


AGENDA

CITY OF LIVE OAK REGULAR MEETING OF THE ECONOMIC DEVELOPMENT CORPORATION WILL BE HELD AT THE CITY COUNCIL CHAMBER, 8001 SHIN OAK DRIVE, LIVE OAK, TEXAS 78233
TUESDAY, AUGUST 27, 2024, AT 6:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD
5. CONSENT AGENDA
 - A. July 30, 2024 – Minutes (Reg Mtg)
6. NEW BUSINESS
 - A. Discussion and possible action regarding approval of an application for the Visual Improvement Program (VIP) by Toepperwein Office Park for the approval authorizing a payment directly to the contractor in accordance with the VIP requirements - Mrs. D. Lowder
 - B. Presentation, discussion, and update regarding the EDC Monument & Landscaping Projects – Mrs. D. Lowder
7. GENERAL ANNOUNCEMENTS
 - A. EDC Members - City event information, upcoming ribbon cutting/grand opening dates, times, and special acknowledgements.
 - B. STAFF - City event information, upcoming ribbon cutting/grand opening dates and times, and special acknowledgements.
 - September 13th – Hogwild Conference 7:30a-6:30p @ Schertz Civic Center
 - September 19th – Live Oak League of Arts Annual Art Show 6:00p-8:00p @ Clubhouse
 - September 24th – EDC Public Hearing and meeting @ 6:00 p.m.
 - October 8th – Scarecrow Invasion Judging @ 9:00 a.m.
8. ADJOURNMENT - *I certify that the above notice of this meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, Live Oak, Texas 78233, on August 22, 2024, at 5:00 p.m.*


Donna M. Lowder, Manager
Economic Development Corporation

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, ext. 2213 or 2219 or email igaytan@liveoaktx.net. The Economic Development Corporation for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code § 551.071 (Consultation with Attorney) and any other provision under the Texas Open Meetings Act that permits a governmental body to discuss a matter in a closed executive session. "It is possible that a quorum of the City of Live Oak Council, Parks & Recreation Commission, Planning & Zoning Commission and the Board of Adjustment could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda." **REQUEST ALL PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL.***

MINUTES
REGULAR MEETING OF THE LIVE OAK ECONOMIC
DEVELOPMENT CORPORATION
WAS HELD AT THE CITY COUNCIL CHAMBER 8001 SHIN OAK DRIVE,
LIVE OAK, TEXAS 78233
TUESDAY, JULY 30, 2024, AT 6:00 P.M

The public may watch the meeting live at www.liveoaktx.net from the homepage by clicking the "Live Meetings" button or attending in person.

1. CALL TO ORDER – Board President Mary M. Dennis called the regular meeting of the Economic Development Corporation to order at 6:00 p.m.
2. INVOCATION/PLEDGE OF ALLEGIANCE – A moment of silence was observed, and the Pledge of Allegiance was recited.

3. ROLL CALL

Present

Board President Mary M. Dennis
Board Vice President Cynthia Audelo
Council Director Bob Tullgren
Council Director Ed Cimics
Citizen Director Paras Arora
Citizen Director Rod Streets
Citizen Director Angela Green

4. CITIZENS TO BE HEARD – None Present

5. CONSENT AGENDA

A. Approval of Minutes - May 28, 2024 - MINUTES (Regular Meeting)

Council Director Tullgren made a motion to approve the CONSENT AGENDA as presented; and seconded by Citizen Director Angela Green.

VOTE FOR: Council Directors Tullgren and Cimics, and Citizen Directors Streets, Arora, and Green; and Board Vice President Audelo and Board President Dennis **PASSED 7/0**

6. NEW BUSINESS

A. Discussion and possible action regarding a Resolution and application for the Visual Improvement Program (VIP) by Jordan Ford for authorizing a reimbursement payment directly to the owner in accordance with the VIP requirements - Mrs. Lowder

Mrs. Lowder provided the following during the Staff Presentation:

- Jonathon Bradford, representative for Jordan Ford has applied for the Visual Improvement Program (VIP) to assist with a dumpster enclosure improvement located at 13010 N IH 35, Live Oak, Texas 78233.
- Jordan Ford was one of the businesses identified with a dumpster in public view in need of cleaning up around the dumpster.

- The project qualifies as a problem area and supports the efforts in cleaning up the commercial corridors.
- Scope of work: 15' long by 10' wide by 8' high metal dumpster enclosure which would include the construction of 4 square metal post, 2"x2" square metal crossmembers (top/middle/bottom), 7' 6" long x 8' high square metal frame swing doors with metal handles, dumpster wrapped with galvanized R panel, and a heavy-duty metal slide bolt gate latch.
- Three bids were received for the project and the applicant selected J&S Iron Works with a total amount of \$5,000.00.
- This request meets staff approval.

The VIP reimbursement payment would go directly to the owner under Resolution **2024-06**.

B. Discussion and possible action regarding a Resolution and application for the Visual Improvement Program (VIP) by Circle 786 for authorizing a payment directly to the contractor in accordance with the VIP requirements - Mrs. Lowder

Mrs. Lowder provided the following information during the staff presentation:

Noorallah Punjani, owner of Circle 786 has applied for the Visual Improvement Program (VIP) to assist with a dumpster enclosure improvement located at **7400 Leafy Hollow, Live Oak, Texas 78233**. At the recent budget workshop, you all were presented with problem areas regarding dumpster enclosures in the commercial districts. Circle 786 was one of the businesses identified with a dumpster in public view in need of cleaning in and around the dumpster. This dumpster area has now become a place for the homeless in the area to dig through, which was depicted in the pictures during the Budget presentation.

Staff reached out to Circle 786 owners for a discussion regarding the exposure of an enclosed dumpster area. Staff felt this project would not only improve the aesthetics for the business but for the residents that pass it every day and the businesses across the street. This project qualifies as a problem area and the owners support the efforts in cleaning up the commercial corridors but have asked for assistance.

Scope of work: Cinder block construction with a cinder block cap and a gated front enclosure for WM access. This would be built 2 feet outside of the current concrete pad in which the WM container will sit.

Three bids were received for the project and the applicant selected **Elevate Landscaping with a total amount of \$4861.51**. This request meets staff approval. Should you vote to approve this VIP application, payment will go directly to the contractor under Resolution **2024-07**.

7. GENERAL ANNOUNCEMENTS

A. EDC Members - City event information, upcoming ribbon cutting/grand opening dates and times, and special acknowledgements.

Council Director Cimics complimented Mrs. Lowder on the staff report from ICSC 2024-Vegas; echoed by Board President Dennis.

Board Vice President Audelo thanked Mrs. Lowder for a wonderful Business Appreciation Luncheon and invited everyone to the ribbon cutting and grand opening of the new High School and Gymnasium on August 12th.

