u>\$ 94,145</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 71,564</u>	<u>\$ 511</u>	<u>\$ 72,075</u>	<u>\$ 92,843</u>	

**City of Live Oak
PEG Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Franchise Fee	\$ 45,000	\$ -	\$ 45,000	\$ 11,139	25%
Total Revenues:	45,000	-	45,000	11,139	25%
Expenditures:					
Capital Outlay	65,000	-	65,000	-	0%
Total Expenditures	65,000	-	65,000	-	0%
 Net Change in Fund Balance	 (20,000)	 -	 (20,000)	 11,139	
 Beginning Fund Balance - October 1, 2023	 \$ 430,444	 \$ 1,717	 \$ 432,161	 \$ 432,161	
Ending Fund Balance - January 31, 2024	<u>\$ 410,444</u>	<u>\$ 1,717</u>	<u>\$ 412,161</u>	<u>\$ 443,300</u>	

**City of Live Oak
Alamo Regional SWAT Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Intergovernmental	\$ 52,000	\$ -	\$ 52,000	\$ -	0%
Total Revenues:	52,000	-	52,000	-	0%
Expenditures:					
Capital Outlay	44,640	-	44,640	20,912	47%
Total Expenditures	44,640	-	44,640	20,912	47%
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	7,360	-	7,360	(20,912)	
Other Sources and Uses:					
Interfund Transfers In	6,500	-	6,500	6,500	100%
Total Other Sources and Uses:	6,500	-	6,500	6,500	100%
Net Change in Fund Balance	13,860	-	13,860	(14,412)	
Beginning Fund Balance - October 1, 2023	<u>\$ 86,457</u>	<u>\$ (10,832)</u>	<u>\$ 75,625</u>	<u>\$ 75,625</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 100,317</u>	<u>\$ (10,832)</u>	<u>\$ 89,485</u>	<u>\$ 61,213</u>	

**City of Live Oak
2022 G.O. Bond Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 400,000	\$ -	\$ 400,000	\$ 324,225	0%
Total Revenues:	400,000	-	400,000	324,225	0%
Expenditures:					
Professional Fees	305,000	-	305,000	-	0%
Construction Costs	17,833,362	296,700	18,130,062	3,096,308	17%
Total Expenditures	<u>18,138,362</u>	<u>296,700</u>	<u>18,435,062</u>	<u>3,096,308</u>	<u>17%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(17,738,362)	(296,700)	(18,035,062)	(2,772,083)	
Net Change in Fund Balance	(17,738,362)	(296,700)	(18,035,062)	(2,772,083)	
Beginning Fund Balance - October 1, 2023	<u>\$ 17,738,362</u>	<u>\$ 296,700</u>	<u>\$ 18,035,062</u>	<u>\$ 18,035,062</u>	
Ending Fund Balance - January 31, 2024	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,262,979</u>	

**City of Live Oak
Capital Projects Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 75,000	\$ -	\$ 75,000	\$ 82,334	110%
Total Revenues:	75,000	-	75,000	82,334	110%
Expenditures:					
Professional Fees	855,000	-	855,000	11,851	1%
Capital Outlay - Equipment	389,328	200,000	589,328	365,164	62%
Construction	1,978,598	-	1,978,598	389,402	20%
Total Expenditures	<u>3,222,926</u>	<u>200,000</u>	<u>3,422,926</u>	<u>766,417</u>	<u>22%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(3,147,926)	(200,000)	(3,347,926)	(684,083)	
Other Sources and Uses:					
Interfund Transfers In	1,847,500	200,000	2,047,500	511,875	25%
Total Other Sources and Uses:	<u>1,847,500</u>	<u>200,000</u>	<u>2,047,500</u>	<u>511,875</u>	<u>25%</u>
Net Change in Fund Balance	(1,300,426)	-	(1,300,426)	(172,208)	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,922,183</u>	<u>\$ 1,832,401</u>	<u>\$ 4,754,584</u>	<u>\$ 4,754,584</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 1,621,757</u>	<u>\$ 1,832,401</u>	<u>\$ 3,454,158</u>	<u>\$ 4,582,376</u>	

