


AGENDA
SPECIAL MEETING OF THE TREE CARE BOARD
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
WEDNESDAY, SEPTEMBER 25th, 2024, AT 6:00 P.M.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD
5. CONSENT AGENDA
 - A. Approval of Minutes
 1. April 9th, 2024
6. NEW BUSINESS
 - A. Live Oak Village Garden Club will discuss the upcoming Arbor Day Celebration.
7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS AND STAFF
 - A. Commissioners
 - B. Staff
8. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on September 18th, 2024, by 5:00 p.m.



Jymie J. Perna, Administrative Assistant

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented on the agenda.

MINUTES
REGULAR MEETING OF THE TREE CARE BOARD
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 9TH, 2024, AT 6:00 P.M.

1. CALL TO ORDER - Chairman Mario Ward called the Tree Care Board meeting to order on April 9th, 2024, at 6:00 p.m.
2. INVOCATION/PLEDGE OF ALLEGIANCE - A moment of silence was observed, and the Pledge was recited.
3. ROLL CALL

PRESENT

Chairman Mario Ward
Commissioner Elizabeth Ramirez
Commissioner Daniel Buntjer
Commissioner Angela Green
Alternate Commissioner Bonnie Tullgren
Alternate Commissioner Dorothy Scott
City Council Liaison Bob Tullgren

ABSENT

Vice Chairperson Cherice Smith
Commissioner Brian Read
Commissioner Crystal Smith
Alternate Commissioner Chris Hockman

STAFF

Mark Wagster, Director of Public Works
Courtney Weese, Recreation & Special Events Manager
Jymie J. Perna, Administrative Assistant
Anas Garfaoui, Interim City Manager
Isa Gaytan, City Secretary
Donna Lowder, EDC Director
Leroy Kowalik, Finance Director
Linc Surber, Fire Chief

Chairman Ward appointed Alternate Commissioner Dorothy Scott to sit in for Commissioner Brian Read and Alternate Commissioner Bonnie Tullgren to sit in for Vice Chairperson Cherice Smith.

4. CITIZENS TO BE HEARD - None
5. CONSENT AGENDA
 - A. Approval of Minutes
 1. January 9th, 2024

Commissioner Angela Green made a motion to approve the Consent Agenda as presented; seconded by Commissioner Elizabeth Ramirez.

VOTE FOR: Chairman Mario Ward, Commissioner Angela Green, Commissioner Elizabeth Ramirez, Commissioner Daniel Buntjer, Alternate Commissioner Bonnie Tullgren, Alternate Commissioner Dorothy Scott

PASSED: 6/0

6. NEW BUSINESS

A. Proper Tree Care

-Public Works Director Mark Wagster wants to make sure trees and plants are getting properly watered; not overwatered. He mentioned the importance of mulching and to install it properly. It is not the time to significantly prune trees; wait until winter.

-Chairman Ward asked what to do if tree branches fall on powerlines. Director Mark Wagster said CPS Energy handles branches and limbs on electrical lines.

7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS

A. Commissioners

-Chairman Ward thanked the City staff for the new trees around the trails and the Parks staff for their great work..

B. Staff – None

8. ADJOURNMENT at 6:08 P.M.

APPROVED:

Chairman Mario Ward

ATTEST:

Jymie J. Perna, Administrative Assistant



TREE CARE BOARD AGENDA ITEM FORM

Meeting Date: September 25, 2024

Agenda item: 6A

Prepared by:

Reviewed by: Mark Wagster

Department: Public Works

AGENDA ITEM DESCRIPTION:

Live Oak Village Garden Club will discuss the upcoming Arbor Day Celebration

Staff Briefing:

ACTION:

- Ordinance Resolution
 Proclamations Special Presentation
 Finance Report Public Hearing
 Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	

Staff Recommended Motion: n/a