Citizen Director Green mentioned the complimentary responses from business owners at recent ribbon cuttings she had attended and passed the sentiments along to staff.

B. STAFF - City event information, upcoming ribbon cutting/grand opening dates and times, and special acknowledgements.

Mrs. Lowder provided the following information for upcoming events sponsored by the LOEDC:

- Virtuosa GYN Ribbon Cutting & Open House - Wednesday, July 31st @ 4p-6p
- Hillside Primary Care (Dr. Darin Patel) Ribbon Cutting - Tuesday, August 6 @ Noon
- Great Hearts High School & Gymnasium Grand Opening - Monday, August 12 @ 2:30 p.m.
- Next EDC Regular meeting - Tuesday, August 27, 2024 @ 6:00 p.m.

8. ADJOURNMENT at 6:13 p.m.

APPROVED:

Mary M. Dennis, EDC Board President

ATTEST:

Donna M. Lowder, EDC Manager



ECONOMIC DEVELOPMENT CORPORATION AGENDA ITEM FORM

Meeting Date: August 27, 2024

Agenda item: 6A

Prepared by: Donna Lowder EDC Manager

Reviewed by: Anas Garfaoui

Department: Economic Development Corporation

AGENDA ITEM DESCRIPTION: Discussion and possible action regarding approval of an application for the Visual Improvement Program (VIP) by Toepperwein Office Park for the approval authorizing a payment directly to the contractor in accordance with the VIP requirements - D. Lowder

STAFF BRIEFING

Russel Kyse with Kyse & Associates Management Company has applied for the Visual Improvement Program (VIP) to assist with a parking lot improvement located at **11901 Toepperwein, Live Oak, Texas 78233**. In the past, the same management company requested a grant to rebuild the pylon sign to include all tenants. So, they are no strangers to the program.

Scope of work: Removing damaged asphalt, base compacting to 95% density, tacking the area with tack oil and replacing with a hotmix asphalt. This will include capping off with 1 ½ inches required to bring the lot back to the proper level of sub grade. Then capping off with 1 ½ inches of hot mix. Two coats of Gemseal sealcoat will cover 61,640 square feet of parking area, parking lot will be cleaned and all oil spots primed before sealer is applied.

Three bids were received for the project and the applicant selected **South Texas Enterprises LLC. with a total amount of \$15,940.95**. This request meets staff approval. Should you vote to approve this VIP application, payment will go directly to the contractor under Resolution **2024-09**.

ACTION:

- Ordinance Resolution
- Proclamation Special Presentation
- Finance Report Public Hearing
- Other

Cost: \$100,000.00	
Budgeted - VIP	\$100,000.00
Actual	\$68,770.93
Acct. Name	Other ED Initiatives
Acct. Fund	50-400.486
Goals	1, 2, 3, & 4

Strategic Goals: 1-Stable, 2-Secure, 3-Supportive and 4-Beautiful

Staff Recommended Motion: Motion to approve a Resolution of the Live Oak Economic Development Corporation authorizing a payment directly to the contractor, South Texas Enterprises LLC, in the amount of \$5,000.00 in connection with the Visual Improvement Program on behalf of Toepperwein Office Park with an effective date.

Applications may be downloaded on our website at: www.liveoaktx.net

Application

APPLICANT – TENANT

Applicant's Name: Kyse & Associates Mangement Co., Inc.

Applicant's Daytime Phone: Attn: Russell Kyse; 210-326-3322

Name of Business: Toepperwein Office Park

Business/Building Address: 11901 Toepperwein Road

APPLICANT – BUILDING / PROPERTY OWNER

Building/Property Owner's Name: DBA: Toepperwein Office Park
(if a partnership, corporation, etc., list each officer name and title)

c/o Kyse & Associates Mgmt. Co., Inc.

Address: 11120 Wurzbach Road, #205, San Antonio, TX 78230

Daytime Phone: Russell Kyse: 210-326-3322

Is the building / property owner interested in making improvements? Yes No

Does building / property owner have a business in the building? Yes No

If yes, what is the Business Name? _____

OTHER BUSINESSES IN BUILDING

Please list other businesses in building and check those interested in participating in the Visual Improvements Program (VIP):

Name of Business

Name of Owner

Caritas Family Medicine

Serenity Sleep Center

Council Oaks

Textures Salon & Spa

Edward Jones Investments

Farmers Insurance

Rhapsody Counseling

Toepperwein Dental

SA Compassionate Counseling

USAWA Counseling & Wellness

Pulmonology & Sleep Services

Emotional Healing Counseling

Toepperwein Med-Clinic

The Podiatry Group

Application

Continued

Applications may be downloaded on our website at: www.liveoaktx.net

Please describe the improvements you will complete as specifically as possible. If available, provide an illustration of the work to be completed or sample materials to be used.

Attach a separate page if more room is needed. **Attach contractor bids (a minimum of 3 required)**

Repair, resurface, sealcoat & restripe all parking surfaces at Toepperwein Office Park.

See the attached site plan and photographs. Approx. 56,500 sqft. Project will take place

in two or three phases and will include professional repair of pot holes.

The scope of work and materials to be used are generally described within the three (3)

contractor bids submitted.

FUNDING STRUCTURE **Please designate dollar amount requested:**

I am interested in applying for a Visual Improvements Grant up to a maximum
\$ \$5,000.00 grant funds as a reimbursement to me upon submission of invoices and a request for payment to the LOEDC.

Estimated **TOTAL PROJECT COST** to complete all of the work specified above. \$ \$15,941.00 *
* Based upon scope & details

PROJECT TIME FRAME Estimated start: 11/01/24 Estimated completion: 11/15/24

I have read and agree to the terms and conditions set forth above. I understand that my project will be evaluated and recommendations made as to the scope of work to be included in the Visual Improvements Program. I understand that the submittal of this application in no way guarantees me a grant from the Live Oak Economic Development Corporation. I understand that additional information may be requested as needed. The Live Oak Economic Development Corporation reserves the right to reject any and all applications at its sole discretion.

If property is owned by a corporation, partnership, or joint venture, an individual legally authorized to represent the entity must sign below on behalf of the entity.