**City of Live Oak
Utility Operations Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 5,849,250	\$ -	\$ 5,849,250	\$ 2,168,272	37%
Total Revenues:	<u>5,849,250</u>	<u>-</u>	<u>5,849,250</u>	<u>2,168,272</u>	<u>37%</u>
Expenditures:					
Administration Department	317,200	-	317,200	98,227	31%
Public Works General	<u>4,926,647</u>	<u>-</u>	<u>4,926,647</u>	<u>2,027,441</u>	<u>41%</u>
Total Expenditures	<u>5,243,847</u>	<u>-</u>	<u>5,243,847</u>	<u>2,125,668</u>	<u>41%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	605,403	-	605,403	42,604	
Other Sources and Uses:					
Interfund Transfers In	29,500		29,500	7,375	25%
Interfund Transfers Out	<u>(667,002)</u>	<u>-</u>	<u>(667,002)</u>	<u>(166,751)</u>	<u>25%</u>
Total Other Sources and Uses:	<u>(637,502)</u>	<u>-</u>	<u>(637,502)</u>	<u>(159,376)</u>	<u>25%</u>
Net Change in Fund Balance					
	(32,099)	-	(32,099)	(116,772)	
Beg. Net Working Cap - October 1, 2023					
	<u>\$ 384,461</u>	<u>\$ (112,112)</u>	<u>\$ 272,349</u>	<u>\$ 272,349</u>	
End. Net Working Cap. - January 31, 2024					
	<u>\$ 352,362</u>	<u>\$ (112,112)</u>	<u>\$ 240,250</u>	<u>\$ 155,577</u>	

City of Live Oak
Utility Development and Renewals/Replacement Fund

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 25,000	\$ -	\$ 25,000	\$ 17,472	70%
Miscellaneous	75,000	-	75,000	-	0%
Total Revenues:	<u>100,000</u>	<u>-</u>	<u>100,000</u>	<u>17,472</u>	<u>17%</u>
Expenditures:					
Public Works General	605,000	-	605,000	171,000	28%
Total Expenditures	<u>605,000</u>	<u>-</u>	<u>605,000</u>	<u>171,000</u>	<u>28%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(505,000)	-	(505,000)	(153,528)	
Other Sources and Uses:					
Interfund Transfers In	310,000	-	310,000	77,500	25%
Total Other Sources and Uses:	<u>310,000</u>	<u>-</u>	<u>310,000</u>	<u>77,500</u>	<u>25%</u>
Net Change in Fund Balance	(195,000)	-	(195,000)	(76,028)	
Beginning Fund Balance - October 1, 2023	<u>\$ 998,278</u>	<u>\$ 31,409</u>	<u>\$ 1,029,687</u>	<u>\$ 1,029,687</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 803,278</u>	<u>\$ 31,409</u>	<u>\$ 834,687</u>	<u>\$ 953,659</u>	

**City of Live Oak
Storm Water Utility Fund**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 658,000	\$ -	\$ 658,000	\$ 215,203	33%
Total Revenues:	658,000	-	658,000	215,203	33%
Expenditures:					
Operations	872,200	-	872,200	217,201	25%
Total Expenditures	872,200	-	872,200	217,201	25%
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(214,200)	-	(214,200)	(1,998)	
Other Sources and Uses:					
Interfund Transfers Out	(43,231)	-	(43,231)	(10,808)	25%
Total Other Sources and Uses:	(43,231)	-	(43,231)	(10,808)	25%
Net Change in Fund Balance					
	(257,431)	-	(257,431)	(12,806)	
Beg. Net Working Cap - October 1, 2023					
	\$ 395,877	\$ (32,311)	\$ 363,566	\$ 363,566	
End. Net Working Cap. - January 31, 2024					
	\$ 138,446	\$ (32,311)	\$ 106,135	\$ 350,760	

**City of Live Oak
Economic Development Corporation**

For the Period Ending January 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Other	\$ 2,833,886	\$ -	\$ 2,833,886	\$ 924,793	33%
Interest	135,000	-	135,000	102,160	76%
Total Revenues:	<u>2,968,886</u>	<u>-</u>	<u>2,968,886</u>	<u>1,026,953</u>	<u>35%</u>
Expenditures:					
Administration Department	783,420	-	783,420	162,458	21%
Utilities/Water Rights	300,000	-	300,000	-	0%
Land	157,310	-	157,310	253	0%
Unspecified Projects	100,000	-	100,000	-	0%
Total Expenditures	<u>1,340,730</u>	<u>-</u>	<u>1,340,730</u>	<u>162,711</u>	<u>12%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,628,156	-	1,628,156	864,242	
Other Sources and Uses:					
Interfund Transfers Out	(1,980,621)	(200,000)	(2,180,621)	(545,155)	25%
Total Other Sources and Uses:	<u>(1,980,621)</u>	<u>(200,000)</u>	<u>(2,180,621)</u>	<u>(545,155)</u>	<u>25%</u>
Net Change in Fund Balance	(352,465)	(200,000)	(552,465)	319,087	
Beginning Fund Balance - October 1, 2023	<u>\$ 4,961,360</u>	<u>\$ (124,213)</u>	<u>\$ 4,837,147</u>	<u>\$ 4,837,147</u>	
Ending Fund Balance - January 31, 2024	<u>\$ 4,608,895</u>	<u>\$ (324,213)</u>	<u>\$ 4,284,682</u>	<u>\$ 5,156,234</u>	