Sumell Clarke / 8/14/24
Signature of Applicant Date
MANAGING AGENT
Applicant Title

Sumell Clarke / 8/14/24
Signature of Building Owner Date
MANAGING AGENT FOR
Building Owner Title OWNER

Attachments:

- Property Owners: *Certificate of Ownership*
- Business Owners: *Property Owner's Letter of Authorization*
- Project Outline and/or Illustration (*include sample materials*)
- Proof of insurance (*Contractor's responsibility when permits obtained*)
- Proof of Contractor's License (*Contractor's responsibility*)
- Photos of existing storefront

Return the completed application, attachments, photos, and related materials to:
The City of Live Oak
Attn: LOEDC
Visual Improvements Program
Live Oak, TX 78233

Toepperwein Office Park

Current Parking Lot Condition



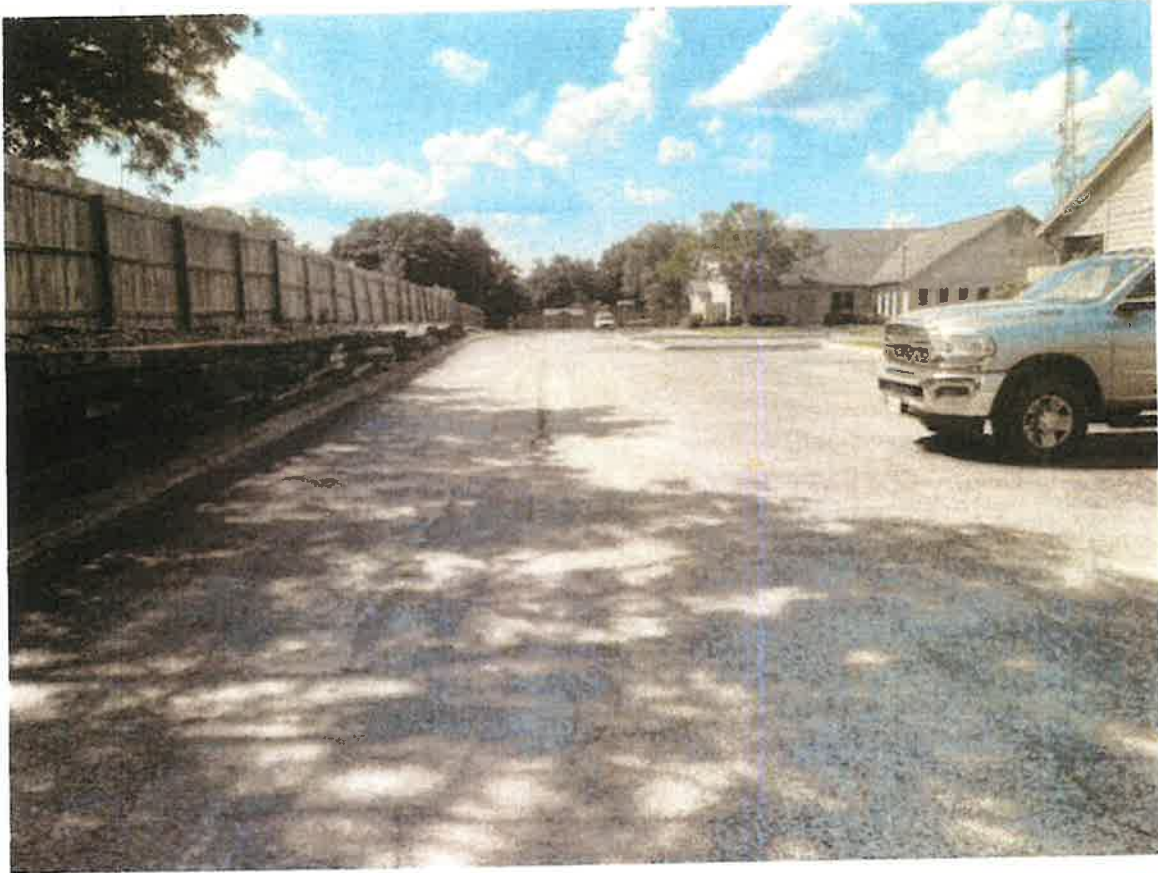
Toepperwein Office Park

Current Parking Lot Condition



Toepperwein Office Park

Current Parking Lot Condition



Toepperwein Office Park

Current Parking Lot Condition



SOUTH TEXAS ENTERPRISES LLC.
P.O. BOX 591039
SAN ANTONIO, TEXAS 78259
Phone (210) 834-8454
www.stxone@yahoo.com

PROPOSAL

PROPOSAL SUBMITTED TO :RUSSEL KYSE PHONE: 692-9292 FAX : 558-9400
DATE: 06/26/24
NAME: TOEPPERWEIN OFFICE PARK
STREET: 11901 TOEPPERWEIN
CITY : SAN ANTONIO
STATE: TEXAS

We hereby submit specifications and estimate for:

(1) ALL ASPHALT REPAIR WORK APPROXIMATELY 225 SQUARE FEET WILL BE PRICED AT 3.75 PER SQUARE FOOT, AREAS WILL BE SAWCUT DAMAGED ASPHALT REMOVED, BASE COMPACTED TO 95% DENSITY, TACKED WITH MC-250 TACK OIL THEN REPLACED WITH TYPE (D) H.M.A.C. HOTMIX ASPHALT. THIS WILL INCLUDE ALL BASE MATERIAL (¾ INCH TO DUST) NEEDED TO BRING BACK THE PROPER LEVEL OF SUB GRADE THEN CAP OFF WITH 1 1/2 INCHES OF HOT MIX. TOTAL PRICE : \$843.75

(2) SEALCOAT APPROXIMATELY 61,640 SQUARE FEET OF PARKING AREA, PRICE IS BASED ON .23 PER SQUARE FOOT, PARKING LOT WILL BE CLEANED AND ALL OIL SPOTS PRIMED BEFORE SEALER IS APPLIED. GEMSEAL SEALER WILL BE APPLIED WITH A TWO COAT APPLICATION WITH 10% LATEX ADDITIVE, SEALER HAS A MINUMIN DRYING TIME OF 24 HOURS BEFORE IT BECOMES TRAFFIC READY, ALL RELATED STRIPING THAT THE SEALCOAT COVERS WILL BE DONE AT NO ADDITIONAL CHARGE. TOTAL COST \$14,177.20

(3) OPTIONAL HOT CRACK FILLING APPROXIMATELY 1200 LINEAR FEET.
TOTAL COAT: \$920.00

ADDITIONAL CHARGES WILL BE ADDED WHEN WORK CAN NOT BE COMPLETED DUE TO JOBSITE CONDITIONS SUCH AS ANY OBJECTS AND OR VEHICLES IN PARKING AREA OBSTRUCTING WORK PERFORMANCE. PRICE PER FOOT IS ON COMBINED REPAIR AND SEALCOAT CONTRACT. A DRAW OF 40 % WITH PERIODIC DRAWS AS NEEDED AND THE BALANCE DUE UPON COMPLETION. PRICE ABOVE DOES NOT INCLUDE ANY APPLICABLE SALE TAX.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident, or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Authorized Signature _____

Acceptance of Proposal

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Date:

Signature:

843.75
14,177.20
920.00

15,940.95

RDZ Paving LLC
 ADKINS, TX 78101-3329

Phone: 210-272-0097
 Fax: 210-272-0132



Estimate

Number	ESR6692
Date	8/8/2024

Name / Address
Victory Sales & Marketing (Bill Vicks) Bill Vicks 1 Serena San Antonio, TX 78248 PHONE: 210-865-0282 FAX:

Estimator
Brandon Robinson 210-968-9298 Brandon@rdzpaving.com

P.O. No.		Project		
		Toepperwein Office Park		
Material	Description	Qty	U/M	Total
Asphalt	Toepperwein Office Park 11901 Toepperwein Rd Live Oak, TX 2" Asphalt patching in various areas around property: 1) Mobilize all men and paving equipment to job location. 2) Sawcut around perimeter of failed asphalt areas, and using a backhoe, remove the asphalt and any loose or wet material that still remains in area after excavation. 3) Compact subgrade using a vibratory roller and or walk behind plate compactor for smaller areas. 4) Before paving, tack oil all vertical edges to create a strong adhesive bond to prevent any slippage between the two surfaces. (old and new asphalt) 5) Pave back failed area with approx 2 to 3 inches of compacted Type D Hot Mix asphalt (PG 64-22) using vibratory rollers to achieve the optimal compaction densities when completed. Any soft, wet or low areas will be removed, leveled up, and compacted with asphalt to assure a smooth paving job. 6) Bid includes 9 areas, totaling approx 2,997 Sq ft.	2,997	sqft	12,595.00

The net amount of contract is to be paid upon completion of work. Any deviation or alteration from the above specifications involving extra cost of material or labor will be executed onl upon written orders for same and will become an extra charge over the mentioned in the contract. All the permits and fees are executed unless otherwise noted.

Contractor not responsible for utility lines less than 12" deep. The Contractor to carry, Public Liability and Property Damage Insurance upon the labor furnished in this contract. An Additional charge will be added to this estimate for waiver of subrogation and additional insured. Your signed acceptance constitutes a contract between you and the undersigned. All sums payable under this contract [or agreement] shall be paid to RDZ Paving L.L.C. at its office located in San Antonio, Texas within 30 days of invoice date. The proper venue for any action hereunder, whether legal or equitable, shall be maintained in San Antonio, Texas. Interest will accrue on all sums past due or found to be past due under this contract [or agreement] at the rate of eighteen percent (18%) compound interest per annum. Applicant agrees to pay reasonable attorney's fees, all costs of court, and any other expenses incurred by RDZ Paving L.L.C. in the collection of any sums due under the contract [or agreement].

Due to fluctuating asphalt prices, prices quoted above shall remain in effect for no more than sixty days from proposal date. On acceptance, proposal will become part of any contract.

Page 1

Subtotal

Sales Tax (8.25%)

Total

Print Name _____

Signature _____

Date ____/____/____

RDZ Paving LLC
 ADKINS, TX 78101-3329

Phone: 210-272-0097
 Fax: 210-272-0132



Estimate

Number	ESR6692
Date	8/8/2024

Name / Address
Victory Sales & Marketing (Bill Vicks) Bill Vicks 1 Serena San Antonio, TX 78248 PHONE: 210-865-0282 FAX:

Estimator
Brandon Robinson 210-968-9298 Brandon@rdzpaving.com

P.O. No.		Project		
		Toepperwein Office Park		
Material	Description	Qty	U/M	Total
	(Verified on site with measuring wheel) 7) See photo for patch locations.			

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Page 2

Subtotal

Sales Tax (8.25%)

Total

Print Name _____

Signature _____

Date ____/____/____

RDZ Paving LLC
 ADKINS, TX 78101-3329

Phone: 210-272-0097
 Fax: 210-272-0132



Estimate

Number	ESR6692
Date	8/8/2024

Name / Address
Victory Sales & Marketing (Bill Vicks) Bill Vicks 1 Serena San Antonio, TX 78248 PHONE: 210-865-0282 FAX:

Estimator
Brandon Robinson 210-968-9298 Brandon@rdzpaving.com

P.O. No.		Project		
		Toopeerwein Office Park		
Material	Description	Qty	U/M	Total
Sealcoat	Sealcoating of entire lot: 1. Using high powered blowers, wire brushes, and a street sweeper, thoroughly clean and blow off all asphalt areas of any loose debris. (Lot is extremely dirty and has lots of loose material) 2. Treat all heavy oil stained areas with primer. 3. Trim around all curb edges and sensitive areas with a sealcoat brush before main spray application is applied. 4. Apply the first coat of Neyra sealcoat material as recommended and let dry. 5. Once the first coat has dried and has been verified as ready, apply 2nd coat and let cure overnight (highly recommend 2 full days of cure time). 6. THIS PRICE INCLUDES 2 PHASES (56,885 Sq Ft). If additional phases are required, proposal will need to be adjusted accordingly. 7) Sealcoat will need to cure at least 2 full days before allowing vehicular traffic back on it. *** All sealcoats wear overtime depending on traffic usage,	56,885	sqft	13,419.74

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Page 3

Subtotal
Sales Tax (8.25%)
Total

Print Name _____
 Signature _____
 Date ____/____/____

RDZ Paving LLC
 ADKINS, TX 78101-3329

Phone: 210-272-0097
 Fax: 210-272-0132



Estimate

Number	ESR6692
Date	8/8/2024

Name / Address
Victory Sales & Marketing (Bill Vicks) Bill Vicks 1 Serena San Antonio, TX 78248 PHONE: 210-865-0282 FAX:

Estimator
Brandon Robinson 210-968-9298 Brandon@rdzpaving.com

P.O. No.		Project		
		Toepperwein Office Park		
Material	Description	Qty	U/M	Total
	minor wear(Tire Marks) can be expected in high volume traffic areas, especially older parking lots with lots of alligator cracking. This lot is extremely oxidized from years of sun and is showing a lot of rock in the road, no warranty can be given on the sealcoat portion****			

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Page 4

Subtotal

Sales Tax (8.25%)

Total

Print Name

Signature _____

Date ____/____/____

RDZ Paving LLC

ADKINS, TX 78101-3329

Phone: 210-272-0097
Fax: 210-272-0132



Estimate

Number	ESR6692
Date	8/8/2024

Name / Address
Victory Sales & Marketing (Bill Vicks) Bill Vicks 1 Serena San Antonio, TX 78248 PHONE: 210-865-0282 FAX:

Estimator
Brandon Robinson 210-968-9298 Brandon@rdzpaving.com

P.O. No.		Project		
		Toepperwein Office Park		
Material	Description	Qty	U/M	Total
Striping	Restripe after sealcoat: 1) Using a high quality acrylic gorilla striping paint, restripe entire parking lot exactly like it currently exists. This includes all hash marks, parking lines, handicap emblems, and firelane with 4" stenciling. Right now there is no firelane on property, I bid the job to put one around the entire building to get it back to code.			3,500.00
Notes	Notes: PRICE IS ONLY GOOD FOR 60 DAYS DUE TO FLUCTUATING MATERIAL PRICES. This estimate will be included as an exhibit in your contract. Not responsible for any testing, permits or traffic control. Customer responsible for utility locates. Not responsible for any utility, power, water line damages. GC is responsible for verifying and providing all surveying, and elevations. Anything not stated above is excluded.			