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 26, 2024

Agenda Item: 7B

Prepared by: Mark Wagster, PW Director

Reviewed by: Anas Garfaoui, City Manager

Department: Public Works

AGENDA ITEM DESCRIPTION:

Discussion and possible action regarding an Ordinance for no parking on Gateway Boulevard.

Staff Briefing:

Numerous large tractor trailer combination vehicles are being parked overnight and for longer periods of time on Gateway Boulevard. On occasion the trailers of these large transport rigs are dropped and stored along the curb. The parking of these vehicles presents a safety concern for motorists and pedestrians. The parking lots of the nearby shopping center and multifamily dwelling units are designed to handle parking capacity without the need for additional street parking. The best solution for this problem is to create a no parking zone for the entire street of Gateway Boulevard.

The city attorney has drafted the attached ordinance to create the no parking zone.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: Signage Est. \$500.00	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	

Staff Recommended Motion:

Motion to approve an Ordinance of the City of Live Oak, Texas pursuant to the authority in Chapter 13, Motor Vehicles and Traffic, Article II, Stopping, Standing, and Parking, Section 13-37. Parking as to obstruct driveways prohibited, by establishing a No Parking Zone on Gateway Boulevard; Providing for a violation of Section 13.37 as a misdemeanor and a fine amount not to exceed \$500; providing that this ordinance shall be cumulative; repealing all ordinances to the extent they are in conflict; providing for severability; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS, PURSUANT TO THE AUTHORITY IN CHAPTER 13, MOTOR VEHICLES AND TRAFFIC, ARTICLE III, STOPPING, STANDING, AND PARKING, SECTION 13-37. - PARKING AS TO OBSTRUCT DRIVEWAYS PROHIBITED, BY ESTABLISHING A NO PARKING ZONE ON GATEWAY BOULEVARD; PROVIDING FOR A VIOLATION OF SECTION 13.37 AS A MISDEMEANOR AND A FINE AMOUNT NOT TO EXCEED \$500.00; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City of Live Oak is a Texas Home-Rule Municipality and that the City has the exclusive control over and under the public highways, streets, and alleys within the City, as established by Texas Transportation Code, Section 311.001; and

WHEREAS, the City has determined that parking along the 7600 Block of the public street of Gateway Boulevard from the intersection with Lookout Road to traffic circle and including the traffic circle is unsafe under the conditions found to exist taking into consideration the width and condition of pavement and other circumstances, as well as the usual traffic thereon; and

WHEREAS, the City has determined that it would promote public safety to establish a no parking zone as set forth herein below, which shall be effective when appropriate signs giving notice thereof are erected.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Addition to Municipal Code of Ordinances. Pursuant to the authority in the City of Live Oak, Texas Code of Ordinances, Chapter 13, Motor Vehicles and Traffic, Article III, Stopping, Standing and Parking, Section 13-37. - Parking so as to obstruct driveways prohibited, is hereby amended by adding language that is underlined (underlined) as follows:

Gateway Boulevard: 7600 Block of Gateway Boulevard from the intersection with Lookout Road to traffic circle and including the traffic circle (approximately 2,100 linear feet); this includes the entire length of the public street of Gateway Boulevard.

Section 3. Severability. If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable will be added to this Ordinance.

Section 4. Repealer. This ordinance shall be cumulative of all other ordinances of the City of Live Oak, and this ordinance shall not operate to repeal or affect any other ordinances of the City of Live Oak except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Section 5. Penalty. A violation of this Ordinance shall be a Class C Misdemeanor with a fine amount not to exceed \$500.00, as provided in Chapter 14-22. – Disposition of the case; fine schedule the City of Live Oak Code of Ordinances.

Section 6. Public Meeting. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. Effective Date. This ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED AND APPROVED this _____ day of _____ 2024.

CITY OF LIVE OAK, TEXAS

By: _____
Mary M. Dennis, Mayor

ATTEST:

Isaura Gaytan, City Secretary

APPROVED AS TO FORM:

City Attorney
DENTON NAVARRO RODRIGUEZ BERNAL SANTEE& ZECH, PC