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Subtotal	\$29,514.74
Sales Tax (8.25%)	\$2,434.97
Total	\$31,949.71

Print Name _____

Signature _____

Date ____/____/____



Toeppenwein Office Park 2024 parking lot maintenance

Michael Reuter & Co.

Farmers Insurance - Kineti Care

1901 Toeppenwein Rd

Sleep & Pulmonary Associates

Kantre Leasing

Toeppenwein Office Park

2024 Toeppenwein Office Park

2024 Toeppenwein Office Park

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2024 Toeppenwein Office Park

2024 Toeppenwein Office Park





14080 Nacogdoches #316 San Antonio, TX 78247
 Office 210-655-1100 Fax 210-655-1103

Proposal

Date 8/5/2024
 Estimate # 9483
 P.O. #
 Rep JAH

Billing Address

Kyse and Associates
 Bill Vick
 11120 Wurzbach Rd. # 205
 San Antonio, Texas 78230

Office(210) 865-0282
 Fax

Project Name/ Address

Topperwein Business Park
 11901 Topperwein Rd.
 San Antonio, Texas 78233

Description	Qty	U/M	Total
ASPHALT REPAIR 1. Saw cut area square and remove damaged asphalt and haul off. 2. Compact existing base with vibratory roller. 3. Apply Tack oil to edges of existing asphalt for adhesion. 4. Replace With 2" thick Type D Hot Mix asphalt. Mission Asphalt will saw cut and remove 1,200 sq.ft. of damaged asphalt and haul off from 7 areas, (marked yellow in enclosed map) We will compact existing base with vibratory roller, Apply tack oil to edges of existing asphalt for adhesion, and replace with 2" thick Type D hot mix asphalt.	1,200	sqft	5,640.00T
SEALCOAT (Asphalt Emulsion) 1. Clean the surface of the asphalt with brooms and blowers 2. Apply oil spot primer to all oil spots 3. Trim around all concrete to help avoid overspray 4. Apply first coat of with sand and latex added. Allow to dry. 5. Apply second coat of sealer with sand and latex added.	54,975	sqft	12,095.00T

Joe Huerta | joe@missionasphalt.com | 210.550.9257

Subtotal

Sales Tax (8.25%)

Total

THE NET AMOUNT OF CONTRACT IS TO BE PAID UPON COMPLETION OF WORK. ALL PERMITS AND FEES ARE EXCLUDED UNLESS NOTED. CONTRACTOR NOT RESPONSIBLE FOR UTILITY LINES LESS THAN 12" DEEP.
 Contractor to carry Workers' Compensation, Liability and Property Insurance the labor furnished in this contract. An added cost will be added to contract for wavier of subrogation and additional insured. Your signed Acceptance constitutes a contract between you and the undersigned. All sums payable under this contract shall be paid to Mission Asphalt LLC. at its office located in San Antonio, Texas. Due to fluctuating asphalt prices, prices quoted above shall remain in effect for no more than 30 days from proposal date. On acceptance, proposal will become part of any contract.



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 San Antonio, Texas 78233

Description	Qty	U/M	Total
<p>This property has areas that are very rough, rugged, and in some place loose asphalt is present, (enclosed map shows areas highlighted in red), We would not recommend sealcoating this property with present state, because the sealcoat would not be able to bond or secure to the rough surfaces and it would instantly peel off after application. If customer still wants sealcoat done there will not be a guarantee on it.</p> <p>RESTRIPES: Includes: Lines, Hash Outs, Handicap Stencils, Special Stencils, Cross Walks and Firelanes.</p> <p>Mission Asphalt to Restripe with High Traffic Gorilla Paint To Include Parking Stall Lines; Blue Box Handicap Stencils; No Parking Stencils; and Fire Lanes with "Fire Lane No Parking" Stenciling</p> <p>Due to fluctuating asphalt and concrete material cost, quoted prices shall remain in effect for no more than 90 days from proposal date.</p> <p>We will require 50% of the balance before beginning work with the remaining balance due at the time of completion.</p>	1	Per Job	3,600.00T
Joe Huerta joe@missionasphalt.com 210.550.9257	Subtotal		\$21,335.00
	Sales Tax (8.25%)		\$1,760.14
	Total		\$23,095.14

THE NET AMOUNT OF CONTRACT IS TO BE PAID UPON COMPLETION OF WORK. ALL PERMITS AND FEES ARE EXCLUDED UNLESS NOTED. CONTRACTOR NOT RESPONSIBLE FOR UTILITY LINES LESS THAN 12" DEEP. Contractor to carry Workers' Compensation, Liability and Property Insurance the labor furnished in this contract. An added cost will be added to contract for wavier of subrogation and additional insured. Your signed Acceptance constitutes a contract between you and the undersigned. All sums payable under this contract shall be paid to Mission Asphalt LLC. at its office located in San Antonio, Texas. Due to fluctuating asphalt prices, prices quoted above shall remain in effect for no more than 30 days from proposal date. On acceptance, proposal will become part of any contract.

Print Name _____
 Signature _____
 Accepted _____ / _____ / _____



Indicates Rough Asphalt Areas

Indicates 2" Asphalt Repairs

3

4

2

1

5

6

7

19001 Toeppelein Rd

Missouri Residential

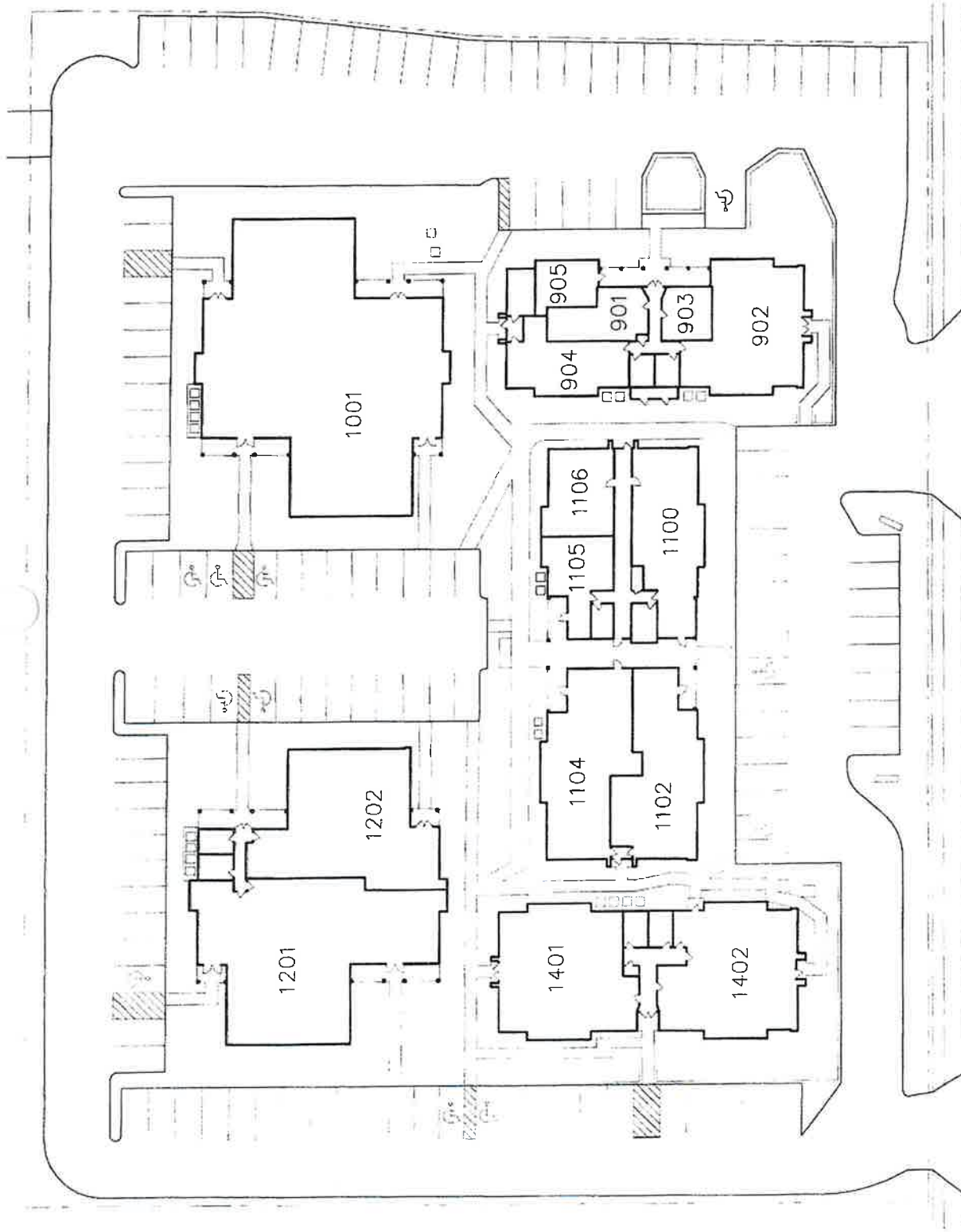
Leeper & Plunkett Law Associates

Google

2025 RELEASE UNDER E.O. 14176



SCALE 1"=50'



T O E P P E R W E I N

EXISTING PLAN 1-9-14

TOEPPERWEIN OFFICE PARK
11901 TOEPPERWEIN RD. LIVE OAK, TX.

A RESOLUTION OF THE CITY OF LIVE OAK, TEXAS,
ECONOMIC DEVELOPMENT CORPORATION
AUTHORIZING PAYMENT TO A CONTRACTOR IN
CONNECTION WITH THE VISUAL IMPROVEMENT
PROGRAM WITH AN EFFECTIVE DATE

WHEREAS, the Live Oak Economic Development Corporation adopted changes to the Visual Improvement Program on January 26, 2015; and

WHEREAS, the Visual Improvement Program supports the revitalization and redevelopment of neighborhoods throughout the City through a grant program for businesses; and

WHEREAS, the Visual Improvement Program authorized payment of up to \$5,000.00 per business; and

WHEREAS, Kyse & Associates Management Co. LLC, (Russell Kyse), representative for Toepperwein Office Park has applied for a Visual Improvement Program Grant in the amount of \$5,000.00 for Parking Lot improvements located at 11901 Toepperwein, Live Oak, Texas 78233; and

WHEREAS, the Economic Development Corporation has determined that the improvements benefit the revitalization and redevelopment of the immediate neighborhood in which the project is located; and

WHEREAS, the applicant has selected **South Texas Enterprises, LLC.** to complete the work; and

WHEREAS, the Economic Development Corporation has determined that the Toepperwein Office Park contractor, South Texas Enterprises, LLC, should be the direct recipient of the Visual Improvement Program funds to assist with the payment of the improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF LIVE OAK, TEXAS:

The Live Oak Economic Development Corporation supports the payment of \$5,000.00 to South Texas Enterprises for parking lot improvements for the Visual Improvement Program application by Toepperwein Office Park located at 11901 Toepperwein, Live Oak, Texas 78233.



ECONOMIC DEVELOPMENT CORPORATION AGENDA ITEM FORM

Meeting Date: August 27, 2024

Agenda item: **6B**

Prepared by: Donna Lowder, EDC Manager

Reviewed by: City Manager Anas Garfaoui

Department: Economic Development

AGENDA ITEM DESCRIPTION:

Presentation, discussion, and update regarding the monument modernization projects– D. Lowder

We are pleased to announce that after almost a year of planning with our corporate partner, TXDOT, and the City engineers, the monument modernization projects are underway in various stages of completion.

RBFCU

The electric meter has been set, surveying, plans have been approved. Today, the RBFCU project bid process was completed, and the winning contractor will receive an award notice very soon. Once the contractor is announced, construction will begin. We hope to have the monument standing tall at the corner of the RBFCU property and Loop 1604 access at the end of November. This date is contingent upon no delays in construction materials and no significant weather delays.

City Monument Updates

The modernization of the xeriscape monument and the Judson/Toepperwein median project is well underway. New landscaping was added to all three corners of the Judson/Toepperwein intersection. Parts of the median have been carved out to make ready for irrigation lines, electric, concrete planters, and new vegetation. This project improved the commercial corridor tremendously along with adding charm back to the highly used xeriscape garden. The monuments located at both the xeriscape and at Village Oak/Pat Booker will receive new metal elements to update the look.

Pat Booker Triangle

Currently, the construction plans are sealed, irrigation and electrical have been accomplished and TXDOT has added vegetation to the triangle. We are waiting on TXDOT's Gateway Monument approval and Municipal Maintenance Agreement before beginning the bid process. Once this task is completed, staff will quickly move forward with the bid and ultimately, the construction of the monument. The monument will ensure the city's branding like no other in the area.

ACTION:

- Ordinance Resolution
- Proclamation Special Presentation
- Finance Report Public Hearing
- Other

Strategic Goals: 1 – Stable, 2 - Secure, 3 - Supportive, and 4 - Beautiful

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal	3 & 4

Staff Recommended Motion: No motion necessary; presentation only.



To: Mayor and City Council
Via: Leroy Kowalik, Finance Director
From: Jackie Malloy, Accounting and HR Manager
Date: June 18, 2024
RE: Monthly Sales Tax Report

The total sales and use tax for the City is 8.25%. The City of Live Oak receives 2% of this tax monthly which is split between the General Fund (1.5%) and Economic Development (0.5%).

Attached is the monthly Sales Tax Report for the year-to-date sales tax collections. The collections are allocated between general sales tax revenue, sales tax revenue used to reduce ad valorem taxes, and the Economic Development Corporation. The report includes the June 14, 2024 allocation statement which reflects April 2024 sales tax collections that are reported to the Comptroller's office in May 2024 and remitted to the City in June 2024.

The City receives monthly sales tax allocation deposits from the State Comptroller's office. The amount of the allocation is posted to the Comptroller's website, <http://ecpa.cpa.state.tx.us> on Wednesday following the first Friday of each month. The wire transfer is normally made to the City on the second Friday of each month.

**City of Live Oak
Sales Tax Receipts
Fiscal Year 2023/2024**

Month Tax Reported	Total	Base	Gen Fund Prop Tax	Total	EDC
Oct-23	1,006,656.02	503,328.01	251,664.01	754,992.02	251,664.00
Nov-23	917,861.09	458,930.55	229,465.27	688,395.82	229,465.27
Dec-23	1,008,742.26	504,371.13	252,185.57	756,556.70	252,185.56
Jan-24	1,217,101.03	608,550.52	304,275.26	912,825.78	304,275.25
Feb-24	880,919.33	440,459.67	220,229.83	660,689.50	220,229.83
Mar-24	913,217.79	456,608.90	228,304.45	684,913.35	228,304.44
Apr-24	1,077,534.06	538,767.03	269,383.52	808,150.55	269,383.51
May-24	1,128,456.43	564,228.22	282,114.11	846,342.33	282,114.10
Jun-24	-	-	-	-	-
Jul-24	-	-	-	-	-
Aug-24	-	-	-	-	-
Sep-24	-	-	-	-	-
Total FY 2024 To Date	8,150,488.01	4,075,244.03	2,037,622.02	6,112,866.05	2,037,621.96
Percent to Budget				69%	72%

Sales Tax Revenue Distribution

General Fund	1.0%
General Fund to Reduce Property Tax	0.5%
EDC	0.5%
Total City of Live Oak Sales Tax	2.0%

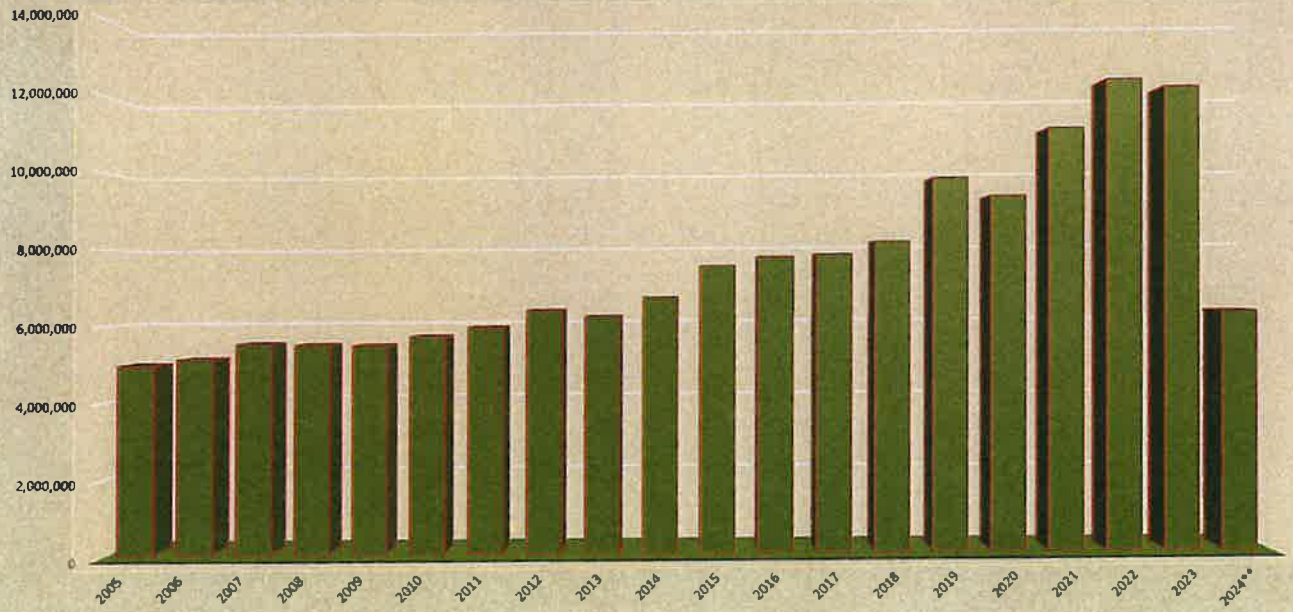
City of Live Oak 4 Year Sales Tax Comparison

2020-2021		2021-2022		2022-2023		2023-2024		DIFF - OVER/(UNDER) From 22/23		
MONTH	TOTAL SALES TAX	MONTH	TOTAL SALES TAX	MONTH	TOTAL SALES TAX	MONTH	TOTAL SALES TAX	TOTAL		
Oct-20	\$ 868,925.14	Oct-21	\$ 1,028,950.38	Oct-22	\$ 1,082,579.21	Oct-22	\$ 1,006,656.20	\$	(75,923.01)	-7.01%
Nov-20	802,344.28	Nov-21	902,892.15	Nov-22	964,882.02	Nov-22	917,861.09	\$	(47,020.93)	-5.21%
Dec-20	825,913.33	Dec-21	963,042.40	Dec-22	1,005,722.91	Dec-22	1,008,742.00	\$	3,019.09	0.31%
Jan-21	1,042,447.92	Jan-22	1,293,938.97	Jan-23	1,250,221.02	Jan-23	1,217,101.03	\$	(33,119.99)	-2.56%
Feb-21	804,560.97	Feb-22	843,539.57	Feb-23	965,498.19	Feb-23	880,919.33	\$	(84,578.86)	-10.03%
Mar-21	677,362.96	Mar-22	810,781.59	Mar-23	884,461.76	Mar-23	913,217.79	\$	28,756.03	3.55%
Apr-21	1,042,597.27	Apr-22	1,107,712.72	Apr-23	1,122,935.91	Apr-23	1,077,534.06	\$	(45,401.85)	-4.10%
May-21	940,667.81	May-22	986,534.85	May-23	958,024.82	May-23	1,128,456.43	\$	170,431.61	17.28%
Jun-21	909,500.72	Jun-22	1,066,367.11			Jun-23				0.00%
Jul-21	1,029,111.74	Jul-22	1,129,272.56			Jul-23				0.00%
Aug-21	955,029.54	Aug-22	1,062,852.40			Aug-23				0.00%
Sep-21	887,412.96	Sep-22	995,127.39			Sep-23				0.00%
	\$ 10,785,874.64		\$ 12,191,012.09		\$ 8,234,325.84		\$ 8,150,487.93	\$	(83,837.91)	-1.02%

FY2024 Budget

GF Budgeted	8,902,659.00
EDC Budgeted	2,833,886.00
Total	11,736,545.00

**20-Year History of Sales Tax Revenue
City of Live Oak, Texas
(Calendar Year)
(** YTD)**



Allocation Historical Summary

Results

City of Live Oak
Authority Code: 2015156

Select a year ▾

2024

January	1,008,742.26
February	1,217,101.03
March	880,919.33
April	913,217.79
May	1,077,534.06
June	1,128,456.43
July	-
August	-
September	-
October	-
November	-
December	-

TOTAL 6,225,970.90



To: Mayor and City Council
Via: Leroy Kowalik, Finance Director
From: Jackie Malloy, Accounting and HR Manager
Date: July 30, 2024
RE: Monthly Sales Tax Report

The total sales and use tax for the City is 8.25%. The City of Live Oak receives 2% of this tax monthly which is split between the General Fund (1.5%) and Economic Development (0.5%).

Attached is the monthly Sales Tax Report for the year-to-date sales tax collections. The collections are allocated between general sales tax revenue, sales tax revenue used to reduce ad valorem taxes, and the Economic Development Corporation. The report includes the July 12, 2024 allocation statement which reflects May 2024 sales tax collections that are reported to the Comptroller's office in June 2024 and remitted to the City in July 2024.

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May-24	1,128,456.43	564,228.22	282,114.11	846,342.33	282,114.10
Jun-24	996,017.88	498,008.94	249,004.47	747,013.41	249,004.47
Jul-24	-	-	-	-	-
Aug-24	-	-	-	-	-
Sep-24	-	-	-	-	-
Total FY 2024 To Date	9,146,505.89	4,573,252.97	2,286,626.49	6,859,879.46	2,286,626.43
Percent to Budget				77%	81%

Sales Tax Revenue Distribution

General Fund	1.0%
General Fund to Reduce Property Tax	0.5%
EDC	0.5%
Total City of Live Oak Sales Tax	2.0%

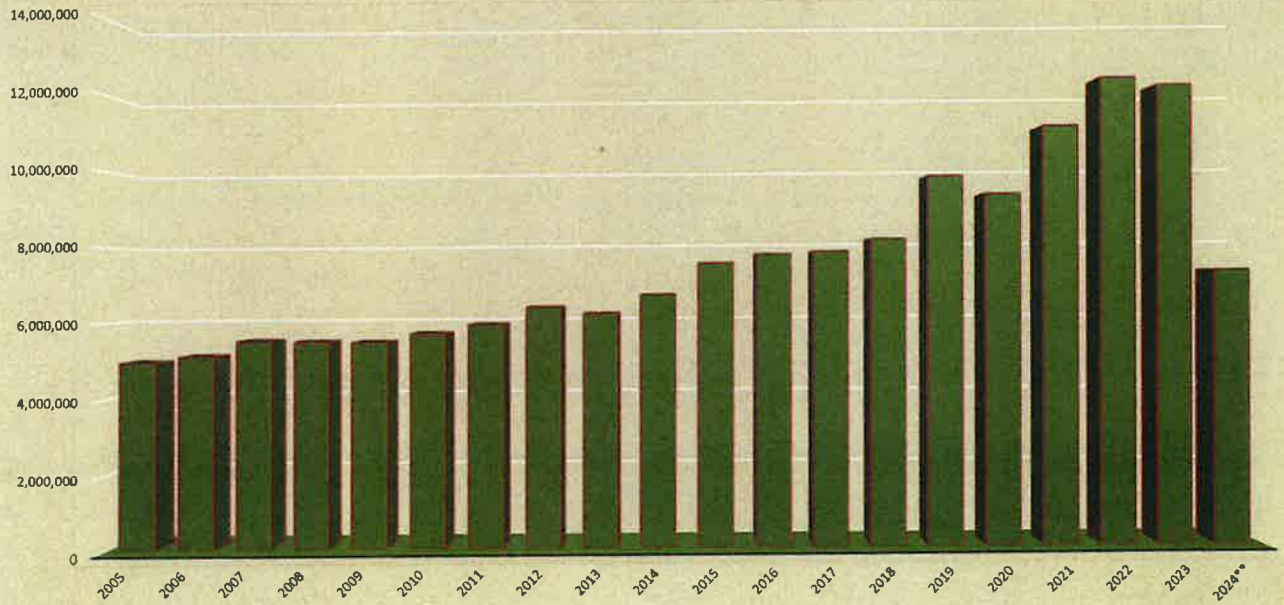
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Jun-21	909,500.72	Jun-22	1,066,367.11	Jun-23	963,471.70	Jun-23	996,017.88	\$ 32,546.18	3.05%
Jul-21	1,029,111.74	Jul-22	1,129,272.56			Jul-23			0.00%
Aug-21	955,029.54	Aug-22	1,062,852.40			Aug-23			0.00%
Sep-21	887,412.96	Sep-22	995,127.39			Sep-23			0.00%
	\$ 10,785,874.64		\$ 12,191,012.09		\$ 9,197,797.54		\$ 9,146,505.81	\$ (51,291.73)	-0.56%

FY2024 Budget

GF Budgeted	8,902,659.00
EDC Budgeted	<u>2,833,886.00</u>
Total	11,736,545.00

**20-Year History of Sales Tax Revenue
City of Live Oak, Texas
(Calendar Year)
(** YTD)**



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Results

City of Live Oak
Authority Code: 2015156

Select a year ▼

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April	913,217.79
May	1,077,534.06
June	1,128,456.43
July	996,017.88
August	.
September	.
October	.
November	.
December	.
TOTAL	7,221,988.78